



MINUTES **REGULAR MEETING**

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, JUNE 10, 2026
6:30 p.m.

Library Parks and Recreation Building
Council Chambers
901 Civic Campus Way, South San Francisco, CA

CALL TO ORDER

Mayor Addiego called the meeting to order at 6:31 p.m.

ROLL CALL

Councilmember Coleman, present
Councilmember Flores, present
Councilmember Nicolas, present
Vice Mayor Nagales, present
Mayor Addiego, present

PLEDGE OF ALLEGIANCE

Nels Delander, Northern California Carpenters union, San Mateo County representative, led the pledge.

LEVINE ACT DISCLOSURES (SB 1181)

Following an inquiry, no conflicts of interest were reported by City Council members.

ANNOUNCEMENTS FROM STAFF

City Manager's Office Management Analyst Devin Stenhouse apprised the community of the following events:

- South City 4th of July Parade & Picnic will be held on Saturday, July 4, 2026, from 10:00 a.m. to 2:00 p.m. The parade will start at Orange Memorial Park (Orange Ave & Tennis Drive) and will end at City Hall (400 Grand Avenue). A picnic will be held on Grand Avenue near City Hall. More information is available at www.ssfcga.gov/America250
- Sticker Design Contest for the "I Voted" Sticker: All South San Francisco artists of all ages are invited to participate and help design South City's sticker for the November election. More information is available at www.ssfcga.gov/IVoted2026.

PRESENTATIONS

1. Presentation celebrating June as LGBTQIA+ Pride Month. (Mark Addiego, Mayor)

Councilmember Coleman presented a proclamation to Jim McGuire, Executive Director of the South San Francisco Conference Center and a big force in South San Francisco. Director McGuire thanked the Council for recognizing and acknowledging the LGBTQIA community.

2. Proclamation celebrating July as Parks and Recreation Month. (Mark Addiego, Mayor)

Vice Mayor Nagales read the proclamation and presented it to Parks and Recreation Chair Camacho. Chair Camacho thanked the Council for recognizing the commission, as all its members give their time and dedication to serving the South San Francisco community and deserve the recognition.

COUNCIL COMMENTS/REQUESTS/HONORING THE LIFE OF REQUESTS

Councilmember Flores noted the successful San Mateo County Sheriff's Office Anonymous Gun Buyback event, funded by Measure K, held in South San Francisco on Saturday, June 6, 2026, and reported that nearly 200 firearms were collected for destruction. He thanked the Sheriff's Office and Sheriff Binder for partnering with the city and recognized the importance of the program. Councilmember Flores apprised the community of events attended and a recent recognition by the Bay Area Latino Elected and Appointed Officials (BALEAO) for the Distinguished Public Service Award. Encouraging members of the Latino community to pursue elected office and public service.

Councilmember Nicolas apprised the Council and the community of events attended and acknowledged the passing of longtime South San Francisco resident and Parks and Recreation Commissioner Betty Battaglia. Councilmember Nicolas requested to adjourn in memory of former Union City Councilmember Pat Gacoscos, acknowledging a legacy of service, compassion, and community leadership.

Vice Mayor Nagales thanked staff and colleagues for their support in getting to the groundbreaking of the new Westborough childcare center, noting the value it will bring to many families in South San Francisco.

Councilmember Coleman congratulated Library Board Trustee Hector Camacho on his race for San Mateo County Superintendent of Schools and congratulated him and his family on his victory. Thanked Vice Mayor Nagales for his leadership in advancing the Westborough childcare center and thanked staff for their work and support in renovating Dundee Park after witnessing children and families enjoying the park.

Mayor Addiego congratulated Councilmember Coleman on his efforts to renovate Dundee Park, noting the park's history and the work by Parks and Recreation Director Mediati to upgrade it despite limited space.

