

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

Wednesday, June 10, 2026

6:30 PM

Library Parks & Recreation Building, Council Chambers  
901 Civic Campus Way, South San Francisco, CA

### City Council

MARK ADDIEGO, Mayor (District 1)  
MARK NAGALES, Vice Mayor (District 2)  
BUENAFLORES NICOLAS, Councilmember (District 3)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (District 5)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
LAURA SNIDEMAN, City Manager  
SKY WOODRUFF, City Attorney

**How to observe the Meeting (no public comment, including via Zoom):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88928221854>  
Webinar ID: 889 2822 1854 Join by Telephone: +1 669 900 6833

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council's meeting's agenda page.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssfca.gov](mailto:all-cc@ssfca.gov) Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssfca.gov](mailto:all-cc@ssfca.gov), 72-hours before the meeting.

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Presentation celebrating June as LGBTQIA+ Pride Month. \(Mark Addiego, Mayor\)](#)
2. [Proclamation celebrating July as Parks and Recreation Month. \(Mark Addiego, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS/HONORING THE LIFE OF REQUESTS

## PUBLIC COMMENTS

*Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.*

*If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.*

## CONSENT CALENDAR

*All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion, without discussion, and are not read individually. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

3. [Motion to approve the Minutes from the meeting of May 27, 2026. \(Office of the City Clerk\)](#)
4. [Report regarding a resolution calling for a municipal election to elect three members of the City Council for Districts 1, 3, and 5 to respective four-year terms, City Clerk \(at-large\), and City Treasurer \(at-large\) setting candidate statement requirements pursuant to section 13307 of the California Elections Code, requesting: \(1\) that the Board of Supervisors of San Mateo County consolidate the municipal election with the regular election to be held on November 3, 2026; and \(2\) that the County Registrar perform certain election services in connection with such election including conducting the November 3, 2026 election for the City of South San Francisco; and \(3\) authorizing the City Clerk to enter into an agreement for the provision of election services and reimburse the County for election service costs. \(Rosa Govea Acosta, City Clerk and Sky Woodruff, City Attorney\)](#)

- 4a. [Resolution calling for municipal election to elect three members of the City Council for Districts 1, 3, and 5, a City Clerk \(at-large\), and a City Treasurer \(at-large\), all to respective four-year terms, setting candidate statement requirements pursuant to section 13307 of the California Elections Code, requesting: \(1\) that the Board of Supervisors of San Mateo County consolidate the municipal election with the regular election to be held on November 3, 2026; and \(2\) that the County Registrar perform certain election services in connection with such election including conducting the November 3, 2026 election for the City of South San Francisco; and \(3\) authorizing the authorizing the City Clerk to enter into an agreement for the provision of election services and reimburse the County for election service costs.](#)
5. [Report regarding a resolution authorizing the City Manager to execute Fourth Amendments to the Services Agreements with Frank and Grossman Landscape Contractors, Inc. and with Gothic Landscaping, beginning July 1, 2026. \(Joshua Richardson, Parks Division Manager\)](#)
- 5a. [Resolution authorizing the City Manager or authorized designee to execute Fourth Amendments to the Services Agreements with Frank and Grossman Landscape Contractors, Inc. of Hayward, California for citywide right-of-way landscape maintenance services and with Gothic Landscaping of San Jose, California for Common Greens landscape maintenance services, extending the agreements through July 31, 2026.](#)
6. [Report regarding a resolution approving and authorizing the City Manager to execute a consulting services agreement with BKF Engineers \(formerly MNS Engineers, Inc.\) for construction management and inspection services for the South San Francisco Bridge Repairs Project \(st1703\). \(Lawrence Henriquez, Senior Civil Engineer\)](#)
- 6a. [Resolution approving and authorizing the City Manager or authorized designee to execute a consulting services agreement with BKF Engineers \(formerly MNS Engineers, Inc.\) for construction management and inspection services for the South San Francisco Bridge Repairs Project \(st1703\), as part of the Bridge Preventive Maintenance Program, in a base amount not to exceed \\$399,179.](#)
7. [Report regarding awarding a construction contract to R&S Construction Management, Inc. of San Francisco, California for the Safe Routes to School 2026 project \(Project No. st2507\) in an amount not to exceed \\$2,837,985.75, authorizing a total construction contract authority budget of \\$3,405,582.90 and related actions. \(John Wilson, Senior Civil Engineer\)](#)

