



REGULAR MEETING MINUTES
November 12, 2024
CITY OF SOUTH SAN FRANCISCO
REGULAR MEETING
TRAFFIC SAFETY COMMISSION

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Hermes Monzon.

ROLL CALL:

Present: Hermes Monzon, Chairperson
Justin Yuen, Vice Chairperson
Brandon Chan, Commissioner
Dana Abarca, Commissioner
David Cabone, Commissioner

Absent: None.

City Staff: Marissa Garren, Secretary to the Traffic Safety Commission
Diana Wang, Clerk to the Traffic Safety Commission
Alex Henry, Public Works Program Manager
John Wilson, Associate Civil Engineer

AGENDA REVIEW: No changes.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

- 1. Approval of the Joint Special Meeting Minutes of the Parking Place Commission and Traffic Safety Commission for September 10, 2024.**

Motion TSC Commissioner Carbone / Second TSC Commissioner/PPC Vice Chair Chan — to approve the September 10, 2024 joint special minutes as submitted. Approved by voice vote (5-0-0).

- 2. Approval of the Traffic Safety Commission Meeting Minutes for October 8, 2024.**

Motion Commissioner Abarca / Second Vice Chair Yuen — to approve the October 8, 2024 meeting minutes as submitted. Approved by voice vote (5-0-0).

ADMINISTRATIVE ITEMS: None.

ITEMS FROM THE COMMISSION:

- Commissioner Carbone shared his appreciation for the detailed meeting minutes from the September Joint Special Meeting in the downtown area.
- Commissioner Carbone mentioned he is concerned about the outreach on the new AB143 Daylighting Law. Secretary Garren responded, this information has been released in the mayor's newsletter, the City's social media pages, press release and printed newsletters will be mailed out to the residents. The Public Works Department will also push out the information on their social media pages.
- Vice Chair Yuen asked about the City's strategy for clarifying the Daylighting Law, questioning whether red curbs would be painted at every intersection or if enforcement would be relied upon. John Wilson, Associate Civil Engineer, explained that the City plans to paint red curbs in high-traffic areas and handle the rest through enforcement for now. Police will issue warnings to vehicles parked within 20 feet of an approach, track their license plates, and issue citations for repeat offenders. He believes this approach will effectively warn and enforce the Daylighting Law.
- Commissioner Carbone mentioned the law prohibiting parking within 20 feet of a crosswalk, regardless of whether it's painted. Vice Chair Yuen clarified that an unpainted crosswalk is still considered a crosswalk. Commissioner Carbone expressed concern that residents may not recognize an unpainted crosswalk. John Wilson, Associate Civil Engineer, acknowledged that enforcement would be challenging without markings, noting that while it may be considered daylighting, it isn't effectively enforced until it's painted.
- Chair Monzon referred to the enforcement of helmet laws for Lime bike riders, noting that police were able to cite cyclists under 18 for not wearing helmets because it was required by law. He shared his own experience of not wearing a helmet while cycling, pointing out that the law doesn't mandate helmets for cyclists over 18. He emphasized that enforcement is difficult when rules are not clearly marked or labeled.
- Chair Monzon suggested using reflectors instead of painting curbs and John Wilson, Associate Civil Engineer noted that was a good suggestion as they do have red reflectors available. Alex Henry, Public Works Program Manager, added they considered using thermoplastic hash marks as an alternative to painting the curbs.
- Vice Chair Yuen noted, he believes Daylighting will be selectively enforced in the beginning.
- Commissioner Carbone asked if a representative from the Traffic Safety Commission could join the Private and Business Improvement District (PBID) steering committee. Alex Henry, Public Works Program Manager, explained that only those within the district would be allowed to vote, though a Traffic Safety Commission representative could attend meetings without voting rights. Secretary Garren noted that this information was shared with Ernesto Lucero, Economic Development Manager, who would discuss it with the steering committee.

