



The City of South San Francisco

Office of the City Clerk
400 Grand Avenue
South San Francisco, CA 94080
(650) 877-8518

BOARDS AND COMMISSIONS APPLICATION

APPLYING FOR (more than one may be selected)

<input type="checkbox"/>	Bicycle and Pedestrian Advisory Committee* <i>*Must be a resident of or employed in South San Francisco</i>
<input type="checkbox"/>	Conference Center Authority -Business Representative <i>*Must represent a Business in South San Francisco</i> Business Name: _____
<input type="checkbox"/>	Conference Center Authority -Community Representative
<input type="checkbox"/>	Conference Center Authority -Hotel Representative* <i>*Must represent a Hotel in South San Francisco</i> Hotel Name: _____
<input type="checkbox"/>	Cultural Arts Commission
<input type="checkbox"/>	Equity and Public Safety Commission
<input checked="" type="checkbox"/>	Housing Authority
<input type="checkbox"/>	Housing Authority Tenant Commission* <i>*Must be a resident of the Housing Authority</i>
<input type="checkbox"/>	Library Board
<input type="checkbox"/>	Measure W Citizens' Oversight Committee
<input type="checkbox"/>	Parking Place Commission
<input type="checkbox"/>	Parks & Recreation Commission
<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Traffic Safety Commission

APPLICANT INFORMATION

Full Name: **Shipp** **Byron**
Last First M.I.

Address: **[REDACTED]** **District:** _____
Street Address (Select One)

South San Francisco **CA** **94080**
City State ZIP Code

Telephone: **[REDACTED]** Email: **[REDACTED]**



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SUPPLEMENTAL QUESTIONNAIRE

What community activities are you presently involved in, or have been in the past?

None currently.

Are you currently receiving any form of compensation from the City for work performed? ☐ YES ☒ NO

If yes, please explain: _____

Do you have any relatives serving on Council, Boards, Commissions, or Committees or are otherwise employed by the City of South San Francisco? ☐ YES ☒ NO

Name: _____ Position: _____ Relationship: _____

WORK EXPERIENCE

Employer: **See resume** City: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Employer: _____ City: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____



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EDUCATION

School: See resume City: _____

From: _____ To: _____ Degree: _____

School: _____ City: _____

From: _____ To: _____ Degree: _____

DISCLAIMER AND SIGNATURE

Signature: _____ Date: 5/27/25

I certify that, to the best of my knowledge, all statements in this application are complete and true. I agree and understand that any mis-statement of material fact will cause me to forfeit all rights to appointment to a Commission, Board, or Committee with the City of South San Francisco.

Applications are accepted on a continuous basis and will remain valid 1 year from the date of submission. If you are selected to serve on a Board or Commission, you may be required to file an Annual Statement of Economic Interest (FPPC Form 700) and bi-annual Ethics Training (AB1234).

OFFICIAL USE ONLY

Submission Date: 5/27/2025	Received By: JM
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BYRON SHIPP, MHA, RRT-ACCS

South San Francisco, CA 94080 • [REDACTED]

An experienced, passionate leader who thrives in a data-driven environment, focused on team and individual development, large organizational initiatives, and making the vision a reality. Proven track record in leading organizational change, optimizing processes, and aligning clinical operations with strategic goals to enhance patient care. I am looking to apply my 20+ years of experience by joining a team and helping to continue the organization's success.

SKILLS

- Strategic Leadership & Vision Execution
- Organizational Change Management
- Talent Development & Mentorship
- Process Improvement & Efficiency Optimization
- Regulatory Compliance & Quality Assurance
- Patient-Centered Care Strategies
- Cross-Departmental Collaboration
- Financial & Operational Oversight

EXPERIENCE

San Mateo Medical Center

Clinical Manager, Respiratory Therapy (WOC)

San Mateo, CA

March 2020 – December 2023

Demonstrated a Leadership Mindset

- Operational Excellence & Process Improvement: Led the transition of the Pulmonary Function Test (PFT) Lab to a new facility, securing department buy-in and ensuring compliance with California Department of Public Health (CDPH) standards. Enhanced outpatient PFT volumes by 22%, optimizing service delivery and driving positive fiscal outcomes.
- Executive Collaboration & Strategy Implementation: Partnered with senior leadership to develop strategic plans for department growth, aligning respiratory therapy services with broader hospital objectives. Presented key operational insights and recommendations to executive teams, facilitating data-driven decision-making.
- Served as Chairman of 24/7 Monitor Medical Support Council, a subset of teams leading the implementation of a transition to a new electronic health record (EPIC).
- Designed and implemented effective collaboration and improvement planning across various SMMC departments in ways that support patients, healthcare professionals, and families.
- Cross-Functional Leadership: Directed interdepartmental improvement initiatives, fostering a culture of collaboration among healthcare professionals to improve patient outcomes. Established bi-weekly meetings, driving alignment and efficiency in care delivery.

Managed to Results

- Worked within and consistently met tight deadlines, with unique challenges faced by COVID
- Monitored and evaluated the effectiveness and efficiency of the team's service delivery system, organizational structure, staffing levels, financial systems, and other internal operations; identified and recommended alternative approaches or improvements; implemented revisions, adjustments, and changes.
- Successfully managed multiple Joint Commission Inspections

Managed Teams

- Resource Management & Staff Development: Managed team performance through targeted training and development initiatives, ensuring the respiratory department's readiness for Joint Commission inspections. Oversaw recruitment, training, and evaluation processes, building a resilient and skilled workforce.
- Ensured 24/7 staffing of respiratory and medical assistants.
- Ensured tight coordination between cross-departmental teams and other partners to ensure the effective implementation of new policies around respiratory care.