



MINUTES

REGULAR MEETING

**CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO**

**WEDNESDAY, DECEMBER 14, 2022
6:00 p.m.**

HYBRID IN-PERSON/VIRTUAL MEETING

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA
Via Zoom**

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

CALL TO ORDER

Mayor Nicolas called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmember Addiego, present in Council Chambers
Councilmember Coleman, present in Council Chambers
Councilmember Flores, present in Council Chambers
Vice Mayor Nagales, present in Council Chambers
Mayor Nicolas, present in Council Chambers

PLEDGE OF ALLEGIANCE

Roy Earnest with the Center for Age Friendly Experience led the pledge.

AGENDA REVIEW

City Manager Futrell requested to move Consent Calendar Item No. 21 and 23 to Administrative Business.

ANNOUNCEMENTS FROM STAFF

No announcements.

PRESENTATIONS

1. Cultures United 2022 Recap Presentation, Maryjo Nuñez, Lead for America Fellow, City Manager's Office.

Maryjo Nunez presented the report. Councilmember Coleman and Vice Mayor Nagales thanked staff for their work and for incorporating diverse cultures.

2. Presentation on Promotores program end of year update. (Tamiko Huey, Management Analyst II)

Management Analyst Huey an overview of the services offered by the Promotores.

Councilmember Addiego noted his concern about the prevalent food insecurity throughout the city and thanked the team for their outreach efforts.

Vice Mayor Nagales noted his previous conversations with City Manager Futrell intended to address community needs. He suggested that Council revisit the program structure.

Councilmember Coleman requested an overview of the community's needs throughout the pandemic.

Councilmember Flores thanked the Promotores for their work and dedication to the community. He requested an overview of the data collection process. Management Analyst Huey provided an overview.

Mayor Nicolas thanked the Promotores for their assistance and inquired about the wrap-around services. Management Analyst Huey provided an overview.

3. Presentation: Age-Friendly Initiative Update; Roy Earnest, Associate Director, Center for Age Friendly Excellence (CAFÉ). (Sharon Ranals, Assistant City Manager)

Councilmember Addiego noted that rent affordability is a burden to the community.

Mayor Nicolas provided an overview of the city's outreach effort, including reaching the Latino community.

Councilmember Coleman noted that District 4 has the most senior population and emphasized the importance of connecting with residents of the Rotary Plaza and Alida Manor homes. Mr. Earnest indicated that he was in the process of reaching out to the community.

4. Presentation to City Council on behalf of the Jordanian American Association from Paul Formosa, CFO South San Francisco Scavenger Co., Inc.

Paul Formosa presented a recognition on behalf of the Jordanian American Association. Vice Mayor Nagales accepted the recognition.

PUBLIC COMMENTS

The following individuals provided public comment:

In-Person:

- Meris Ota, President of Board of Directors of HIP Housing

Mayor Nicolas thanked Taryn Lim, South San Francisco winner of the 2023 Calendar Contest.

Via Zoom:

- Isabel – Oyster Cove Marina
- Jeremy Lee

COUNCIL COMMENTS/REQUESTS

Vice Mayor Nagales thanked staff and the community for attending the City Council Reorganization event and congratulated Mayor Nicolas.

Councilmember Addiego reported his trip to the city's Sister City, Atotonilco el Alto, Jalisco. He congratulated Councilmember Richard Hedges for his appointment to the City of San Mateo City Council and noted his excellent leadership.

Councilmember Coleman thanked Vice Mayor Nagales for his Mayoral leadership. Congratulated Mayor Nicolas and noted the importance of working together.

Councilmember Flores congratulated Mayor Nicolas for her leadership. He acknowledged Martin Cruz for his contributions to the community and noted the 35-member delegation that visited the City of South San Francisco. He reported that the City Council presented a Certificate of Recognition to celebrate Ballet Folklorico Alma de Mexico's 31st Anniversary. He requested that staff work with the County of San Mateo to coordinate flu and COVID vaccination events soon.

At his request, City Attorney Woodruff provided an overview of AB 361, which modified the Brown Act to allow teleconference meetings in response to the pandemic. He noted the changes beginning January 1, 2023. Lastly, he reminded the community that 988 Suicide and Crisis Lifeline is available for all individuals.

Mayor Nicolas shared her participation in community events.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific item as follows. Items No. 21 and 23 were moved to Administrative Business. Items No. 22 and 24 were pulled by Councilmember Addiego and Vice Mayor Nagales for further discussion.

