

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, October 9, 2024

6:30 PM

**Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

JAMES COLEMAN, Mayor (District 4)
EDDIE FLORES, Vice Mayor (District 5)
MARK ADDIEGO, Councilmember (District 1)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88636346631>
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDERROLL CALLPLEDGE OF ALLEGIANCEAGENDA REVIEWLEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$250 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$250 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$250 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$250 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Proclamation recognizing October as Breast Cancer Awareness month. \(James Coleman, Mayor\)](#)
2. [Proclamation recognizing Code Enforcement Week October 6 - 12, 2024. \(James Coleman, Mayor\)](#)

3. [Proclamation celebrating Indigenous Peoples' Day on October 14, 2024. \(James Coleman, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to approve the Minutes of September 25, 2024, and October 1, 2024. \(Rosa Govea Acosta, City Clerk\)](#)
5. [Report regarding a resolution authorizing the acceptance of \\$12,000 in grant funding from Pacific Library Partnership to fund ten Virtual Reality Headsets and Software and launch a program called VR World, enabling community members to travel virtually and explore new places, nature, cultures and information in the Amgen Discovery Center at the Library | Parks & Recreation Center and approving Budget Amendment Number 25.021. \(Valerie Sommer, Library Director\)](#)
- 5a. [Resolution authorizing the acceptance of \\$12,000 in grant funding from Pacific Library Partnership to fund ten Virtual Reality Headsets and Software and launch a program called VR World, enabling community members to travel virtually and explore new places, nature, cultures and information in the Amgen Discovery Center at the Library | Parks & Recreation Center and approving Budget Amendment Number 25.021. \(Valerie Sommer, Library Director\)](#)

6. [Report regarding a resolution authorizing the City Manager to execute agreements with California Department of Transportation for the South San Francisco Shoreline Protection and Connectivity Project and approving Budget Amendment Number 25.018. \(Audriana Hossfeld, Senior Civil Engineer\)](#)
- 6a. [Resolution authorizing the City Manager to execute agreements with California Department of Transportation for the South San Francisco Shoreline Protection and Connectivity Project and approving Budget Amendment Number 25.018.](#)
7. [Report regarding a resolution authorizing the submittal of a grant application for Metropolitan Transportation Commission \(MTC\) Regional Measure 3 \(RM3\) Safe Routes to Transit and Bay Trail Program \(SR2TBT\) or similar grant applications for a local match amount not exceeding \\$2,000,000 to support Corridor Improvements along East Grand Avenue. \(Jeffrey Chou, Senior Civil Engineer\)](#)
- 7a. [Resolution authorizing the submittal of a grant application for Metropolitan Transportation Commission \(MTC\) Regional Measure 3 \(RM3\) Safe Routes to Transit and Bay Trail Program \(SR2TBT\) or similar grant applications for a local match amount not exceeding \\$2,000,000 to support Corridor Improvements along East Grand Avenue.](#)
8. [Report regarding a resolution accepting a \\$270,000 grant from San Mateo County for the Economic Advancement Center, authorizing the City Manager to execute the grant agreement, and approving Budget Amendment Number 25.022 appropriating the funds. \(Ernesto Lucero, Economic Development Manager\)](#)
- 8a. [Resolution accepting and appropriating a grant in the amount of \\$270,000 from San Mateo County towards economic mobility programs at the Economic Advancement Center in South San Francisco under Budget Amendment Number 25.022, and authorizing the City Manager to execute the associated grant agreement.](#)
9. [Report regarding a resolution authorizing the submittal of a grant application for Environmental and Climate Justice Community Change Grants Program to support Grand Avenue Streetscape Improvement Project - st1801 \(Matthew Ruble, Principal Engineer\)](#)
- 9a. [Resolution authorizing the submittal of a grant application for Environmental and Climate Justice Community Change Grants Program to support Grand Avenue Streetscape Improvement Project - st1801.](#)
10. [Report regarding a resolution authorizing the acceptance of \\$10,000 in grant funding from Sunlight Giving to enable Grand Avenue Library to update its furnishings and play equipment in the children's area of the library. \(Valerie Sommer, Library Director\)](#)

- 10a. [Resolution authorizing the acceptance of \\$10,000 in grant funding from Sunlight Giving to enable Grand Avenue Library to update its furnishings and play equipment in the children's area of the library.](#)

ADMINISTRATIVE BUSINESS

11. [Report regarding a resolution authorizing acceptance of a \\$1,527,120 grant award and funding agreement with the California Department of Transportation for Cycle 11 State-Funded Highway Safety Improvement Program funding and associated Budget Amendment Number 25.015. \(John Wilson, Associate Engineer\)](#)
- 11a. [Resolution authorizing acceptance of a \\$1,527,120 grant award and funding agreement with the California Department of Transportation for Cycle 11 State-Funded Highway Safety Improvement Program funding and approval of Budget Amendment Number 25.015.](#)
12. [Report regarding a study session and potential introduction of an ordinance amending Title 8 of the South San Francisco Municipal Code to add Chapter 8.78 to regulate certain private development projects by withholding the certificate of occupancy or building permit final when an owner or contractor has unpaid final wage theft judgments. \(Tony Rozzi, Deputy Economic and Community Development Director\)](#)
- 12a. [Ordinance of the City of South San Francisco amending Title 8 of the South San Francisco Municipal Code to add Chapter 8.78 to regulate certain private development projects by withholding the certificate of occupancy or building permit final when an owner or contractor has unpaid final wage theft judgments](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

13. [Proclamation celebrating Filipino American Heritage Month presented on October 5, 2024. \(James Coleman, Mayor\)](#)
14. [Council discussion on designation of voting delegates and alternates for the League of California Cities Annual Conference and Expo. \(Eddie Flores, Vice Mayor\)](#)

ADJOURNMENT