- 7a. [Resolution awarding a construction contract to R&S Construction Management, Inc. of San Francisco, California, for the Safe Routes to School 2026 project \(Project No. st2507\) in an amount not to exceed \\$2,837,985.75, authorizing a total construction contract authority of \\$3,405,582.90, and related actions.](#)
8. [Report regarding a resolution awarding a construction contract to QA Constructors of San Francisco, California, for the 2026 Pavement Repair and Crack Seal Project \(No. st2605, Bid No. 2712\) in an amount not to exceed \\$549,958.15 and related actions. \(Angel Torres, Senior Civil Engineer\)](#)
- 8a. [Resolution awarding a construction contract to QA Constructors of San Francisco, California, for the 2026 Pavement Repair and Crack Seal Project \(Project No. st2605, Bid No. 2712\) in an amount not to exceed \\$549,958.15, for a total construction budget of \\$699,958.15, and authorizing the City Manager or authorized designee to execute the agreement on behalf of the City.](#)
9. [Report regarding a resolution amending Resolution No. 47-2026, authorizing the submittal of an application to the California Transportation Commission for Cycle 8 Active Transportation Program funding and similar grant applications requiring no more than \\$7,500,000 in local match funds for the South City Active Connections to Jobs and the Bay Project. \(John Wilson, Senior Civil Engineer\)](#)
- 9a. [Resolution amending Resolution No. 47-2026 authorizing the submittal of an application to the California Transportation Commission for Cycle 8 Active Transportation Program funding and similar grant applications requiring no more than a total of \\$7,500,000 in local match funds.](#)
10. [Report regarding a resolution approving purchase agreements for the routine furnishing of bulk process chemicals at the Water Quality Control Plant for fiscal year 2026-27. \(Brian Schumacker, Plant Superintendent\)](#)
- 10a. [Resolution approving purchase agreements for the furnishing bulk process chemicals at the Water Quality Control Plant for fiscal year 2026-27; and authorizing the City Manager or authorized designee to execute the necessary agreements.](#)
11. [Report regarding a resolution authorizing the City's acquisition of the Below Market Rate \(BMR\) unit at 2210 Gellert Boulevard, Unit 5107 \(APN 104-470-070\), and approving Budget Amendment Number 27.002. \(Elia Moreno, Housing Management Analyst I\)](#)
- 11a. [Resolution authorizing the City's acquisition of the Below Market Rate \(BMR\) unit at 2210 Gellert Boulevard, Unit 5107 \(APN 104-470-070\), and approving Budget Amendment Number 27.002.](#)

12. [Report regarding a resolution approving a Lease and Concessionaire Agreement between the City of South San Francisco and Mata MV Corporation \(d.b.a. Morning Vibes Café\) to operate a café at the Library | Parks and Recreation Center. \(Han-Ching Wong, Management Analyst II\)](#)
- 12a. [Resolution approving a Lease and Concessionaire Agreement between the City of South San Francisco and Mata MV Corporation \(d.b.a. Morning Vibes Café\) to operate a café in the Library | Parks and Recreation Center.](#)
13. [Report regarding a resolution authorizing the acceptance of one Charlie Cart valued at \\$14,500 from the EmPOWERing Access Project, a collaborative initiative supported by the Southern California Library Cooperative and the California State Library. \(Valerie Sommer, Library Director\)](#)
- 13a. [Resolution authorizing the acceptance of one Charlie Cart valued at \\$14,500 from the EmPOWERing Access Project, a collaborative initiative supported by the Southern California Library Cooperative and the California State Library.](#)
14. [Report regarding a resolution approving an extension agreement with Turbo Data Systems, Inc. for parking citation processing, adjudication services, traffic citation processing, and issuance of equipment for a nine \(9\) month term extension of the existing contract continuing from the end of the existing contract expiring June 30, 2026, through March 31, 2027, in an amount not to exceed \\$56,250 and authorizing the City Manager or authorized designee to execute the agreement. \(Fahmida Murphy, Police Lieutenant\)](#)
- 14a. [Resolution approving an extension agreement with Turbo Data Systems, Inc., for parking citation processing, adjudication services, traffic citation processing, and issuance of equipment for a nine \(9\) month term expiring March 31, 2027, in total amount not to exceed \\$56,250 and authorizing the City Manager or authorized designee to execute the agreement.](#)
15. [Report regarding a resolution approving the 2025 Military Equipment Annual Report for the South San Francisco Police Department in compliance with Assembly Bill 481. \(Adam Plank, Police Captain\)](#)
- 15a. [Resolution approving the 2025 Annual Military Equipment Report for the South San Francisco Police Department in compliance with Assembly Bill 481.](#)

