



## **MINUTES** **REGULAR MEETING**

### **COMMISSION ON EQUITY AND PUBLIC SAFETY CITY OF SOUTH SAN FRANCISCO**

**MONDAY, OCTOBER 20, 2025  
6:00 PM**

**City Hall: City Manager's Conference Room  
400 Grand Avenue South San Francisco, CA 94080**

#### **CALL TO ORDER**

Vice Chair Sanders called the meeting to order at 6:02 PM.

#### **ROLL CALL**

Chair Hobson-Coard, absent  
Vice-Chair Sanders, present  
Commissioner Bedigian, present, tardy  
Commissioner Cansino, absent  
Commissioner Harrison, present  
Commissioner Rodriguez, absent  
Commissioner Yee, present, tardy

#### **AGENDA REVIEW**

None.

#### **ANNOUNCEMENTS FROM STAFF**

None.

#### **PUBLIC COMMENTS**

*All electronic comments received were made a part of the record of the meeting.*

None.

#### **MATTERS FOR CONSIDERATION**

1. Motion to approve meeting minutes for Monday, September 15, 2025

Motion – Commissioner Harrison /Second – Commissioner Sanders: To approve Motion to approve meeting minutes from the Monday September 15, 2025, by roll call vote: AYES: Vice Chair Sanders, Commissioner Bedigian, Commissioner Harrison, Commissioner Yee; NAYS: None; ABSENT: Chair Hobson-Coard, Commissioner Rodriguez, Commissioner Cansino ABSTAIN: None.

2. Commissioners will review Implementation Actions under Strategy 2.2 (within Goal #2) of the Racial and Social Equity Commission Report to determine short-term goals

for the Commission. Commissioners will create ad-hoc committees based on the Implementation Actions deemed to be most urgent. (Devin Stenhouse, DEI Officer)

Each ad hoc committee will consist of no more than three members. The purpose of establishing these committees is to develop focused initiatives that will culminate in a presentation to the City Council.

DEI Officer Devin Stenhouse reviewed the implementation actions and outlined the goals and duties of the Commission. Two ad hoc committees—Communication and Presentation—will be formed to address key priorities. The Communication Ad Hoc Committee will focus on improving information accessibility and increasing public awareness of the Commission’s work, while also gathering community feedback related to public safety and equitable practices. The Presentation Ad Hoc Committee will prepare materials summarizing the Commission’s accomplishments for presentation to the Council.

Based on feedback gathered through outreach and surveys, the Commission acknowledged that communication between the community and the City could be strengthened. The 2025 year-in-review will include possible recommendations and next steps to enhance transparency and engagement.

Motion – Commissioner Bedigian /Second – Commissioner Yee: To establish two ad hoc committees: (1) a Communication Ad Hoc Committee to focus on communication to and with the South San Francisco community, and (2) a Presentation Ad Hoc Committee to prepare and present materials to the City Council., by roll call vote: AYES: Commissioner Yee, Commissioner Bedigian, Commissioner Harrison, Vice Chair Sanders; NAYS: None; ABSENT: Chair Hobson-Coard, Commissioner Rodriguez, Commissioner Cansino ABSTAIN: None.

3. Commissioners will discuss key findings from the interviews that Commissioners conducted at Cultura Fest on August 23, 2025 (Devin Stenhouse, DEI Officer)

Stenhouse, DEI Officer, presented a summary of the outreach conducted at Cultura Fest. Commissioners then engaged in a discussion of digital communications strategies that could be deployed to promote City events and announcements. They examined the newsletter and evaluated its accessibility to the public, followed by a review of the website and identification of necessary modifications. Officer Stenhouse recommended that the Commission form an ad hoc committee dedicated to enhancing communications and accessibility.

### **ITEMS FROM BOARD MEMBERS, COMMISSIONERS, COMMITTEE MEMBERS**

Commissioner Yee noted a grammatical error in the *Ad Hoc Committee Report* of the current meeting agenda packet regarding the frequency of Commission meetings (“once per week” opposed to “once per month”).

### **ADJOURNMENT**

Being no further business, Vice-Chair Sanders adjourned the Commission on Equity and Public Safety meeting at 9:02 P.M.

Submitted by:

Approved by:

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[Body Clerk Name]  
[Title]

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[Chair Name]  
[Chair Title]

Approved by the [Body Name]: \_\_\_\_ / \_\_\_\_ / \_\_\_\_