

**MINUTES**  
**SPECIAL MEETING**



**COMMUNITY DEVELOPMENT BLOCK  
GRANT STANDING COMMITTEE  
OF THE CITY OF SOUTH SAN FRANCISCO**

THUESDAY, FEBRAURY 20, 2025  
4:00 p.m.

City Hall, City Manager's Conference Room  
400 Grand Avenue, South San Francisco, CA 94080

CALL TO ORDER: 4:02 p.m.

ROLL CALL: Councilmember Coleman, present  
Councilmember Nicolas, present

**AGENDA REVIEW**

No changes.

**PUBLIC COMMENTS**

None.

**MATTERS FOR CONSIDERATION**

1. Motion to approve the Minutes for the meeting of April 2, 2024.

Motion – Councilmember Coleman/ Second Councilmember Nicolas: to approve the minutes. The motion carried unanimously.

2. Study session to review Community Development Block Grant (CDBG) applications and Program Year 2025-2026 budget allocation. (Alvina Condon, Management Analyst II)

Management Analyst Condon presented the report, requested review of grant applications, and direction in preparation for the needs assessment hearing.

Economic Community Development Director Selander reviewed the funding expectations, timeline, and qualifications. She also indicated contingencies can be included to address the potential need for alternative sources of funding.

The Standing Committee reviewed the applications, engaged in questions and discussions, and provided feedback to staff.

**ADJOURNMENT**

Being no further business, Councilmember Nicolas adjourned the meeting at 4:21 p.m.

Submitted by:

Approved by:

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Jazmine Miranda, Assistant City Clerk  
City of South San Francisco

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Flor Nicolas, Councilmember  
City of South San Francisco

Approved by the CDBG Standing Committee: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_