



Legislation Text

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Agenda Date: 10/11/2023
Item #: 10a.

Resolution approving a Consulting Services Agreement for landscape architecture, design, and community facilitation services with MIG, Inc. of Berkeley, California for the Linden Avenue Park project (project no. pk2305) in an amount not to exceed \$526,920 and authorizing a contract contingency of \$52,692 on behalf of the City of South San Francisco.

WHEREAS, Linden Avenue Park project will be a multiuse park located in the heart of South San Francisco; and

WHEREAS, the Linden Avenue Park project will require redevelopment of a parking lot and undeveloped parcel and possible closure of a portion of a public street to transform the site to a vibrant neighborhood park and cultural plaza for the community; and

WHEREAS, on July 12, 2023, Staff advertised a Request for Proposals (RFP) for consulting services; and

WHEREAS, the project is included in the City of South San Francisco's Fiscal Year 2022-23 and Capital Improvement Program (project no. pk2305); and

WHEREAS, design and a portion of construction will be funded partially by Park Development Fees in the amount of \$300,000 and a grant from the California Budget Act of 2022 (Mullin) in an amount of \$3,200,000 which was accepted by Council in February 2023; and

WHEREAS, the City received ten responses to the RFP and, upon evaluation by a selection panel and negotiation with the top-score respondent, City staff recommends selecting MIG, Inc. of Berkeley, California for the work and enter into a consulting services agreement with that firm in an amount not to exceed \$526,920, which is the total bid; and

WHEREAS, there is no fiscal impact to the budget for fiscal year 2023-2024, as this project is included in the City's fiscal year 2022-2023 Capital Improvement Program and there are sufficient funds to award the Consulting Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of South San Francisco that the City Council hereby approve a consulting services agreement, herein as Exhibit A, between the City and MIG, Inc. of Berkeley, California in an amount not to exceed \$526,920, conditioned on the consultant's timely execution of the consulting services agreement and submission of all required documents, including but not limited to, certificates of insurance and endorsement, in accordance with the Project documents.

BE IT FURTHER RESOLVED that the City Council approves, if necessary, an amendment to the consulting agreement in an amount not to exceed \$52,692 should the contingency amount be necessary to be awarded to

complete the project as identified in the staff report.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the agreement in substantially the same form as Exhibit A and to execute any other related documents on behalf of the City upon timely submission by MIG, Inc. a signed contract and all other necessary documents, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED the City Manager authorizes the Finance Department to establish the Project Budget consistent with the information contained in the staff report.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to take any other related actions consistent with the intent of this resolution that do not materially increase the City's obligations.

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