PUBLIC COMMENTS - NON-AGENDA AND CONSENT CALENDAR ITEMS

The following individuals addressed the City Council:

- Sam Chetcuti discussed California's election administration, including ballot counting timelines, vote-by-mail practices, election integrity, and the need for reforms to strengthen public confidence in the electoral process.
- Cynthia Marcopulos discussed City operations, transparency, the administration of Public Records Act requests, city officials' performance, a historical City tax measure, and the upcoming municipal elections.
- Cory David discussed the City's budget, fiscal priorities, and long-term financial planning and encouraged the City to reduce expenditures and improve fiscal management before considering additional revenue measures.
- Nels Delander, representing the Northern California Carpenters union, discussed contractor pre-qualification requirements in the City's procurement process and encouraged the City Council to adopt prequalification language to help ensure quality and value on public construction projects. Mr. Delander introduced former Councilmember and Mayor of San Mateo Rick Bonilla, who briefly addressed the Council and shared his personal connection to the South San Francisco community.
- Harvey, representing North Coast States Carpenters Union, discussed enhanced contractor qualification standards for public works projects, stating that the proposed requirements would promote workforce development and high-quality construction.

Complete Council members' discussions of meeting items can be viewed in archived video/audio recordings on the City's website at <https://www.ssfca.gov/Government/Video-Streaming-City-and-Council-Meetings/City-Council>

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. Item No. 9 was read into the record as pulled by Councilmember Flores for additional information. Items 3-8 and 10-15 were not read and enacted in one motion. The Council voted as follows:

3. Motion to approve the Minutes from the meeting of May 27, 2026. (Office of the City Clerk)
4. Report regarding Resolution No. 65-2026 calling for a municipal election to elect three members of the City Council for Districts 1, 3, and 5 to respective four-year terms, City Clerk (at-large), and City Treasurer (at-large) setting candidate statement requirements pursuant to section 13307 of the California Elections Code, requesting: (1) that the Board of Supervisors of San Mateo County consolidate the municipal election with the regular election to be held on November 3, 2026; and (2) that the County Registrar perform certain election services in connection with such election including conducting the November 3, 2026 election for the City of South San Francisco; and (3) authorizing the City Clerk to enter into an agreement for the provision of election services and reimburse the County for election service costs. (Rosa Govea Acosta, City Clerk and Sky Woodruff, City Attorney)
5. Report regarding Resolution No. 66-2026 authorizing the City Manager to execute Fourth Amendments to the Services Agreements with Frank and Grossman Landscape Contractors, Inc. and with Gothic Landscaping, beginning July 1, 2026. (Joshua Richardson, Parks Division Manager)

6. Report regarding Resolution No. 67-2026 approving and authorizing the City Manager to execute a consulting services agreement with BKF Engineers (formerly MNS Engineers, Inc.) for construction management and inspection services for the South San Francisco Bridge Repairs Project (st1703). (*Lawrence Henriquez, Senior Civil Engineer*)
7. Report regarding Resolution No. 68-2026 awarding a construction contract to R&S Construction Management, Inc. of San Francisco, California for the Safe Routes to School 2026 project (Project No. st2507) in an amount not to exceed \$2,837,985.75, authorizing a total construction contract authority budget of \$3,405,582.90 and related actions. (John Wilson, Senior Civil Engineer)
8. Report regarding Resolution No. 69-2026 awarding a construction contract to QA Constructors of San Francisco, California, for the 2026 Pavement Repair and Crack Seal Project (No. st2605, Bid No. 2712) in an amount not to exceed \$549,958.15 and related actions. (*Angel Torres, Senior Civil Engineer*)
9. Report regarding Resolution No. 70-2026 amending Resolution No. 47-2026, authorizing the submittal of an application to the California Transportation Commission for Cycle 8 Active Transportation Program funding and similar grant applications requiring no more than \$7,500,000 in local match funds for the South City Active Connections to Jobs and the Bay Project. (*John Wilson, Senior Civil Engineer*)
10. Report regarding Resolution No. 71-2026 approving purchase agreements for the routine furnishing of bulk process chemicals at the Water Quality Control Plant for fiscal year 2026-27. (*Brian Schumacker, Plant Superintendent*)
11. Report regarding Resolution No. 72-2026 authorizing the City's acquisition of the Below Market Rate (BMR) unit at 2210 Gellert Boulevard, Unit 5107 (APN 104-470-070), and approving Budget Amendment Number 27.002. (*Elia Moreno, Housing Management Analyst I*)
12. Report regarding Resolution No. 73-2026 approving a Lease and Concessionaire Agreement between the City of South San Francisco and Mata MV Corporation (d.b.a. Morning Vibes Café) to operate a café at the Library | Parks and Recreation Center. (*Han-Ching Wong, Management Analyst II*)
13. Report regarding Resolution No. 74-2026 authorizing the acceptance of one Charlie Cart valued at \$14,500 from the EmPOWERing Access Project, a collaborative initiative supported by the Southern California Library Cooperative and the California State Library. (*Valerie Sommer, Library Director*)
14. Report regarding Resolution No. 75-2026 approving an extension agreement with Turbo Data Systems, Inc. for parking citation processing, adjudication services, traffic citation processing, and issuance of equipment for a nine (9) month term extension of the existing contract continuing from the end of the existing contract expiring June 30, 2026, through March 31, 2027, in an amount not to exceed \$56,250 and authorizing the City Manager or authorized designee to execute the agreement. (*Fahmida Murphy, Police Lieutenant*)