PUBLIC HEARING

16. [Report regarding a resolution approving the report of stormwater management service charges, approving the stormwater management service charges for fiscal year 2026-27, and directing the collection of stormwater management service charges on the official tax assessment roll. \(Andrew Wemmer, Environmental Compliance Supervisor and Brian Schumacker, Plant Superintendent\).](#)
- 16a. [Resolution approving the stormwater management service charges for fiscal year 2026-27, and directing the stormwater management service charges to be collected on the official tax assessment roll](#)
17. [Report regarding a resolution establishing sewer service rates for the Fiscal Year 2026-2027 amending the Master Fee Schedule to include the Fiscal Year 2026-2027 Sewer Service Rates; and adopting the Report of Annual Sewer Rentals Charges for Fiscal Year 2026-2027. \(Brian Schumacker, Plant Superintendent\)](#)
- 17a. [Resolution establishing sewer service rates for the Fiscal Year 2026-2027; amending the Master Fee Schedule to include the Fiscal Year 2026-2027 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for the Fiscal Year 2026-2027; and continuing the City's Low-Income Sewer Rebate Program.](#)

#### ADMINISTRATIVE BUSINESS

18. [Report regarding a resolution approving the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget. \(Jim McGuire, South San Francisco Conference Center Authority Executive Director\)](#)
- 18a. [Resolution approving the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget.](#)
19. [Report regarding a resolution authorizing Interim Funding for the South San Francisco Conference Center Authority Fiscal Year 2026-27 Budget. \(Jim McGuire, South San Francisco Conference Center Authority Executive Director\)](#)
- 19a. [Resolution approving interim funding for Fiscal Year 2026-27 for the South San Francisco Conference Center Authority](#)
20. [Report regarding the City of South San Francisco Operating Budget for Fiscal Year 2026-27 and approving the Gann Appropriation Limit. \(Christie Donnelly, Director of Finance\)](#)
- 20a. [Resolution adopting the Fiscal Year 2026-27 Operating Budget and approving the Gann Appropriations Limit.](#)

21. [Report regarding a resolution approving the proposed Capital Improvement Program for fiscal year 2026-27 \(Eunejune Kim, Director of Public Works/City Engineer, and Matthew Ruble, Principal Engineer\)](#)
- 21a. [Resolution approving the Capital Improvement Program for fiscal year 2026-27, approving the appropriations request of \\$19.3 million, approving the reassignment of bond-funded appropriations between eligible capital projects, and authorizing City staff to prepare plans and specifications to advertise for construction bids and related requests for proposals for projects included in the program.](#)
- 21b. [Resolution approving the closure of select Capital Improvement Program projects during Fiscal Year 2025-26, approving formal closure, deferral, funding source adjustments, and deallocation of select prior-year CIP projects, and Budget Amendment Number 26.066.](#)
22. [Report to council on the status of the Memorandum of Understanding for school year 2025-2026; and a resolution requesting approval of the update to the Memorandum of Understanding for school year 2026-2027 between the City of South San Francisco and the South San Francisco Unified School District. \(Fahmida Murphy, Police Lieutenant\)](#)
- 22a. [Resolution authorizing the City Manager or authorized designee to execute an update of the Memorandum of Understanding \(MOU\), Version 16 for the 2026-2027 School Year between the City of South San Francisco and the South San Francisco Unified School District regarding the School Liaison Officer program.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

23. [Conference with Labor Negotiators \(Pursuant to Government Code Section 54957.6\) Agency designated representatives: Laura Snideman, City Manager; Rich Lee, Assistant City Manager; Leah Lockhart, Human Resources Director Employee Organizations: Teamsters Local 856, Mid-Management Unit](#)
24. [Public Employee Performance Evaluation \(Pursuant to Government Code Section 54957\) Title: City Manager](#)
25. [Conference with Labor Negotiators \(Pursuant to Government Code Section 54957.6\) Agency designated representatives: Mark Addiego, Mayor, and Sky Woodruff, City Attorney Unrepresented employee: City Manager](#)

26. [Public Employee Performance Evaluation](#)  
[\(Pursuant to Government Code Section 54957\)](#)  
[Title: City Attorney](#)

ADJOURNMENT