



MINUTES
SPECIAL MEETING
COMMUNITY DEVELOPMENT BLOCK
GRANT STANDING COMMITTEE
OF THE
CITY OF SOUTH SAN FRANCISCO

TUESDAY, APRIL 2, 2024
10:00 a.m.

City Hall, City Manager's Conference Room
400 Grand Avenue
South San Francisco, CA 94080

CALL TO ORDER: 10:00 a.m.

ROLL CALL: Mayor Coleman, present
Councilmember Nicolas, present

AGENDA REVIEW

No changes.

PUBLIC COMMENTS

None.

MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes for the meeting of February 21, 2024.

Motion – Mayor Coleman/ Second Councilmember Nicolas: to approve the minutes. The motion carried unanimously.

2. Study session regarding the Community Development Block Grant Fiscal Year 2024-2025 Annual Action Plan and Budget Allocation. (Danielle Thoe, Housing Manager and Nell Selander, Economic and Community Development Director)

Housing Manager Thoe presented the report and indicated that the funding allocated to the CDBG program would remain the same. The following recommendations were presented to the subcommittee.

Public Service Grants and grant recommendations:

- CORA - \$ 20,000
- Friends for Youth - \$ 12,200
- HIP Housing - \$ 10,000
- Legal Aid - \$ 12,300
- Life Moves - \$ 26,000
- Magic Tooth Bus - \$ 15,000
- Ombudsman Services - \$ 15,000

- Rape Trauma Services Center - \$ 14,500
- Samaritan House - \$ 19,800
- StarVista - \$ 12,000
- YMCA Community Resource Center – *No recommendation*

Mayor Coleman inquired about Magic Tooth Bus funding. Housing Manager Thoe indicated that YMCA and Magic Toothbrush were two new applicants and provided an overview of the services offered by Magic Tooth Bus. Councilmember Nicolas noted that all organizations provide valuable services to the community and suggested the following changes, which Mayor Coleman supported.

- CORA - \$ 20,000
- Friends for Youth - \$ 12,500
- HIP Housing - \$ 10,000
- Legal Aid - \$ 12,300
- Life Moves - \$ 26,250
- Magic Tooth Bus - \$ 14,200
- Ombudsman Services - \$ 15,000
- Rape Trauma Services Center - \$ 15,000
- Samaritan House - \$ 19,800
- StarVista - \$ 12,100
- YMCA Community Resource Center – *No recommendation*

At Mayor Coleman's request, Housing Manager Thoe provided an overview of the YMCA's funding requests. The YMCA was the only organization not recommended for funding due to non-eligible CDBG programs.

City Manager Ranals provided an overview of CDBG expenditure limitations which includes staff costs and noted that the City's Housing Fund cannot provide funding. In addition, City Manager Ranals provided an overview of the support currently offered to the YMCA and Second Harvest Food Bank. Housing Manager Thoe will route an updated funding allocation spreadsheet to the subcommittee.

Minor Home Repair Program

Housing Manager Thoe presented the proposed organizations for funding and provided an overview of the funding allocation and expenses. No changes were made to the recommendations.

ADJOURNMENT

Being no further business, Mayor Coleman adjourned the meeting at 10:54 a.m.

Submitted by:

Approved by:

Rosa Govea Acosta, City Clerk
City of South San Francisco

James Coleman, Mayor
City of South San Francisco

Approved by the CDBG Standing Committee: _____ / _____ / _____