15. Report regarding Resolution No. 76-2026 approving the 2025 Military Equipment Annual Report for the South San Francisco Police Department in compliance with Assembly Bill 481. *(Adam Plank, Police Captain)*

Item No. 9: Councilmember Flores requested clarification of the project and funding. Senior Civil Engineer Wilson provided an overview of the project.

Motion – Councilmember Coleman /Second – Councilmember Nicolas: To approve Consent Calendar Items 3-15, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

PUBLIC HEARING

Public hearing opened: 7:20 p.m.

16. Report regarding Resolution No. 77-2026 approving the report of stormwater management service charges, approving the stormwater management service charges for fiscal year 2026-27, and directing the collection of stormwater management service charges on the official tax assessment roll. *(Andrew Wemmer, Environmental Compliance Supervisor and Brian Schumacker, Plant Superintendent)*

Plant Superintendent Schumacker presented the report.

Public hearing closed: 7:25 p.m.

Motion – Vice Mayor Nagales /Second – Councilmember Flores: To approve Resolution No. 77-2026 approving the report of stormwater management service charges, approving the stormwater management service charges for fiscal year 2026-27, and directing the collection of stormwater management service charges on the official tax assessment roll, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

Public hearing opened: 7:26 p.m.

17. Report regarding Resolution No. 78-2026 establishing sewer service rates for the Fiscal Year 2026-2027 amending the Master Fee Schedule to include the Fiscal Year 2026-2027 Sewer Service Rates; and adopting the Report of Annual Sewer Rentals Charges for Fiscal Year 2026-2027. *(Brian Schumacker, Plant Superintendent)*

Plant Superintendent Schumacker presented the report. The City Council held discussions requesting information about the tax cycle and the Low-Income Sewer Service Rebate Program, which helps eligible residential customers offset the cost of sewer service.

Public hearing closed: 7:35 p.m.

The following individual addressed the City Council:

- *A resident of Winston Manor discussed storm drain trash.*

Motion – Councilmember Nicolas /Second – Vice Mayor Nagales: To approve Resolution No. 78-2026 establishing sewer service rates for the Fiscal Year 2026-2027 amending the Master Fee Schedule to include the Fiscal Year 2026-2027 Sewer Service Rates; and adopting the Report of Annual Sewer Rentals Charges for Fiscal Year 2026-2027, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego
NAYS: None.

ABSENT: None.

ABSTAIN: None.

ADMINISTRATIVE BUSINESS

18. Report regarding Resolution No. 79-2026 approving the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget. (*Jim McGuire, South San Francisco Conference Center Authority Executive Director*)

Conference Center Authority Executive Director McGuire presented the report. Council thanked Executive Director Jim McGuire for his leadership, innovation, and stewardship of the Conference Center.

Motion – Councilmember Coleman /Second – Councilmember Flores: To approve Resolution No. 79-2026 approving the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego
NAYS: None.

ABSENT: None.

ABSTAIN: None.

19. Report regarding a resolution authorizing Interim Funding for the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget. (*Jim McGuire, South San Francisco Conference Center Authority Executive Director*)

19a. Resolution approving interim funding for Fiscal Year 2026-27 for the South San Francisco Conference Center Authority

Items 19 and 19a. Not Heard

20. Report regarding Resolution No. 80-2026 approving the City of South San Francisco Operating Budget for Fiscal Year 2026-27 and approving the Gann Appropriation Limit. (*Christie Donnelly, Director of Finance*)

Director of Finance Donnelly presented the report. Council expressed appreciation to the team for their efforts.

