



MINUTES **REGULAR MEETING**

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, AUGUST 28, 2024
6:30 p.m.

**Library Parks and Recreation Building
Council Chambers
901 Civic Campus Way, South San Francisco, CA**

CALL TO ORDER

Mayor Coleman called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Addiego, present
Councilmember Nagales, present
Councilmember Nicolas, present
Vice Mayor Flores, present
Mayor Coleman, present

PLEDGE OF ALLEGIANCE

Deputy City Manager Fernandez led the pledge.

AGENDA REVIEW

No changes.

ANNOUNCEMENTS FROM STAFF

- Deputy City Manager Fernandez announced the Sign Hill Tree Lighting and City Hall lighting event for August 29, 2024, at 7:45 p.m. in observance of Childhood Cancer Awareness Month.
- Deputy City Manager Fernandez announced the closure of City Hall for the Labor Day Holiday on September 2, 2024.

PRESENTATIONS

1. Proclamation recognizing August as National Water Quality Month. (James Coleman, Mayor)

Mayor Coleman recognized August as National Water Quality Month and presented a proclamation to Water Quality Control Plant Superintendent Schumaker. Superintendent Schumaker thanked the Council for their recognition and support.

- 2 Proclamation recognizing September as Childhood Cancer Awareness Month. (James Coleman, Mayor)

Mayor Coleman recognized September as Childhood Cancer Awareness Month and presented a proclamation to Jesus and Antonia Peña in honor of Juliana Peña. The Peña Family thanked the Council for their recognition and support.

3. Proclamation Recognizing September as National Preparedness Month. (James Coleman, Mayor)

Mayor Coleman recognized September as National Preparedness month and presented a proclamation to the CERT team and thanked public safety personnel. Emergency Services Captain Anderson thanked the Council for their recognition and support.

4. Presentation regarding status update of City Council 2024 Priorities as of August 2024 (Rich Lee, Assistant City Manager)

Assistant City Manager Lee gave a presentation on outstanding tasks for the city such as the Business License Tax measure (Measure W), the Westborough Childcare Expansion project, the updated city website, DEI efforts and finance advancements such as Developer Impact Fees and a study session on the City's Pension Funding. Other topics included mental health, a Tobacco Ordinance and housing development funding.

Mayor Coleman thanked Assistant City Manager Lee for the presentation and productive year. There were no questions from the Council.

COUNCIL COMMENTS/REQUESTS

Vice Mayor Flores highlighted the ongoing upgrades on the Centennial Trail and apprised the community of future site developments. He apprised the community of a community outreach event for District 5 on Linden Avenue with both consultants and staff gathering community input regarding the upcoming new park for Old Town. At the request of Vice Mayor Flores, Deputy Director of Capital Projects Vitale provided an overview of proposed development for 616 and 700 Linden Avenue.

Councilmember Nicolas expressed gratitude to the Public Works Department staff for their prompt response to a safety incident. She apprised the Council and the community of community projects. She requested the meeting be adjourned in memory of Proven Gupta.

Councilmember Addiego noted the passing of a longtime resident of South San Francisco, Edward Massolo. Councilmember Addiego thanked the Police Department for addressing parking concerns on Baden Avenue. He thanked participants of the Boards and Commission interviews and noted a successful meeting.

Councilmember Nagales highlighted the results of the Boards and Commissions interviews as highly successful with many qualified applicants. He thanked the applicants for their interest in applying in serving their community.

Mayor Coleman expressed excitement regarding a ribbon-cutting ceremony for the Centennial Trail and noted the improvements observed during his visit. He shared that due to the parking lot closure near the Orange Park Pool area, parents now have to use the parking lot by Tennis Drive to drop children off. He asked if there can be traffic mitigation efforts such as flashing lights for crossing safety for children.

PUBLIC COMMENTS – NON-AGENDA ITEMS

The following individuals addressed the City Council:

- Cory David
- Cynthia Marcopulos
- Charlene Rouspil
- Sam Chetcuti
- Annie Lo
- Leslie Fong

PUBLIC COMMENTS – CONSENT CALENDAR ITEMS

None.

CONSENT CALENDAR

The Deputy City Clerk duly read the Consent Calendar, after which the Council voted.

5. Motion to approve the Minutes for August 14, 2024. (Rosa Govea Acosta, City Clerk)
6. Report regarding Resolution No. 130-2024 authorizing the City Manager or designee to purchase several remnant parcels (Assessor Parcel Numbers 091022010, 091022020, 091022030, 091025010, 091034080, and 015031090) with outstanding delinquent taxes in South San Francisco subject to an upcoming County of San Mateo Chapter 8 non-objection agreement tax sale. (Nell Selander, Economic & Community Development Director; Greg Mediati, Parks & Recreation Director; and Adena Friedman, Chief Planner)
7. Report regarding Resolution No. 131-2024 approving the acceptance of Community Project Funding grant funds from the Department of Housing and Urban Development Economic Development Initiative for Fiscal Year 2023-24, in an amount of \$1,666,279 for the South San Francisco Centennial Way Trail and Outdoor Learning Center project (pk2302) pursuant to Budget Amendment Number 25.012 (Greg Mediati, Director of Parks and Recreation, Philip Vitale, Deputy Director of Capital Projects, and Christina Fernandez, Deputy City Manager)