5. Motion to approve the Minutes for the meetings of September 28, 2022, October 12, 2022, October 26, 2022, November 9, 2022, and November 16, 2022. (Rosa Govea Acosta, City Clerk)
6. Motion to accept the construction improvements of 2021 Concrete and Green Infrastructure Project (No. st2203) (Angel Torres, Senior Civil Engineer)
7. Report regarding Resolution No. 208-2022 to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings (Sky Woodruff, City Attorney)
8. Report regarding Resolution No. 209-2022 approving a Master Encroachment Agreement with Bandwidth IG, LLC for the Installation of Network Facilities within the Public Rights-of-Way. (Eunejune Kim, Director of Public Works/City Engineer)
9. Report regarding Resolution No. 210-2022 authorizing the acceptance of \$4,000 in grant funding from the Association of Science and Technology Centers to support programs and services promoting gender equity in Science, Technology, Engineering and Math careers at the Grand Avenue Branch Library's Makerspace and amending the Library Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment # 23.035. (Valerie Sommer, Library Director)

10. Report regarding Resolution No. 211-2022 authorizing the use of \$139,584.80 of Police Asset Forfeiture Funds for the purchase of public safety ballistic shields and protective body armor for all sworn personnel. (Scott Campbell, Chief of Police)
11. Report regarding Resolution No. 212-2022 authorizing the acceptance of \$266,185 in grant funding from California Public Utilities Commission for Local Agency Technical Assistance for the development of a Broadband Master Plan and Fiber Optic Design Project and amending the Information Technology Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.036. (Tony Barrera, Director of Information Technology)
12. Report regarding Resolution No. 213-2022 for the procurement of furniture, fixtures and equipment and authorizing the City Manager to execute a purchasing contract with vendor One Workplace of Santa Clara, CA for the Civic Campus Phase 2: Library, Parks & Recreation and Community Theater/Council Chamber (pf 2207), in the amount not to exceed \$1,689,968. (Jacob Gilchrist, Director of Capital Projects).
13. Report approving Resolution No. 214-2022 license agreement and fee for tiebacks within Dubuque Avenue for the construction of 580 Dubuque Avenue and approving budget amendment number 23.040. (Jason Hallare, Senior Civil Engineer)
14. Report regarding Resolution No. 215-2022 authorizing the acceptance of a grant in the amount of \$25,000 from Genentech's South San Francisco Community Fund for the Parks and Recreation Department's REAL After School Program at Martin and Los Cerritos Elementary Schools as well as the Senior Services Program and amending the Parks and Recreation Department's Fiscal Year 2022-23 Operating Budget pursuant to Budget Amendment #23.034. (Angela Duldulao, Acting Deputy Director, Parks and Recreation Department)
15. Report regarding Resolution No. 216-2022 authorizing the acceptance of donations from various community partners totaling \$1,000 for Fiscal Year 2022-23, as well as in-kind donations of supplies and volunteer support for Parks and Recreation Department programs and events. (Angela Duldulao, Acting Deputy Director, Parks and Recreation Department)
16. Report regarding Resolution No. 217- 2022 authorizing the acceptance of \$15,000 in grant funding from the County of San Mateo to support the South San Francisco Promotores Program and approving Budget Amendment 23.033. (Tamiko Huey, Management Analyst II)
17. Report regarding Resolution No. 218-2022 approving a purchase agreement for ten cardiac monitors/defibrillators in the amount of \$444,148.89, and authorizing the City Manager to enter into a purchase agreement with Zoll Medical Corporation (Richard Walls, Emergency Medical Services Chief)
18. Report regarding Resolution No. 219-2022 authorizing acceptance of a grant from the Urban Area Security Initiative in the amount of \$100,000 to enhance security and access for Fire Department facilities located at 480 North Canal Street, amending the Fire Department's operating budget for FY 22-23 via Budget Amendment 23.037, and authorizing the City Manager to enter into an agreement with the City and County of San Francisco Urban Area Security Initiative to accept FY 2022 grant funds. (Matthew Samson, Deputy Fire Chief)

19. Report regarding Ordinance No. 1648-2022 repealing current Building Code regulations under Title 15 of the South San Francisco Municipal Code and adopting by reference the 2022 California Building Standards Codes with certain local amendments. (Phillip Perry, Chief Building Official)
20. Report regarding Resolution No. 220-2022 to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.039 (Leah Lockhart, Human Resources Director)
22. Report regarding Resolution No. 222-2022 authorizing the Fire Department to donate one surplus fire apparatus, a 1999 Spartan fire engine VIN#4S7AT409XYC031783, to the City College of San Francisco's Fire Science vocational education program. (Matthew Samson, Deputy Fire Chief)
24. Report regarding Resolution 224-2022 awarding a shuttle operations services agreement to ACE Mobility Solutions in an amount not to exceed \$350,000 for South San Francisco Community Shuttle Operations. (Marissa Garren, Management Analyst I)

