

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, September 23, 2020**

**7:00 PM**

**TELECONFERENCE MEETING**

**City Council**

**TELECONFERENCE MEETING NOTICE**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 ALLOWING FOR DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT & PURSUANT TO THE ORDER OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED MARCH 31, 2020 AS THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino and essential City staff will participate via Teleconference.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COUNCIL MEMBERS PARTICIPATING BY TELECONFERENCE.

MEMBERS OF THE PUBLIC MAY VIEW A VIDEO BROADCAST OF THE MEETING BY:

Internet: <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

Local cable channel: Astound, Channel 26 or Comcast, Channel 27

Or via Zoom:

Registration is required:

[https://ssf-net.zoom.us/webinar/register/WN\\_5XYn0bOvSret8lgwMm6FEw](https://ssf-net.zoom.us/webinar/register/WN_5XYn0bOvSret8lgwMm6FEw)

After registering, you will receive a confirmation email containing information about joining the meeting.

Please note that dialing in will only allow you to listen in on the meeting. To make a public comment during the Zoom meeting follow the instructions listed under Remote Public Comments.

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

RICHARD A. GARBARINO, Mayor  
MARK ADDIEGO, Vice Mayor  
MARK NAGALES, Councilmember  
BUENAFLORE NICOLAS, Councilmember  
KARYL MATSUMOTO, Councilmember  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of a Proclamation recognizing Fire Prevention Week in the City of South San Francisco. \(Richard Garbarino, Mayor\)](#)
2. [Presentation of a proclamation recognizing National Preparedness Month. \(Richard Garbarino, Mayor\)](#)
3. [Recitation of a proclamation recognizing National Prostate Health Month \(NPHM\), also known as National Prostate Cancer Awareness Month. \(Richard Garbarino, Mayor\)](#)
4. [Proclamation recognizing September 2020 as California Firefighter Appreciation Month, and September 26, 2020 as California Firefighters Memorial Day. \(Richard Garbarino, Mayor\)](#)
5. [Presentation of a Proclamation recognizing October as National Domestic Violence Awareness Month in the City of South San Francisco. \(Richard Garbarino, Mayor\)](#)

REMOTE PUBLIC COMMENTS

6. [Remote Public Comments Received](#)

Members of the public may address the City Council regarding items that are on the agenda or on items that are not on the agenda.

The Public Comments portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Speakers are allowed to speak on any topic for up to three minutes during this section. If there appears to be a large number of speakers, speaking time may be reduced subject to the Mayor's discretion to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Comments that are not in compliance with the City Council's rules of decorum may be summarized for the record if they are in writing or muted if they are made live.

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting to e-mail: [all-cc@ssf.net](mailto:all-cc@ssf.net) by 4:00 p.m. on the meeting date. Emails received by the deadline will be forwarded to the City Council and read into the record by the City Clerk. Emails received after 4:00 p.m. will not be read during the meeting but will be entered into the record for the meeting.

- If you are commenting on a particular item on the agenda, please identify the agenda item in the subject line of your email.
- If you are commenting on an item not listed on the agenda, please identify your comment as a General Public Comment in the subject line of your email.

State law prevents Council from taking action on any matter not on the agenda; your comments may be referred to staff for follow up.

Oral Comments: Speakers are asked to register in advance via the Zoom platform, meeting information listed on the agenda. You will be asked to enter a name, an email address, and the Agenda item about which you wish to speak or to state that you wish to provide a comment about an item that is not on the agenda. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.

When the City Clerk announces the item on which you wish to speak, including general public comments, your name will be called and you will be unmuted. No more than three minutes will be allocated to read each email comment, and oral comments will also be limited to no more than three minutes. Approximately 300 words total can be read in three minutes.