ITEMS FROM THE STAFF:

1. Presentation of San Mateo County's Active 101 Plan. (John Wilson, Associate Civil Engineer)

- John Wilson, Associate Civil Engineer provided a presentation of San Mateo County's Active 101 Plan.
- Commissioner Carbone inquired why the Utah Avenue Overcrossing Project wasn't on the map. John Wilson, Associate Civil Engineer, explained that it may not be part of the Master Plan, which is why it was excluded. Alex Henry, Public Works Program Manager, asked whether the projects on the map are focused only on bicycles and pedestrians or also on vehicles. John Wilson, Associate Civil Engineer clarified that the Utah Avenue Overcrossing Project does include a bicycle facility, but it is mainly for vehicle access, which is likely why it was not included. The projects on the map are primarily aimed at improving bicycle and pedestrian safety for crossings.
- Vice Chair Yuen shared that he received the presentation from the San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC). He explained the voting process, noting that projects receive funding based on the number of public votes they receive. Projects with more votes are prioritized, while those with no votes are given the least priority.
- Secretary Garren stated that she will email the link to the commissioners to ensure everyone has access to it.
- Chair Monzon inquired if comments could be made on a project during the voting process. John Wilson, Associate Civil Engineer, clarified that voting is just one part of the outreach process. He suggested emailing the San Mateo County Transportation Authority (SMCTA) at info@smcta.com to provide feedback and request the addition of bus shelters to the projects.
- Chair Monzon pointed out an unsafe area near the Denny's restaurant at the intersection of Airport Boulevard and South Airport Boulevard, mentioning the narrow sidewalk and lack of streetlights. Commissioner Carbone noted that the walkway tunnel is uninviting due to darkness. John Wilson, Associate Civil Engineer, responded that this area isn't part of the current project scope but recommended emailing the concerns to SMCTA.
- Commissioner Chan asked whether the County's funding for these projects would be restricted to a specific project or given as a lump sum to the City to manage, or if the County would carry out the project. John Wilson, Associate Civil Engineer, responded that he assumes the County will administer the projects, although many originated from the City. Vice Chair Yuen added that if a project becomes fully funded before the County, it will be removed from the map and no longer eligible for the county grant, with funding redirected to the next project on the list.
- Commissioner Carbone asked for clarification on the funding for these projects compared to the BPAC project funds that cities compete for annually. John Wilson, Associate Civil Engineer, explained that the funding in question is separate from the Cycle 11 Pedestrian Bicycle grant, which is part of the highway program. He noted that this program is limited to Highway 101, whereas the Cycle 11 grant is not restricted to this corridor. Vice Chair Yuen added that these funds originate from the County, while the Cycle 11 grant consists of regional funds administered by the City/County Association of Governments (C/CAG). Secretary Garren added if it's toward traffic congestion relief, it's normally San Mateo County Measure M funds.

- Commissioner Carbone asked if John's project will sync up with the Southline project. John Wilson, Associate Civil Engineer responded his project will not, but the Centennial Trail will connect through the Southline project.
- John Wilson, Associate Civil Engineer, asked the commissioners to help spread the word and cast their votes.

2. October TAC 2410 Minutes with Attachments and October TAC 2410 City Engineer Memo

- TAC 2410-B and TAC2410 - Vice Chair Yuen asked if the memo was an internal policy document outlining the criteria for when speed bumps and stop signs are warranted. John Wilson, Associate Civil Engineer, responded that they are seeking clear guidance on the criteria for speed bumps, as each city has its own policy. Some cities have policies so restrictive that speed bumps are not allowed, while others believe stop signs aren't always effective. He explained that they want to establish clear guidelines. In 2017, they began working on neighborhood calming plans but paused the effort. Now, they aim to restart the process, including defining criteria for speed bumps, stop signs, and other traffic calming measures.
- Vice Chair Yuen noted that the Manual on Uniform Traffic Control Devices (MUTCD) provides guidance on various criteria for traffic control measures. However, he emphasized that it is flexible and subject to engineering judgment and the specific jurisdiction's requirements, which can override it.
- Commissioner Carbone asked if the City Council needs to adopt a policy for City staff to follow. John Wilson, Associate Civil Engineer, responded that no, the City Traffic Engineer and the Chief of Police have been delegated by the City Council to make changes to traffic controls. He also clarified that while the City Council doesn't need to adopt the policy, it would be shared with them for informational purposes.

3. Updates

- Secretary Garren reminded the Commissioners that the next meeting is scheduled for the same evening as the City Council Reorganization on Tuesday, December 10. She asked if the Commission would prefer to have a joint special meeting and adjourn early to allow time for those interested in attending the Reorganization at 6:30 pm. The joint special meeting would begin at 5:00 pm.
- Commissioner Carbone reminded the Commissioners that their presentation to the City Council is the following evening, Wednesday, December 11, at 6:30 p.m.
- The Commissioners agreed to have a light agenda for the joint special commission meeting on Tuesday, December 10.
- Secretary Garren stated she will send the slides and speaker notes to the Commissioners for the December 11 City Council presentation.

Chair Monzon adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Marissa Garren
Traffic Safety Commission Secretary

Hermes Monzon
Traffic Safety Commission Chairperson