



MINUTES

REGULAR MEETING

Commission on Equity and Public Safety
CITY OF SOUTH SAN FRANCISCO

Monday, June 15, 2026
6:00 p.m.

City Hall: City Manager's Conference Room
400 Grand Avenue, South San Francisco, CA 94080

CALL TO ORDER

Chair Sanders called the meeting to order at 6:00 p.m.

ROLL CALL

Chair Sanders, present
Vice Chair Yee, present
Commissioner Bedigian, present
Commissioner Harrison, present
Commissioner Hobson-Coard, present
Commissioner Rodriguez, present
Commissioner Stewart, present

AGENDA REVIEW

None.

ANNOUNCEMENTS FROM STAFF

None.

PUBLIC COMMENTS

All electronic comments received were made a part of the record of the meeting.

None.

MATTERS FOR CONSIDERATION

1. Motion to approve meeting minutes from May 18, 2026 commission meeting. (Devin Stenhouse, Management Analyst II)

Motion – Rodriguez/Second – Hobson-Coard: To approve meeting minutes for May 18, 2026, by roll call vote: AYES: Stewart, Hobson-Coard, Rodriguez, Harrison, Bedigian, Yee, Sanders; NAYS: N/A; ABSENT: N/A.

2. Commissioners will receive an update from the Communications Ad Hoc Committee. (Devin Stenhouse, Management Analyst II)

Commissioners Harrison, Rodriguez, and Yee presented the Commission with recommendations for the City's Communication Manager's Communications Support Packages. The ad hoc committee asked for feedback from the rest of the committee about the recommendations. While the commissioners had questions about the recommendations, they did not recommend edits to the original recommendations. The ad hoc committee also requested a meeting with the communications manager to formally make the recommendations to the communications manager. Collectively, commissioners would like to see the communications manager apply these recommendations and then check-in with the committee after they are adopted by city departments.

3. Commissioners will develop a standardized interview and/or survey questionnaire to be used to extract feedback from attendees at community events regarding services from the City of South San Francisco (Devin Stenhouse, M.A. II)

Commissioners developed the following standard questions for interviews/surveys to be distributed at future events:

1. What services/events/programs are lacking in SSF?
2. What do you like most/least about living in SSF? Why?
3. What is it about this event that motivated you to come?
4. What is your preferred method of communication/how did you hear about this event?
5. Do you have a feeling of belonging (have a voice) in SSF? Why or why not?
6. Do you feel safe (physically/being yourself) in SSF? Why or why not?
7. Is there anything that you would like to share that has not already been discussed?

These questions will be printed for implementation. If commissioners plan to ask these questions at any future City events, they will contact Devin Stenhouse, who will print the desired amount of copies needed.

Commissions also considered whether to include questions around demographics such as gender, race, or sex. It was agreed that the survey should not include questions about demographics as that information would be addressed within the responses if they were relevant.

Commissioners also discussed possibly creating an ad hoc committee to develop a strategic campaign to kickstart the survey to the public. A motion to develop an ad hoc committee dedicated to a survey campaign was made:

Motion – Bedigian/Second – Yee: To: approve to create a “survey/campaign” ad hoc committee, by roll call vote: AYES: Stewart, Sanders, Hobson-Coard, Yee, Rodriguez, Bedigian, Harrison; NAYS: N/A; ABSENT: N/A.

4. Commissioners will develop the agenda for the annual commission retreat scheduled for Monday, September 21, 2026 (Devin Stenhouse, M.A. II)

Due to a time and shared desire to discuss this topic at length, commissioners decided to agendaize this topic for the July 20, 2026 commission meeting. Commissioners were instructed to email Devin Stenhouse their two to three most preferred topics (in ranked order) to agendaize at the retreat by Monday, July 6, 2026 at the latest. Devin agreed to send an email the following day (Tuesday, June 16, 2026) to commissioners with details on what to email as a reminder.

5. Commissioners will determine if any adjustments need to be made to the regular commission meeting schedule for the remainder of the calendar year. (Devin Stenhouse, M.A., II)

After reviewing their calendars and discussing pros and cons to canceling or rescheduling meetings, commissioners decided on the following:

Motion – Bedigian/Second – Stewart: To: reschedule the August 17, 2026 commission meeting to August 24, 2026 and to cancel the December 21, 2026 meeting, by roll call vote: AYES: Sanders, Yee, Stewart, Hobson-Coard, Bedigian, Harrison, Rodriguez; NAYS: N/A; ABSENT: N/A.

ITEMS FROM BOARD MEMBERS, COMMISSIONERS, COMMITTEE MEMBERS

Commissioner Rodriguez attended and provided a complimentary experience at the Memorial Day Pancake Breakfast on May 25, 2026. She also acknowledged connections to veteran groups in San Bruno and Colma; Devin Stenhouse also acknowledged veteran representatives at South San Francisco's Elks Lodge.

Commissioner Hobson-Coard informed the commission that she would be performing on July 18, 2026 at 8:30 p.m. with her band at Fort McKinley.

ADJOURNMENT

Being no further business, Chair Sanders adjourned the Commission on Equity and Public Safety meeting at 8:51p.m..

Submitted by:

Approved by:

[Body Clerk Name]
[Title]

[Chair Name]
[Chair Title]

Approved by the [Body Name]: ____ / ____ / ____