

MINUTES

MEASURE W CITIZENS' OVERSIGHT COMMITTEE CITY OF SOUTH SAN FRANCISCO



Wednesday, April 2, 2025
6:30 p.m.

IN-PERSON MEETING

CALL TO ORDER

Chair called the meeting to order at 6:33 p.m.

ROLL CALL

Chair De Guzman, present
Committee member Del Rosario, present
Committee member Jeanne Berube, present
Committee member Nicholas Peneyra, present

AGENDA REVIEW

No changes.

WELCOME AND INTRODUCTIONS

IN PERSON PUBLIC COMMENT:

No in person public comment

MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes from the meeting on February 27, 2025.

Motion – Committee Member Engy Del Rosario: To approve the minutes from February 27, 2025, Chair De Guzman Second – by roll call vote: AYES Chair De Guzman, Committee Member Del Rosario, Committee Member Berube, Committee Member Peneyra; and NAYS: Non; ABSENT: ABSTAIN: Motion passes unanimously.

2. Annual Reorganization of the Measure W Citizens' Oversight Committee. (Kimia Mahallati, Redwood Public Law)

Chair De Guzman opened the floor for nominations for Chair.

Assistant City Attorney, Kimia Mahallati, provided Guidance to the Committee for new nominations.

Committee Member Engy Del Rosario nominated Committee Member Nicholas Peneyra.

Chair De Guzman asked if there were any additional nominations.

Committee Member Jeanne Berube nominated Committee Member Engy Del Rosario

Committee Member Nicholas Peneyra nominated Committee Member Engy Del Rosario

Chair De Guzman nominated Committee Member Nicholas Peneyra.

Chair De Guzman closed the floor for nominations.

Chair De Guzman opened the floor to discussion.

Committee Members discussed nominations.

Chair De Guzman closed the floor for discussion, and requested roll call to vote.

Chair De Guzman voted for Engy Del Rosario.

Committee Member Engy Del Rosario voted for Nicholas Peneyra

Committee Member Jeanne Berube voted for Engy Del Rosario

Committee Member Nicholas Peneyra voted for Engy Del Rosario

Voting results

3 votes for Engy Del Rosario

1 vote for Nicholas Peneyra

Engy Del Rosario was declared as new Chair.

Assistant City Attorney, Kimia Mahallati, advised new Chair, Engy Del Rosario to proceed with the appointing of Vice Chair.

Chair Del Rosario opened the floor to take nominations for Vice Chair.

Chair Del Rosario nominated Committee Member Jeanne Berube.

Committee Member De Guzman nominated Jeanne Berube.

Committee Member Nicholas Peneyra nominated Jeanne Berube.

Committee Member Jeanne Berube nominated Nicholas Peneyra.

Chair Del Rosario closed the floor for nominations and opened the floor for discussion.

Committee Members discussed nominations.

Chair Del Rosario closed the floor for discussion and motioned to vote for Vice Chair.

Roll call was performed for votes.

Chair Del Rosario voted for Committee Member Jeanne Berube.

Committee Member De Guzman voted for Committee Member Jeanne Berube.

Committee Member Jeanne Berube voted for Committee Member Nicholas Peneyra.

Committee Member Nicholas Peneyra voted for Committee Member Jeanne Berube.

Voting results

3 votes for Jeanne Berube

1 vote for Nicholas Peneyra

City Attorney Kimia Mahallati congratulated both new Chair and Vice Chair and concluded the annual reorganization of the Measure W Citizens' Oversight Committee.

3. Presentation on Capital Projects (Deputy Capital Projects Director, Philip Vitale)

Director of Finance Chang thanked Philip for overseeing the project and providing the presentation funded by Measure W.

Deputy Capital Projects Director, Vitale provided a presentation on Capital Projects.

Deputy Capital Projects Director, Vitale concluded his presentation and asked if there were any questions.

Deputy Capital Projects Director, Vitale added that on the park projects webpage, there is a live cam that has construction updates and progress.

Chair Del Rosario asked if the pool project was on schedule.

Deputy Capital Projects Director, Vitale advised that the project was pushed a little due to additional geotechnical work than what was originally planned and there were challenges getting permit in place. Phase I was originally supposed to be completed with Phase I fall of 2025 however now it's looking more like late winter 2025. Deputy Capital Projects Director Vitale added that the existing pool is kept open.

Vice Chair, Berube asked if the pool was going to be a revenue generator. Have there been any discussions of potential revenues from having a facility like that?