Motion – Councilmember Coleman /Second – Councilmember Flores: To approve Resolution No. 80-2026 approving the City of South San Francisco Operating Budget for Fiscal Year 2026-27 and approving the Gann Appropriation Limit, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego
NAYS: None.

ABSENT: None.

ABSTAIN: None.

21. Report regarding a resolution approving the proposed Capital Improvement Program for fiscal year 2026-27 (*Eunejune Kim, Director of Public Works/City Engineer, and Matthew Ruble, Principal Engineer*)

City Engineer Ruble presented the report.

- 21a. Resolution No. 81-2026 approving the Capital Improvement Program for fiscal year 2026-27, approving the appropriations request of \$19.3 million, approving the reassignment of bond-funded appropriations between eligible capital projects, and authorizing City staff to prepare plans and specifications to advertise for construction bids and related requests for proposals for projects included in the program.

Motion – Councilmember Nicolas/Second – Vice Mayor Nagales: To approve Resolution No. 81-2026 approving the Capital Improvement Program for fiscal year 2026-27, approving the appropriations request of \$19.3 million, approving the reassignment of bond-funded appropriations between eligible capital projects, and authorizing City staff to prepare plans and specifications to advertise for construction bids and related requests for proposals for projects included in the program, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego
NAYS: None.

ABSENT: None.

ABSTAIN: None.

- 21b. Resolution No. 82-2026 approving the closure of select Capital Improvement Program projects during Fiscal Year 2025-26, approving formal closure, deferral, funding source adjustments, and deallocation of select prior-year CIP projects, and Budget Amendment Number 26.066.

Motion – Vice Mayor Nagales/Second – Councilmember Coleman: To approve Resolution No. 82-2026 approving the closure of select Capital Improvement Program projects during Fiscal Year 2025-26, approving formal closure, deferral, funding source adjustments, and deallocation of select prior-year CIP projects, and Budget Amendment Number 26.066, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego
NAYS: None.

ABSENT: None.

ABSTAIN: None.

ABSTAIN: None.

22. Report to council on the status of the Memorandum of Understanding for school year 2025-2026; and approval of Resolution No. 83-2026 updating the Memorandum of Understanding for school year 2026-2027 between the City of South San Francisco and the South San Francisco Unified School District. (*Fahmida Murphy, Police Lieutenant*)

Lieutenant Murphy presented the report and highlighted program activities, school safety data, and partnerships. South San Francisco Unified School District Director of Student Services Ryan Sebers presented the student survey and responded to the Council's inquiries and suggestions regarding annual data, proposing a multi-year renewal.

Motion – Councilmember Coleman /Second – Councilmember Flores: To approve Resolution No. 83-2026 updating the Memorandum of Understanding for school year 2026-2027 between the City of South San Francisco and the South San Francisco Unified School District, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None

CLOSED SESSION

Entered into Closed Session: 8:39 p.m.

23. Conference with Labor Negotiators (Pursuant to Government Code Section 54957.6)
Agency designated representatives: Laura Snideman, City Manager; Rich Lee, Assistant City Manager; Leah Lockhart, Human Resources Director
Employee Organizations: Teamsters Local 856, Mid-Management Unit

24. Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Title: City Manager

25. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency designated representatives: Mark Addiego, Mayor, and Sky Woodruff, City Attorney
Unrepresented employee: City Manager

26. Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Title: City Attorney

Resumed from Closed Session: 10:28 p.m.

Report out of Closed Session by Mayor Addiego: Direction given - no reportable action.

ADJOURNMENT

Being no further business, Mayor Addiego adjourned the City Council meeting at 10:29 p.m.

Adjourned in Memory of

Pat Gacoscos

Submitted by:

Approved by:

Rosa Govea Acosta
City Clerk

Mark Addiego
Mayor

Approved by the City Council: _____ / _____ /2026

NOTE: Meeting Minutes serve as the City's official record of actions taken by the City Council during a meeting.