



# **MINUTES** **REGULAR MEETING**

## **COMMISSION ON EQUITY AND PUBLIC SAFETY CITY OF SOUTH SAN FRANCISCO**

**MARCH 16, 2026  
6:00 PM**

**City Manager's Conference Room  
400 Grand Avenue, South San Francisco, CA 94080**

### **CALL TO ORDER**

Chair Sanders called the meeting to order at 6:00 PM

### **ROLL CALL**

Chair Sanders, present  
Vice Chair Yee, present  
Commissioner Bedigian, present  
Commissioner Harrison, present  
Commissioner Rodriguez, present  
Commissioner Hobson-Coard, present  
Commissioner Roque-Vizzini, absent

### **AGENDA REVIEW**

None.

### **ANNOUNCEMENTS FROM STAFF**

Devin Stenhouse, Management Analyst II, informed the Commission that the Women in Public Safety Workshop scheduled for Saturday, March 28, 2026, is currently full, with a waitlist available. The workshop hosts—the South San Francisco Police and Fire Departments—anticipate some attrition and encourage interested parties to join the waitlist.

### **PUBLIC COMMENTS**

*All electronic comments received were made a part of the record of the meeting.*

None.

### **MATTERS FOR CONSIDERATION**

1. Motion to approve meeting minutes for February 23, 2026. (Devin Stenhouse, Management Analyst II)

Motion – Commissioner Hobson-Coard /Second – Commissioner Rodriguez: To approve meeting minutes for February 23, 2026, by roll call vote: AYES: Commissioner Hobson-Coard, Commissioner Rodriguez, Commissioner Harrison, Commissioner Bedigian, Vice Chair Yee, Chair Sanders; NAYS: None; ABSENT: Commissioner Roque-Vizzini; ABSTAIN: None.

2. Commissioners will hear an update from the Communications Ad Hoc Committee. (Commissioners Harrison and Rodriguez and Vice Chair Yee)

Vice Chair Yee shared that the Communications Ad Hoc Committee has invited Angenette Lau, Communications Manager, to attend the next Committee meeting on April 15, 2026, to clarify details of the communications analytics report and identify opportunities for the Committee to provide support, particularly related to equity.

Devin Stenhouse shared that Megan Wooley-Ousdahl, Deputy City Manager, will also attend the next Committee meeting.

3. Commissioners will hear about the recent ADA requirements pertaining to digital accessibility and how the City of South San Francisco staff are preparing to abide by the new requirements by the federal government’s deadline. (Devin Stenhouse, Management Analyst II)

Devin Stenhouse presented on digital accessibility, including definitions, federal requirements under the Americans with Disabilities Act of 1990, and the City of South San Francisco’s efforts to achieve compliance. He noted the federal compliance deadline of April 24, 2026, with an internal deadline of April 1, 2026, and outlined steps the City has taken towards compliance.

The Commission discussed the City’s readiness for the upcoming deadline, including website accessibility improvements and coordination across departments. Devin Stenhouse indicated that most webpages are compliant, with ongoing efforts focused on improving header structure and adding alternative text to images. Efforts are underway to develop a style guide, including standardizing accessibility practices.

The Commission also discussed the Digital Equity Act of 2021 and Web Content Accessibility Guidelines (WCAG), including enforcement considerations and prioritization of compliance efforts. Devin Stenhouse noted that the current priorities include webpage structure and images, and that website PDFs are already accessible.

### **ITEMS FROM BOARD MEMBERS, COMMISSIONERS, COMMITTEE MEMBERS**

Commissioner Hobson-Coard invited members to attend their upcoming show.

### **ADJOURNMENT**

Being no further business, Chair Sanders adjourned the Equity and Public Safety Commission meeting at 7:00 PM.

Submitted by:

Approved by:

\_\_\_\_\_  
[Body Clerk Name]  
[Title]

\_\_\_\_\_  
[Chair Name]  
[Chair Title]

Approved by the [Body Name]: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_