Deputy Capital Projects Director, Vitale advised that part of the design process, there were studies that compared fees of other facilities to our pool of both new ones as well as existing. There are some analyses for that. Our fees are significantly lower than the equivalent pools around. There will be an increase of the amount of revenue generated, however there is also an increase of operational cost.

Vice Chair, Berube asked what the operating cost for the facility?

Deputy Capital Projects Director, Vitale advised Parks has been evaluating facility and based off of the size of the facility and they are preparing in their upcoming operational budgets. One of the benefits of maintaining the operation of existing pool while the new one is being constructed is that if they would have closed down operation of the pool, they would have had to bring on a whole new group of aquatics staff. The existing pool staff is already experiencing staff shortage.

Chair Del Rosario commented that if the pool were closed, they would lose a lot of revenue.

Chair Del Rosario asked if the upkeep of the new pool was part of the general fund and not Measure W.

Deputy Capital Projects Director, Vitale referred to Finance Director Chang for response.

Director of Finance Chang advised that the Measure W was a general fund and they are looking at the budget to balance and may use Measure W funds for operations.

Vice Chair, Berube asked for an explanation of how the bonds sales work for the \$49 million.

Director of Finance Chang provided explanation.

Vice Chair Berube asked what a bond was?

Director of Finance Chang provided explanation.

Director of Finance Chang thanked Deputy Capital Projects Director Vitale again for his presentation and update for the pool project.

Deputy Capital Projects Director Vitale provided flyers for the upcoming veterans memorial stakeholder meeting.

Vice Chair Berube asked if the meeting was opened to the public.

Deputy Capital Projects Director Vitale advised it was open to the public and additional information is on the website.

Committee Member De Guzman asked if Deputy Capital Projects Director Vitale would return when the project is done.

Deputy Capital Projects Director, Vitale advised that he would return prior to the completion of the project and provide updates as construction progresses and get started on the other projects such as bridges and the playground.

Chair Del Rosario asked if he would be providing a preview.

Deputy Capital Projects Director, Vitale advised that he would provide a preview of designs.

Director of Finance Chang advised that as time gets closer, they will invite the Committee to the ceremony.

4. Informational Report on Measure W fund balance and expenditures for FY 2024-2025. (Karen Chang, Director of Finance)

Director of Finance, Chang provided Informational Report.

Vice Chair Berube asked if there were salaries and benefits came out annually.

Director of Finance, Chang advised that it was for every pay period.

Director of Finance, Chang advised that initially Measure W was estimated to bring in \$16 million for FY 2024/25, and based on the consultants recommendation it was revised down to \$14.5 million for FY 2025/26.

Vice Chair Berube asked what contributed to the change?

Director of Finance Chang advised that they are seeing a decline in gasoline usage and an increase in online shopping.

Vice Chair Berube asked if the revenue for Measure W was tracked by category?

Director of Finance Chang confirmed that the City has three Costcos with two gas stations.

Vice Chair Berube, asked which category brings in the most revenue.

Director of Finance Chang advised that she can email or share in next meeting a list of categories and believes auto sales are one of the biggest contributors.

Chair Del Rosario commented that it would be interesting to see the trend due to online shopping.

Director of Finance Chang advised that it also depends on the uncertainty of the economy could have an impact as well.

Vice Chair Berube asked what the population was in South San Francisco.

Director of Finance Chang advised that it was around 65-66k and the population was consistent.

Director of Finance Chang concluded her presentation.

Committee Member De Guzman asked to review the revenue and expenditures again.

Committee Member De Guzman asked if the \$14,000.00 was refunded.

Director of Finance Karen Chang advised it was a duplicate payment.

Chair Del Rosario asked if street paving was done.

Director of Finance Chang advised that they are not done and will invite them in future for an update as they were not available this time.

Vice Chair Berube asked for clarification if the debt service is payment for the interest and principal.

Director of Finance Chang confirmed.

Vice Chair Berube asked what the combined debt?

Director of Finance Chang advised that she will provide the outstanding balance for bonds and

some history of use.

Director of Finance Chang concluded her presentation.

ADJOURNMENT

Being no further business, Chair Del Rosario adjourned the meeting at 7:18 p.m.

Submitted by:

Approved by:

Patty Gomez
Secretary

Engy Del Rosario
Chair

Approved by the Measure W Citizens' Oversight Committee: / /