Motion – Vice Mayor Nagales /Second – Councilmember Coleman: To approve Consent Calendar 5-20, 22, and 24, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

ADMINISTRATIVE BUSINESS

21. Report regarding Resolution No. 221-2022 approving the First Amendment to the Purchase and Sale Agreement and Joint Escrow Instructions with Eden Housing, Inc. for the sale of a portion of the City-owned property at 201 Baden for a senior affordable housing development. (Nell Selander, Economic & Community Development Director)

Director of Economic and Community Development Selander presented the report and provided an overview of the requested action.

Vice Mayor Nagales inquired about the timing of the projects. Director Selander responded.

Councilmember Flores inquired about penalties from HCD if funds were not encumbered. Director Selander explained the funding and noted there was time to spend on the project.

Motion – Vice Mayor Nagales /Second – Councilmember Flores: To approve Resolution No. 221-2022 approving the First Amendment to the Purchase and Sale Agreement and Joint Escrow Instructions with Eden Housing, Inc. for the sale of a portion of the City-owned property at 201 Baden for a senior affordable housing development, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

23. Report regarding Resolution No. 223-2022 approving budget amendment BA-23.038 to the Fire Department FY 2022-23 Operating Budget in the amount of \$436,964.50 and allow the City to participate in the California Assembly Bill 1705 (2019) Public Provider Ground Emergency Medical Transport Intergovernmental Transfer (PP-GEMT-IGT) Program. (Richard Walls, Emergency Medical Services Chief)

Richard Walls presented the report and provided an overview of AB 1705.

Motion – Councilmember Addiego /Second – Councilmember Coleman: To approve Resolution No. 223-2022 approving budget amendment BA-23.038 to the Fire Department FY 2022-23 Operating Budget in the amount of \$436,964.50 and allow the City to participate in the California Assembly Bill 1705 (2019) Public Provider Ground Emergency Medical Transport Intergovernmental Transfer (PP-GEMT-IGT) Program, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

25. Motion to confirm the facility sign graphic for the Library | Parks & Recreation building at the Community Civic Campus. (Jacob Gilchrist, Director of Capital Projects).

Director of Capital Projects Gilchrist presented the report and provided an overview of the Council's direction to select from two designs.

Council engaged in discussions related to graphics and names. A consensus of the Council to move forward with changes to 1c based on the diagram presented with the report via a Thursday memo to reflect centered words and a different font for the ampersand. The item will move forward without needing Council approval unless significant changes are requested.

Motion – Vice Mayor Nagales /Second – Councilmember Flores: To confirm the facility sign graphic for the Library | Parks & Recreation building at the Community Civic Campus. (Jacob Gilchrist, Director of Capital Projects), by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

26. Report regarding Resolution No. 225-2022 appointing Sharon Ranals to the position of Interim City Manager and Interim Executive Director of the Successor Agency to the Redevelopment Agency of the City of South San Francisco and authorizing a City Council ad hoc committee to negotiate the terms of employment during the appointment. (Leah Lockhart, Human Resources Director).

City Attorney Woodruff presented the report and noted that at the direction of the City Council, the ad-hoc committee comprised of Mayor Nicolas and Councilmember Flores, along with Human Resources Director Lockhart, met with Assistant City Manager Ranals to discuss the terms of her employment while sitting as Interim City Manager. Assistant City Manager Ranals will become Interim City Manager after January 8, 2023.

Councilmember Addiego requested that the ad-hoc committee discuss the terms of appointment and full designation as City Manager. Human Resources Director Lockhart provided an overview of the process and noted the request.

Council thanked City Manager Futrell for his service and leadership and wished him the best of luck in his new journey as City Manager for the City of Riverside.

Assistant City Manager Ranals thanked City Manager Futrell for his leadership and the Council for the opportunity to serve as Interim City Manager.

Motion – Councilmember Addiego /Second – Vice Mayor Nagales: To approve Resolution No. 225-2022, appointing Sharon Ranals to the position of Interim City Manager and Interim Executive

Director of the Successor Agency to the Redevelopment Agency of the City of South San Francisco and authorizing a City Council ad hoc committee to negotiate the terms of employment during the appointment., by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

ADJOURNMENT

Being no further business Mayor Nicolas adjourned the meeting at 8:56 p.m.

Submitted by:

Approved by:

Maricela Lomeli
Administrative Assistant II

Buenaflor Nicolas
Mayor

Approved by the City Council: ____ / ____ / ____