

# **City of South San Francisco**

P.O. Box 711 (City Hall, 400 Grand Avenue)  
South San Francisco, CA



## **Special Meeting Agenda**

**Tuesday, December 2, 2025**

**6:00 PM**

**Library Parks & Recreation Building  
901 Civic Campus Way, South San Francisco, CA**

### **Library Board**

**Hector Camacho, President  
Catherine Abalos, Vice President  
Mary Giusti, Secretary  
Claire Ramsey, Boardmember**

**How to submit written Public Comment before the Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting by emailing: [libraryadmin@ssfca.gov](mailto:libraryadmin@ssfca.gov).

**How to provide Public Comment during the Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

*Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Chair may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. If there appears to be a large number of speakers, the Chair may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)).*

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 24-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 24-hours before the meeting.

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

PUBLIC COMMENT

ITEMS FROM STAFF MEMBERS

1. [Introduction of new Literacy Program Manager, Mary Ann Cordova Arce](#)
2. [Trivia Challenge Update \(Mary Ann Cordova Arce, Literacy Program Manager\)](#)
3. [Library Director's Report \(Valerie Sommer, Library Director\)](#)
4. [Communications and Statistics](#)
5. [Library Announcements](#)
6. [Library Recruitments Update](#)
7. [Certificate of Recognition to Gail Davison for the receipt of the South San Francisco Historical Society Victor John Feudale Award](#)
8. [Discussion of 2026 Holiday Schedule](#)

MATTERS FOR CONSIDERATION

9. [Motion to approve the minutes from the October 28, 2025 Library Board of Trustees meeting](#)
10. [Nomination of 2026 Library Board Officers](#)

ITEMS FROM BOARD MEMBERS

ADJOURNMENT

11. [Agenda Building | Next Meeting](#)