

**City of South San Francisco  
Youth Commission  
Meeting Minutes: Monday, July 8, 2024  
6:30 pm**

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**Call to Order:**

Meeting called to order at 6:32 PM

**Roll Call:**

Committee Members: Nataly Quinteros, Vivek Narratom, Giancarlo Ray, Edward Tian, Julia Tsuei, Ally Tunque, Alex Lau

Staff Members: Adam Elsholz, Assistant Library Director; Anita Palafox, Administrative Assistant; Robert Leiva, Youth Services Librarian; Monterey Gordon, Supervising Library Specialist

Absent: Aaron Adriano, Jasmine Ho, Danielle Leong, Claudia Miller, Sara Vides, Nika Mariano, Alejandra Ramirez

**Public Comments:**

No public comments were made.

**Agenda Review:**

No changes to the agenda.

**Items from Staff Members:**

*Discussion of status of Monthly Stipends and required paperwork*

Most paperwork received to process payments. Please send your W9 and Vendor Verification forms to [libraryadmin@ssf.net](mailto:libraryadmin@ssf.net) as soon as possible to receive your monthly stipend. Stipends will be sent out monthly, pending attendance.

**Matters for Consideration**

*Discussion of visit to South San Francisco by students from Kishiwada as part of Sister Cities program in August 2025*

A group of students from Kishiwada, Japan (one of the Sister Cities to South San Francisco) will be visiting South San Francisco in August 2025. Sharon Ranals, City Manager and Ethan Mizzi, former Youth Commissioner ask current Youth Commission for any input or suggestions on where to visit or activities to do.

Some suggestions were: visit to SSF Police Department or a hike to Sign Hill, find a translator before arrival of students.

*Presentation by Monte Gordon, Supervising Library Specialist, on the Library's educational programs for youth*

Monte Gordon gave a presentation of the Amgen Discovery Center/Makerspace. Open to public for use, reservations are required for use of 3D printer. Activities that are available vary from 3D printing, laser cutting, sewing machines, soldering, etc. The Digital Media Lab offers PhotoShop, Illustrator, InDesign

and other software available for free, recommended to bring your own flash drive. Additions to program are music, gardening and more.

**Agenda Building**

Youth Commission presentation to City Council

Reviving the Youth Commission Instagram account

Visit from Sister City Kishiwada students

Attendance Incentives

Projects/activities for Youth Commission sub-committees

Discussion of meeting dates/times

**Next Meeting**

Monday, August 5, 2024, 6:30 pm

**Adjournment**

Chair Jiancarlo Ray adjourned the meeting at 7:23 PM.