

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, April 27, 2022**

**6:00 PM**

**HYBRID IN-PERSON/VIRTUAL MEETING**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/81871616619>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,81871616619# or +13462487799,,81871616619#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 818 7161 6619

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

- 1) By Phone: (669) 900-6833. Webinar ID is 818 7161 6619. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16699006833,,81871616619# or +13462487799,,81871616619#

- 2) Online at: <https://ssf-net.zoom.us/j/81871616619>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)  
BUENAFLORE NICOLAS, Vice Mayor (At-Large)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (At-Large)  
MARK ADDIEGO, Councilmember (At-Large)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing May 15-21, 2022 as National Public Works Week. \(Mark Nagales, Mayor\)](#)
2. [Proclamation recognizing April 2022 as Arab American Heritage Month. \(Mark Nagales, Mayor\)](#)
3. [Proclamation recognizing April as National Volunteer Appreciation Month. \(Mark Nagales, Mayor\)](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

4. [Motion to approve the Minutes for the meetings of March 23, 2022 and April 6, 2022.](#)

5. Report regarding a motion to accept the construction improvements of Spruce Avenue and Commercial Avenue Traffic Improvements Project (No. tr1801) as complete in accordance with plans and specifications (Total construction cost \$693,473.08) (Angel Torres, Senior Civil Engineer).
6. Report regarding a resolution for a purchase and service agreement with Edgeworth Integration, LLC for the replacement of surveillance cameras, video management software and server equipment in the amount not to exceed \$216,116; and authorize the City Manager to execute the agreement (Tony Barrera, Director of Information Technology)
- 6a. Resolution approving a purchase and services agreement with Edgeworth Integration, LLC., for the replacement of surveillance cameras, video management software and server equipment in the amount not to exceed \$216,117.00; and authorize the City Manager to execute the agreement
7. Report regarding a resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 22.063 accepting up to \$14,000 in reimbursement funding. (Adam Elsholz, Assistant Library Director)
- 7a. Resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 22.063 accepting up to \$14,000 in reimbursement funding.
8. Report regarding a resolution to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings (Sky Woodruff, City Attorney)
- 8a. Resolution of the City Council of the City of South San Francisco declaring the continuing need for the City legislative bodies to meet remotely in order to ensure the health and safety of the public and making related findings.
9. Report regarding a resolution to accept grant awards from the Metropolitan Transportation Commission and from the California State Office of Housing and Community Development for planning studies and community engagement to prepare a Lindenville Specific Plan and associated environmental analysis; approve the appropriation of funding from the General Plan Reserve Fund; authorize a consulting services agreement with Raimi + Associates for preparation of the Lindenville Specific Plan Project and with Good City Company for project management; authorize a City administrative budget; and approve Budget Amendment #22.064. (Tony Rozzi, Chief Planner/Acting ECD Director and Billy Gross, Principal Planner)

- 9a. Resolution to accept grant awards from the Metropolitan Transportation Commission in the amount of \$500,000 and California State Office of Housing and Community Development in the amount of \$310,000 for the Lindenville Specific Plan and CEQA Analysis Project; approve the appropriation of funds in the amount of \$1,455,999 from the General Plan Reserve fund to prefund the reimbursable project; Authorize a consulting services agreement with Raimi + Associates for preparation of the Lindenville Specific Plan and CEQA Analysis in an amount not to exceed \$1,405,999 including contingency; authorize an amendment to the existing consulting services agreement with Good City Company to assist with project management; authorize a City administrative budget in an amount not to exceed \$50,000; and approve Budget Amendment #22.064
10. Report regarding a resolution awarding a contract in the amount of \$495,000 to the Davey Tree Expert Company of Livermore, California and authorizing a project budget of \$569,250 for the removal of hazardous trees and continued reduction of potential fuel load on Sign Hill in response to the 2020 Sign Hill Diamond Fire. (Joshua Richardson, Parks Division Manager)
- 10a. Resolution awarding a contract in the amount of \$495,000 to the Davey Tree Expert Company of Livermore, California and authorizing a project budget of \$569,250 for the removal of hazardous trees and continued reduction of potential fuel load on Sign Hill in response to the 2020 Sign Hill Diamond Fire.
11. Report regarding a resolution authorizing the acceptance of the San Mateo County Summer Enrichment Grant in the amount of \$92,940, and amending the Parks and Recreation Department Fiscal Year 2021-22 Operating Budget pursuant to budget amendment #22.060. (Greg Mediati, Director of Parks and Recreation)
- 11a. Resolution authorizing the acceptance of the San Mateo County Summer Enrichment Grant in the amount of \$92,940, and amending the Parks and Recreation Department Fiscal Year 2021-22 Operating Budgets pursuant to budget amendment #22.060.
12. Report regarding a resolution increasing the acceptance of grant funds from the After School Education and Safety Grant by \$36,163 for a new grant total of \$283,858 in Fiscal Year 2021-2022, and amending the Parks and Recreation Department and Library Department Fiscal Year 2021-2022 Operating Budgets pursuant to budget amendment #22.059. (Greg Mediati, Director of Parks and Recreation)
- 12a. Resolution increasing the acceptance of grant funds from the After School Education and Safety Grant by \$36,163 for a new grant total of \$283,858 in Fiscal Year 2021-2022, and amending the Parks and Recreation Department and Library Department Fiscal Year 2021-2022 Operating Budgets pursuant to budget amendment #22.059.