#### COUNCIL COMMENTS/REQUESTS

#### CONSENT CALENDAR

7. [Motion to approve the Minutes for the meeting of August 12, 2020.](#)

8. [Report regarding a motion to accept the Local Agency Biennial Notice for 2020 pursuant to the California Political Reform Act as regulated by the Fair Political Practices Commission and issued by the City Clerk. \(Rosa Govea Acosta, City Clerk\)](#)
9. [Report regarding a resolution accepting \\$105,000 from the State of California, Office of Traffic Safety for the “Selective Traffic Enforcement Program” \(STEP\) to be used for personnel overtime, equipment and training expenses and amend the Police Department’s Operating Budget for Fiscal Year 2020-2021 by approving Budget Amendment 21.011 \(Jeff Azzopardi, Police Chief\)](#)
- 9a. [Resolution accepting \\$105,000 from the State of California, Office of Traffic Safety for the “Selective Traffic Enforcement Program” \(STEP\) to pay for personnel overtime, equipment and training expenses and to amend the Police Department’s Operating Budget for Fiscal Year 2020-2021 by approving Budget Amendment 21.011.](#)
10. [Report regarding a resolution accepting \\$7,750 from the State of California, Office of Traffic Safety for the “Traffic Records Improvement Project” \(TRIP\) to be used for the purchase of software, service and technical support and to amend the Police Department’s Operating Budget for Fiscal Year 2020-2021 by approving Budget Amendment 21.012. \(Jeff Azzopardi, Police Chief\)](#)
- 10a. [Resolution accepting \\$7,750 from the State of California, Office of Traffic Safety, for the “Traffic Records Improvement Project” \(TRIP\) to pay for software, service, and technical support and to amend the Police Department’s Operating Budget for Fiscal Year 2020-2021 by approving Budget Amendment 21.012.](#)
11. [Report regarding a resolution accepting a Federal Emergency Management Agency \(FEMA\) grant in the amount of \\$6,342.60 for reimbursement of personal protective equipment \(PPE\) costs associated with the Fire Department’s COVID-19 response and approving budget amendment 21-013 amending the Fire Department operating budget in the amount of \\$6,342.60. \(Jesus Magallanes, Fire Chief\)](#)
- 11a. [Resolution accepting a Federal Emergency Management Agency \(FEMA\) grant in the amount of \\$6,342.60 for reimbursement of personal protective equipment \(PPE\) costs associated with the Fire Department’s COVID-19 response and approving budget amendment 21-013 amending the Fire Department operating budget in the amount of \\$6,342.60.](#)
12. [Report regarding a resolution authorizing the acceptance of \\$34,750 in grant funding from the California State Library to support Project Read through the Family Literacy Services program and approving Budget Amendment 21.015. \(Valerie Sommer, Library Director\)](#)

- 12a. [Resolution authorizing the acceptance of \\$34,750 in grant funding from the California State Library to support Project Read through the Family Literacy Services program and approving Budget Amendment 21.015.](#)
- 13. [Report regarding an adoption of an Ordinance amending Chapter 4.04 of the South San Francisco Municipal Code relating to Purchasing Procedures to permit utilization of cooperative purchasing processes between public agencies for public works projects. \(Dave Bockhaus, Deputy Director of Public Works\).](#)
- 13a. [Adoption of an Ordinance amending Chapter 4.04 of the South San Francisco Municipal Code relating to Purchasing Procedures to permit utilization of cooperative purchasing processes between public agencies for public works projects.](#)

PUBLIC HEARING

- 14. [Report regarding consideration of a Use Permit Modification, Design Review Modification, Development Agreement Amendment and Addendum to the 2012 Environmental Impact Report to alter the site plan and exterior appearance of a previously entitled project at 475 Eccles Avenue to construct two new five-story office/R&D buildings totaling 262,287 square feet, and a five-level parking structure on a 6.1 acre site and to expand the area of property covered by the entitlements to include the adjacent rail spurs. \(Billy Gross, Senior Planner\)](#)
- 14a. [Resolution making findings and determining that the Gateway of Pacific Phase 5 Project is fully within the scope of environmental analysis in the 2012 Environmental Impact Report and that the 2020 Addendum to the EIR is the appropriate environmental document for the Project.](#)
- 14b. [Ordinance adopting a First Amended and Restated Development Agreement \(DAA20-0002\) between the City of South San Francisco and BMR Gateway of Pacific V LP for a Research and Development and Office Project at 475 Eccles Avenue.](#)
- 14c. [Resolution approving a Use Permit Modification \(UPM20-0001\) and Design Review Modification \(DR20-0012\) for the development of GOP Phase 5 / 475 Eccles Avenue in the Business Technology Park \(BTP\) Zone District, subject to the Draft Conditions of Approval.](#)

