



MINUTES

REGULAR MEETING

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, MARCH 25, 2026
6:30 p.m.

**Library Parks and Recreation Building
Council Chambers
901 Civic Campus Way, South San Francisco, CA**

CALL TO ORDER

Mayor Addiego called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Coleman, present
Councilmember Flores, present
Councilmember Nicolas, present
Vice Mayor Nagales, present
Mayor Addiego, present

PLEDGE OF ALLEGIANCE

President & CEO of the San Francisco Peninsula Team, John Hutar, led the pledge.

AGENDA REVIEW

No changes.

LEVINE ACT DISCLOSURES (SB 1181)

Following an inquiry, no conflicts of interest were reported by City Council members.

ANNOUNCEMENTS FROM STAFF

Library Director Sommer apprised the community of the following events:

- Finding Your Joy with Mychal Threets on Saturday, March 28, 2026, at 11:00 a.m., 1st Floor Banquet Hall, at the Library | Parks & Recreation Building, 901 Civic Campus Way, South San Francisco.
- Women's History Month Film Screening: The Hello Girls on Monday, March 30, 2026, at 6:00 p.m. at the Library | Parks & Recreation Center, City Council Chambers, 901 Civic Campus Way, South San Francisco.

PRESENTATIONS

1. Presentation from The San Francisco Peninsula on their strategic plan. (Nova Maldonado, SF Peninsula Chief Advocacy Officer)

John Hutar, President and CEO of the San Mateo County Silicon Valley Convention and Visitors Bureau, provided an update on the strategic plan, joined by members of the South San Francisco Conference Center. The Council expressed its appreciation for the presentation and the community outreach.

2. Presentation from the Commission on Equity and Public Safety (Devin Stenhouse, Management Analyst II)

Management Analyst Stenhouse introduced Commissioners Sanders and Ye, who provided an update on the Commission on Equity and Public Safety's efforts. The Council thanked the commission for its work and efforts addressing community concerns.

COUNCIL COMMENTS/REQUESTS

Councilmember Coleman reported on recent events attended and expressed appreciation to Senator Josh Becker for his ongoing support of community issues in South San Francisco and surrounding cities.

Councilmember Flores reported on the San Mateo County Health Clinic mobile services available on Mondays on Maple Avenue, highlighted the rebranding of Daly City Youth Center to Youth Point Health and its expanded services, noted that a link to a proposed ballot measure will be shared via the City and SamTrans newsletters and expressed appreciation to Senator Becker for support of infrastructure improvements in the East of 101 area.

Councilmember Nicolas reported on events attended, including the National League of Cities conference, highlighted resources available to staff and residents, shared information about the "What Does America Mean to You" student contest with submission deadline of March 30, 2026, noted attendance at the Gene Academy with local students, and congratulated newly promoted and new members of the South San Francisco Police Department.

Vice Mayor Nagales expressed appreciation to Councilmember Nicolas for the documentary screening, reported on Senator Becker's event and its related legislative impacts on the City, and acknowledged the Ruby Bridges Walk to School event and support for local schools.

Mayor Addiego expressed appreciation to Police Chief Campbell for recent hires and promotions, emphasizing the importance of hiring local residents.

PUBLIC COMMENTS - NON-AGENDA AND CONSENT CALENDAR ITEMS

The following individual submitted an eComment to the City Council:

- Annie Lo – Discussed the City Council Handbook and minutes format.

eComment received can be viewed in the past meetings archive on the City's website at <https://ci-ssf-ca.granicusideas.com/meetings>

The following individuals addressed the City Council:

- Cynthia Marcopulos – Discussed the City Council Handbook minutes format and the historical preservation of records.
- Sam Chetcuti – Discussed the award of the Women’s History Month to School Board Trustee Amy Lang and the education of future students.
- Leslie Fong – Applauded the work of the City Council, City Clerk, Police Department, Fire Department, Library Department, staff, and the work of the Sign Hill restoration project, Friends of the Library.
- Fionnola – Discussed the City Council Handbook minutes format and closed caption search feature.

Complete Council members' discussions of meeting items can be viewed in archived video/audio recordings on the City's website at <https://www.sfca.gov/Government/Video-Streaming-City-and-Council-Meetings/City-Council>

CONSENT CALENDAR

City Clerk Govea Acosta duly read the Consent Calendar, after which the Council voted as follows.

3. Proclamation for Government Finance Professionals Week (Mayor Mark Addiego)
4. Motion to approve the Minutes of March 11, 2026. (Office of the City Clerk)
5. Motion to approve the re-appointment of one (1) Library Board member, and one (1) Parking Place /Traffic Advisory Committee member. (Rosa Govea Acosta, City Clerk)
6. Motion to receive and file the City’s Housing Successor Agency Annual Report for Fiscal Year 2024-25. (Elia Moreno, Management Analyst I)
7. Report regarding Resolution No. 22-2026 approving a side letter agreement amending Article 4 of the Memorandum of Understanding between the City and AFSCME Local 829 (Leah Lockhart, Human Resources Director)

Motion – Councilmember Nicolas /Second – Councilmember Flores:

To approve Consent Calendar Items 3-7, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

PUBLIC HEARING

Public hearing opened: 7:30 p.m.

