



MINUTES

SPECIAL MEETING

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

TUESDAY, MARCH 31, 2026
6:30 p.m.

City Hall - City Manager Conference Room
400 Grand Avenue, South San Francisco, CA

CALL TO ORDER

Mayor Addiego called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Coleman, present
Councilmember Flores, present
Councilmember Nicolas, present
Vice Mayor Nagales, present
Mayor Addiego, present

AGENDA REVIEW

No changes to the agenda.

PUBLIC COMMENTS: Comments are limited to items on the Special Meeting Agenda.

None.

ADMINISTRATIVE BUSINESS

1. Report regarding Boards and Commissions interviews and appointments to the Conference Center Authority, Library Board, Parks and Recreation Commission and Youth Commission.
(Rosa Govea Acosta, City Clerk)

Assistant City Clerk Miranda presented the report and introduced candidates.

a. Interview Applicant for the Youth Commission:

- 6:30 p.m. Meriyah Garcia
- 6:40 p.m. Gabriella Leong
- 6:50 p.m. Elizabeth "Ellie" Trejo
- 7:00 p.m. Hayden Huang
- 7:10 p.m. Danica Sygaco
- 7:20 p.m. Bernice Yeung

The council interviewed applicants Garcia, Leong, Trejo, Huang, Sygaco, and Yeung.

- b. Interview Applicants for Multiple Positions
7:30 p.m. Demetria Vong-Spillan (*Library Board, Parks and Recreation Committee*)

The council interviewed applicant Vong-Spillan.

- c. Interview Applicants for the Equity and Public Safety Committee:
7:40 p.m. Michael Formosa

The council interviewed applicant Formosa.

- d. Interview Applicants for the Library Board:
7:50 p.m. Ava Romero
8:00 p.m. Tabitha Lee

The Council interviewed applicants Romero and Lee.

- e. Interview Applicants for the Parks and Recreation Commission:
8:10 p.m. Erika Calzada-Jimenez
8:20 p.m. Annie Lo

The Council interviewed applicants Calzada-Jimenez and Lo. During the interview process, applicant Calzada-Jimenez informed the Council that she was no longer a resident of South San Francisco, therefore ineligible for appointment at this time.

- f. Interview Applicants for the Library Board (continued):
8:30 p.m. Teresa Shipp

The Council interviewed applicant Shipp.

- g. Interview Applicants for the Multiple Positions (continued):
8:40 p.m. Melanie Olson (*Library Board, Parks and Recreation Committee*)

The Council interviewed applicant Olson.

- h. Discussion and consideration of the appointment of applicants to the Youth Commission.
Council may appoint four (4) applicants to the following terms:
Three (3) applicants to a two-year term expiring March 31, 2028; and
One (1) applicant to a partial-term expiring February 11, 2027.

Applicants: Garcia, Leong, Trejo, Huang, Sygaco, and Yeung

After discussion and voting, the Council appointed Meriyah Garcia, Elizabeth “Ellie” Trejo, Bernice Yeung, and Hayden Huang to the Youth Commission.

Motion- Vice Mayor Nagales/Second- Councilmember Flores: To appoint applicants Garcia, Trejo, and Yeung to a two-year term ending March 31, 2028. Unanimously approved.

Motion- Councilmember Nicolas/Second- Councilmember Nicolas: To appoint applicants Huang to a partial-term ending February 11, 2027. Unanimously approved.

- i. Discussion and consideration of the appointment of an applicant to the Conference Center Authority.
Council may appoint one (1) applicant to a four-year term effective April 25, 2026, expiring April 25, 2030.

Applicant: Formosa

Following discussion and voting, the Council appointed Michael Formosa to the Conference Center Authority.

Motion- Councilmember Nicolas/Second- Vice Mayor Nagales: To appoint applicant Formosa to a four-year term effective April 25, 2026, expiring April 25, 2030. Unanimously approved.

- j. Discussion and consideration of the appointment of an applicant to the Library Board.
Council may appoint one (1) applicant to three-year term expiring March 32, 2029.

Applicants: Lee, Olsom, Romero, Shipp, Vong-Spillan

After discussion and voting, the Council appointed Teresa Shipp to the Library Board.

Motion – Councilmember Flores /Second – Councilmember Coleman: To appoint applicant Shipp to a three-year term expiring March 31, 2029. Unanimously approved.

- k. Discussion and consideration of the appointment of applicants to the Parks and Recreation Commission.
Council may appoint one (1) applicant to a partial-term expiring December 31, 2026.

Applicants: Calzada-Jimenez (ineligible), Lo, Olson, Vong-Spillan

Following discussion and voting, the Council appointed Melani Olson to the Parks and Recreation Commission.

Motion – Councilmember Flores /Second – Councilmember Coleman: To appoint applicant Olson to a partial-term expiring December 31, 2026. Unanimously approved.

ADJOURNMENT

Being no further business, Mayor Addiego adjourned the meeting at 9:23 p.m.

Submitted by:

Approved:

Jazmine Miranda
Assistant City Clerk

Mark Addiego
Mayor

Approved: _____ / _____ /2026

NOTE: Meeting Minutes serve as the City's official record of action taken by the City Council during a meeting.

Complete Council member's discussions of meeting items can be viewed in archived video/audio recordings on the City's website at <https://www.ssfca.gov/Government/Video-Streaming-City-and-Council-Meetings/City-Council>