Motion – Councilmember Addiego /Second – Councilmember Nicolas: To approve Consent Calendar 5, 6 and 7, by roll call vote: AYES: Mayor Coleman, Councilmember Addiego, Nicolas, Nagales, and Vice Mayor Flores; NAYS: None; ABSENT: None; ABSTAIN: None

ADMINISTRATIVE BUSINESS

8. Report regarding resolution authorizing a professional services agreement with Smart Wave Technologies for a two-year pilot program to install and manage Wi-Fi equipment at the South San Francisco Housing Authority, in the amount not to exceed \$102,750, and authorizing the City Manager to execute the agreement. (Tony Barrera, Director of Information Technology)

Director of Information Technology Barrera presented the report and provided an overview of the project.

The following individuals addressed the City Council:

- Leah Taylor
- Claudia
- Housing Authority resident
- Avin Sharma
- Barbara Rubino

The Council engaged in questions and discussion and expressed its desire for additional research on providing coverage and competitive infrastructure costs. The Council recommended exploring grants. There was no action on the item, so the Council tabled it.

9. Report regarding a resolution authorizing the City Manager to execute a Consulting Services Agreement between the City of South San Francisco and Plan to Place, LLC for Facilitation Services for Community Discussions of Decommissioned City Facilities, and consideration of potential alternatives. (Nell Selander, Economic and Community Development Director, and Megan Wooley-Ousdahl, Principal Planner)

Principal Planner Wooley-Ousdahl presented the report and provided an overview of services. The Council engaged in questions and discussions and provided feedback regarding the role and cost of obtaining a facilitator. Economic and Community Development Director Selander discussed the Housing Element and noted that the Municipal Services Building (MSB) was an opportunity for additional housing. Deputy Director of Economic and Community Development Rozzi provided an overview of zoning for the MSB and explained the protocols for amending the Housing Element.

The following individuals addressed the City Council:

- Cynthia Marcopulos
- Bonnie Morgan
- Annie Lo
- Fionnola Villamejor
- Charlene Rouspil

Written Comments Submitted via eComments:

- Alex Shoor – Catalyze Silicon Valley (eComments)

The Council engaged in discussions and provided direction to staff.

Meeting recessed at 10:00 p.m.

Meeting resumed at 10:10 p.m.

10. Report regarding an ordinance adding Chapter 8.78 (“Mooring Regulations”) to the South San Francisco Municipal Code to provide regulations for mooring in the City’s navigable waterways. (Rich Lee, Assistant City Manager; Kimia Mahallati, Assistant City Attorney)

Assistant City Manager Lee presented the report. The Council engaged in questions and discussion and expressed their support for the item.

Motion – Councilmember Addiego /Second – Vice Chair Flores: To introduce an Ordinance adding Chapter 8.78 (“Mooring Regulations”) to the South San Francisco Municipal Code to provide regulations for mooring in the City’s navigable waterway by roll call vote: AYES: Vice Mayor Flores, Councilmember Nagales, Mayor Coleman, Councilmember Addiego and Councilmember Nicolas; NAYS: None; ABSENT: None; ABSTAIN: None.

11. Report regarding an ordinance amending Chapters 8.72 of the South San Francisco Municipal Code to prohibit the retail sale of polystyrene. (Christina Fernandez, Deputy City Manager)

Deputy City Manager Fernandez presented the report. The Council engaged in questions and discussion and expressed their support for the item.

Motion – Mayor Coleman /Second – Councilmember Nicolas: To introduce an Ordinance amending Chapter 8.72 of the municipal code prohibiting the sale of polystyrene by roll call vote: AYES: Councilmember Nagales, Nicolas, Addiego, Mayor Coleman, and Vice Mayor Flores; NAYS: None; ABSENT: None; ABSTAIN: None.

- 12. Report regarding the formation of the Eastern Neighborhoods CFD. (Christina Fernandez, Deputy City Manager; Jason Wong, Deputy Finance Director; Noah Christman, Lighthouse Public Affairs; Brian Forbath, Stradling Law; Susan Goodwin, Goodwin Consulting Services)

Mayor Coleman requested that the item be postponed. Item not heard.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Mayor Coleman and Vice Mayor Flores apprised the community and the Council of the outcome of the Special Harbor District Standing Committee meeting held on August 28, 2024.

ADJOURNMENT

Being no further business, Mayor Coleman adjourned the City Council meeting at 10:35 p.m.

Adjourned in Memory of
Proven Gupta and Edward Massolo

Submitted by:

Approved by:

Sarah Harper
Deputy City Clerk

James Coleman
Mayor

Approved by the City Council: _____ / _____ / _____

NOTE: The Meeting Minutes represent actions taken during the meeting of the City Council. Complete Council members discussions of meeting items can be viewed in archived video/audio recordings on the City’s website at <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council> Public comments submitted via the eComment portal can be viewed in the City Clerk’s repository at <https://ci-ssf-ca.granicusideas.com/meetings?scope=past>