15. [Report regarding an Ordinance approving the Second Amendment to the Second Amended and Restated Development Agreement to the Gateway Business Park Master Plan Project between the City of South San Francisco and BMR Gateway of Pacific I LP, BMR Gateway of Pacific II LP, BMR Gateway of Pacific III LP, and BMR Gateway of Pacific IV LP to make minor modifications to the previously approved Development Agreement, and determining that the certified 2009 Environmental Impact Report continues to serve as the environmental document and there are no changes in circumstances that would require additional environmental review. \(Billy Gross, Senior Planner\)](#)
- 15a. [Ordinance adopting a Second Amendment to the Second Amended and Restated Development Agreement \(DAA20-0003\) between the City of South San Francisco and between BMR Gateway of Pacific I LP, BMR Gateway of Pacific II LP, BMR Gateway of Pacific III LP, and BMR Gateway of Pacific IV LP for the Gateway Business Park Master Plan Project to make minor modifications.](#)
16. [Report recommending the adoption and/or amendment of ordinances and resolutions related to various Development Impact Fees. \(Janet Salisbury, Director of Finance\)](#)
- 16a. [Ordinance adopting a Citywide Transportation Impact Fee for the City of South San Francisco.](#)
- 16b. [Resolution adopting a Citywide Transportation Impact Fee for the City of South San Francisco.](#)
- 16c. [Ordinance adopting a Library Impact Fee for the City of South San Francisco.](#)
- 16d. [Resolution adopting a Library Impact Fee for the City of South San Francisco.](#)
- 16e. [Ordinance adopting a Childcare Impact Fee for the City of South San Francisco.](#)
- 16f. [Resolution amending the Childcare Impact Fee for the City of South San Francisco.](#)
- 16g. [Ordinance adopting a Public Safety Impact Fee for the City of South San Francisco.](#)
- 16h. [Resolution amending the Public Safety Impact Fee for the City of South San Francisco.](#)
- 16i. [Ordinance amending Chapter 20.300 of the South San Francisco Municipal Code to repeal and reserve Section 20.300.007\(K\), eliminating the option for some property owners seeking to intensify the use of their properties to make a contribution to the Cultural Arts Fund in lieu of meeting City landscaping requirements.](#)



ADMINISTRATIVE BUSINESS

17. [Report regarding a resolution approving a Purchase and Sale Agreement and Affordable Housing Agreement between the City of South San Francisco and Habitat for Humanity for the sale of the City-owned property at 109 Longford Drive \(APN 010-071-050\) for \\$750,000. \(Deanna Talavera, Management Analyst\)](#)
- 17a. [Resolution approving a Purchase and Sale Agreement and Affordable Housing Agreement between the City of South San Francisco and Habitat for Humanity for the sale of the City-owned parcel at 109 Longford Drive \(APN 010-071-050\) for \\$750,000.](#)
18. [Report regarding a resolution amending the proclamation of a local health emergency \(adopted pursuant to Resolution No. 35-2020\) to temporarily authorize the City Manager to waive Fire Department inspection fees for restaurant occupancies. \(Jesus Magallanes, Fire Chief\)](#)
- 18a. [Resolution amending the proclamation of a local health emergency \(adopted pursuant to Resolution No. 35-2020\) to temporarily authorize the City Manager to waive Fire Department inspection fees for restaurant occupancies.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

19. [City Council to discuss League of California Cities 2020 Resolution Packet \(Mayor Richard Garbarino\)](#)

ADJOURNMENT