8. Report regarding a public hearing on the status of vacancies and recruitment and retention efforts for the City of South San Francisco in Calendar Year 2025 in accordance with Government Code Section 3502.3 (Leah Lockhart, Human Resources Director and Darryel Mickens, Human Resources Manager)

Human Resources Director Lockhart presented the report and provided an overview of the city’s retention and hiring efforts.

Public hearing opened: 7:44 p.m.

ADMINISTRATIVE BUSINESS

9. Report regarding Resolution No. 23-2026 approving the acceptance of additional grant funds from the San Mateo County Aging and Adult Services Division in the amount of \$13,123 for the Parks and Recreation Department's Adult Day Care and Congregate Nutrition Programs, and amending the Parks and Recreation Department Fiscal Year 2025-26 Operating Budget pursuant to Budget Amendment Number 26.058. (Angela Duldulao, Deputy Director of Parks and Recreation)

Deputy Director Duldulao presented the report. Councilmember Nicolas shared a community concern about participant meals and requested that staff survey program participants to determine whether a variety of meals would be appropriate; staff agreed to do so.

Motion – Councilmember Nicolas /Second – Vice Mayor Nagales:

To approve Resolution No. 23-2026, approving the acceptance of additional grant funds from the San Mateo County Aging and Adult Services Division in the amount of \$13,123 for the Parks and Recreation Department's Adult Day Care and Congregate Nutrition Programs, and amending the Parks and Recreation Department Fiscal Year 2025-26 Operating Budget pursuant to Budget Amendment Number 26.058, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

10. Report regarding Resolution No. 24-2026 awarding a construction agreement to B.E.A.M. Construction, Inc. of San Francisco, California for the Orange Memorial Park Restroom Renovation Project in an amount not to exceed \$258,587. (Joshua Richardson, Parks Division Manager)

Manager Richardson presented the report. The Council engaged in discussions and expressed its support for the project.

Motion – Councilmember Flores /Second – Councilmember Coleman:

To approve Resolution No. 24-2026 awarding a construction agreement to B.E.A.M. Construction, Inc. of San Francisco, California for the Orange Memorial Park Restroom Renovation Project in an amount not to exceed \$258,587, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

11. Report regarding the 2025 General Plan and Housing Element Annual Progress Reports (Billy Gross, Principal Planner and Stephanie Skangos, Senior Planner)

Principal Planner Gross and Senior Planner Skangos presented the report. The Council engaged in discussions and received responses to their inquiries.

Motion – Vice Mayor Nagales /Second – Councilmember Coleman:

To accept the 2025 General Plan and Housing Element Annual Progress Reports on the implementation of the General Plan and Housing Element and authorize its transmittal to the California Governor’s Office of Land Use and Climate Innovation and the California Department of Housing and Community Development, by roll call vote.

AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales, and Mayor Addiego

NAYS: None.

ABSENT: None.

ABSTAIN: None.

12. Report regarding requests for policy advocacy including letters of support or opposition for State and Federal legislation (Megan Wooley-Ousdahl, Deputy City Manager)

Deputy City Manager Wooley-Ousdahl presented the report on policy advocacy requests and sought Council feedback on developing a legislative platform to guide advocacy efforts. Council provided direction to staff to return with a draft legislative platform, authorizing the City Manager to sign letters on behalf of the City Council, implement the platform, and use it to evaluate future advocacy requests. The final recommendation will be brought back to the City Council for further discussion and approval.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Mayor Addiego apprised the Council and the community of the outcome of the SSF School District Liaison Subcommittee meeting, attended, and acknowledged the Public Works Department for their work in safety around school sites. In specific acknowledgment to Senior Civil Engineers Angel Tores, Jeffrey Chou, and John Wilson.

CLOSED SESSION

Entered into Closed Session: 8:40 p.m.

13. Conference with Real Property Negotiators
(Pursuant to Government Code Section 54956.8)
Property: Vacant City property located at 356 Grand Avenue (APN: 012-312-300)
Agency Negotiators: Ernesto Lucero, Economic Development Manager and Nell Selander, Economic and Community Development Director
Negotiating Party: Ben Tre Group
Under Negotiation: Price and Terms
14. Conference with Real Property Negotiators
(Pursuant to Government Code Section 54956.8)
Property: 901 Civic Campus Way, 3rd Floor
City Negotiators: Han-Ching Wong, Management Analyst II; Greg Mediati, Parks & Recreation Director; Valerie Sommer, Library Director; Angela Duldulao, Parks & Recreation Deputy Director; Adam Elsholz, Library Assistant Director; Ernesto Lucero, Economic and Community Development Manager; Prax Duarte, Facilities Manager
Negotiating Parties: Mata MV Corporation (d.b.a. Morning Vibes Café)
Under Negotiations: Price and Terms

Resumed from Closed Session: 9:36 p.m.

Report out of Closed Session by Mayor Addiego: Direction given - no reportable action.

ADJOURNMENT

Being no further business, Mayor Addiego adjourned the City Council meeting at 9:37 p.m.

Submitted by:

Approved by:

Rosa Govea Acosta
City Clerk

Mark Addiego
Mayor

Approved by the City Council: _____ / _____ /2026

NOTE: Meeting Minutes serve as the City's official record of actions taken by the City Council during a meeting.