13. [Report regarding a resolution approving and authorizing the City Manager to enter into an agreement between the City of South San Francisco and the California Water Service for new water services to the Library, Parks and Recreation and Community Theater/ Council Chamber project in an amount not to exceed \\$346, 550.00. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 13a. [Resolution approving a services agreement with California Water Service \(CalWater\) of San Mateo, California for the Library, Parks & Recreation and Community Theater/Council Chamber Project \(pf2103\) in an amount not to exceed \\$346,550.00, authorizing the City Manager to execute the agreement and other necessary documents, and authorizing a budget of \\$346,550.00.](#)
14. [Report regarding the transfer of \\$8.5 million from General Fund surplus fund balance to the Infrastructure Reserves fund as recommended in the FY2021-22 Mid-Year Financial update \(Paul Harris, Financial Services Manager\)](#)
- 14a. [Resolution approving the transfer of \\$8.5 million from General Fund surplus fund balance to the Infrastructure Reserves as recommended in the FY2021-22 Mid-Year financial update to City Council on February 23rd, 2022.](#)
15. [Report regarding a resolution authorizing City Manager to execute the Second Amendment to the consulting services agreement between the City of South San Francisco and ABB Testing of Palo Alto, California, for the Community Civic Campus: Phase II Library, Parks & Recreation and Community Theater/Council Chamber \(LPR\) \(Project No. pf2103\) in an amount not to exceed \\$132,000 for consulting services for a total contract amount of \\$224,620. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 15a. [Resolution authorizing the City Manager to execute the Second Amendment to the consulting services agreement between the City of South San Francisco and ABB Testing of Palo Alto, California, for the Community Civic Campus: Phase II Library, Parks & Recreation and Community Theater/Council Chamber \(LPR\) \(Project No. pf2103\) in an amount not to exceed \\$132,000 for consulting services for a total contract amount of \\$224,620.](#)



PUBLIC HEARING

16. Report regarding holding a Public Hearing on the City of South San Francisco's Fiscal Year 2022-23 Annual Action Plan for the Community Development Block Grant Program and consideration of adopting a resolution: 1) approving the FY 2022-23 Annual Action Plan; 2) authorizing its submittal and all other required documents to the U.S. Department of Housing and Urban Development; 3) accepting funds from all sources and approving appropriation of CDBG and HOME Administrative fund expenditures as detailed in Attachment 1 for the FY 2022-23 CDBG operating budget ; 4) authorizing the City Manager to execute all documents and certifications necessary to secure and award the CDBG and HOME Administrative Funds for the City; and 5) approving an appropriation of \$101,050 from the Housing Trust Fund for the FY 2022-23 operating budget to support non-profit organizations that provide homeless prevention programs for South San Francisco residents. (Heather Ruiz, Management Analyst II)
- 16a. Resolution approving the FY 2022-23 Annual Action Plan for the Community Development Block Grant Program; authorizing its submittal and all other required documents to the U.S. Department of Housing and Urban Development; accepting funds from all sources and approving appropriation of CDBG and HOME fund expenditures as detailed in Attachment 1 of the staff report for the FY 2022-23 CDBG operating budget; authorizing the City Manager to execute all documents and certifications necessary to secure and award the CDBG and HOME Administrative Funds for the City; and approving an appropriation of \$101,050 from the Housing Trust Fund for the FY 2022-23 operating budget to support non-profit organizations that provide homeless prevention programs for South San Francisco residents.
17. Report regarding a Planning Commission recommendation to City Council for consideration of California Environmental Quality Act (CEQA) determinations and to adopt amendments to Title 15 (Buildings and Construction) and Title 20 (Zoning) regarding large family daycare homes, accessory dwelling units, and Design Review requirements pertaining to certain residential developments under state law (Claire Lai, Assistant City Attorney and Tony Rozzi, Chief Planner)
- 17a. Ordinance amending provisions of the South San Francisco Municipal Code to modify Title 15 (Buildings and Construction) and Title 20 (Zoning) regarding large family daycare homes, accessory dwelling units, and Design Review requirements pertaining to certain residential developments under state law.

ADMINISTRATIVE BUSINESS

18. [Report regarding a motion to accept the construction improvements of the 2020 Pavement Rehabilitation Project \(No. st2104\) as complete in accordance with plans and specifications \(Total Construction Cost \\$2,620,750.90\) \(Angel Torres, Senior Civil Engineer\).](#)
19. [Report regarding a Resolution accepting \\$400,000 in grant funding from C/CAG's Transportation Development Act \(TDA\) Article 3 Program and approving Budget Amendment 22.065 and awarding a construction contract to Ray's Electric of Oakland, California in an amount not to exceed \\$897,985.90, authorizing a total construction contract authority budget of \\$1,077,583, and authorizing the City Manager to execute the agreement on behalf of the City for the Hillside Boulevard Road Diet Improvements Project \(No. tr1906, Bid No. 2656\). \(Jeffrey Chou, Associate Civil Engineer\)](#)
- 19a. [Resolution accepting \\$400,000 in grant funding from C/CAG's Transportation Development Act \(TDA\) Article 3 Program and approving Budget Amendment 22.065 and awarding a construction contract to Ray's Electric of Oakland, California in an amount not to exceed \\$897,985.90, authorizing a total construction contract authority budget of \\$1,077,583 and authorizing the City Manager to execute the agreement on behalf of the City for the Hillside Boulevard Road Diet Improvements Project \(No. tr1906, Bid No. 2656\).](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTSADJOURNMENT