



**BUREAU
VERITAS**

THE CITY OF SOUTH SAN FRANCISCO

RFP FOR AMERICANS WITH DISABILITIES ACT (ADA)
SELF-EVALUATION AND TRANSITION PLAN

February 12, 2026

February 12, 2026

The City of South San Francisco
Attn: Rich Lee
400 Grand Avenue
South San Francisco, CA 94083



RE: RFP for Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

Dear Mr. Lee:

Bureau Veritas Technical Assessments LLC (Bureau Veritas or BV) is pleased to provide the City of South San Francisco ("the City") with the enclosed proposal in response to the RFP for ADA Self-Evaluation and Transition Plan services. Bureau Veritas understands the requirements of the RFP and is well qualified to perform the services.

Proven Experience | Bureau Veritas has extensive experience providing ADA Assessments for City, County, and State Government entities. We are licensed in the State of California and are familiar with all ADA and State codes and regulations. In addition to ADA Self-Evaluation and Transition Plan Expertise, Bureau Veritas offers a full suite of services including ADA plan check, inspections, design and turn-key project management for implementation. Bureau Veritas' code compliance group has performed ADA, plan check and inspections for hundreds of municipalities acting as augmented staff or third party consultants.

Highly Qualified Team | Bureau Veritas has 22 CASp professionals - including 12 plan check and inspectors, 7 assessors, and 3 design professionals.

ADA Experience | Bureau Veritas has performed thousands of projects in California and has an extensive resume of local and regional clientele including:

- City of Mountain View, CA
- City of Tracy, CA
- Merced Irrigation District, CA
- City of Alameda, CA
- South Lake Tahoe, CA
- Sacramento County Correctional Facilities, CA
- City of Napa, CA
- City of West Covina, CA
- City of Hermosa Beach, CA
- Nevada Irrigation District, CA
- City of Orange, CA
- Gavilan College, CA
- City of Chino, CA
- City of Rancho Cucamonga, CA
- San Bernardino County, CA
- City of Pomona, CA
- City of Eastvale, CA
- City of Menifee, CA
- Hayward Recreation and Parks, CA

The following pages detail our history, similar project experience, our key personnel and team, and our approach to your unique project. Bureau Veritas is committed to working with the City to provide the highest possible quality of service. We appreciate the opportunity to present our qualifications for this project and look forward to working with the City. I am available at (800) 733-0660, ext. 7292704 or Erik.Piller@bureauveritas.com to further discuss our qualifications.

Sincerely,

Erik Piller
Executive Vice President

TABLE OF CONTENTS



1. Company Overview 1

2. Knowledge and Understanding 2

3. Management Approach and Staffing Plan 12

4. Qualifications of the Proposer Firm 20

5. Proposed Fee 22

1. COMPANY OVERVIEW

Profile

Bureau Veritas is a professional services consulting firm providing comprehensive architectural, engineering, energy, and environmental solutions. Our team includes over 800 building professionals nationwide, including Registered Architects, Professional Engineers, Certified Energy Managers, Project Managers, Environmental Professionals, Building Systems Consultants, and Code Compliance Experts.

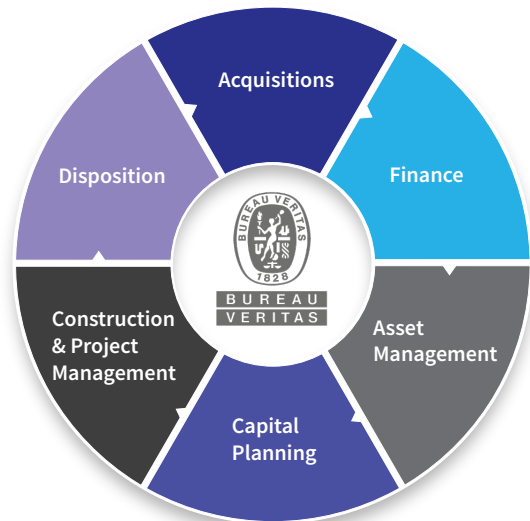
Annually, Bureau Veritas conducts thousands of assessments for Multifamily, Commercial, Industrial, Government, and Educational clients. Having successfully completed billions of square feet of building assessments, we have developed a proven and efficient methodology for the performance of field assessments and data collection.

Bureau Veritas' recommendations are based on knowledge of property conditions, life-cycle analysis, regulations, and client objectives. Bureau Veritas' subject matter expertise and understanding of buildings, parks, and property sites forms the foundation on which we team with clients to create and implement facility and portfolio management solutions.

ASSET MANAGEMENT SERVICES

- Accessibility Compliance
- Facility Condition Assessments
- Capital Planning Reports
- Equipment and Asset Inventory
- Barcoding, QR Coding, and Tagging
- CMMS Consulting
- Preventive Maintenance Plans
- Space Analysis Studies
- Energy Audits and Modeling
- Commissioning (Cx and Rx)
- Construction Monitoring
- Project Management
- Plan and Document Review

What We Do

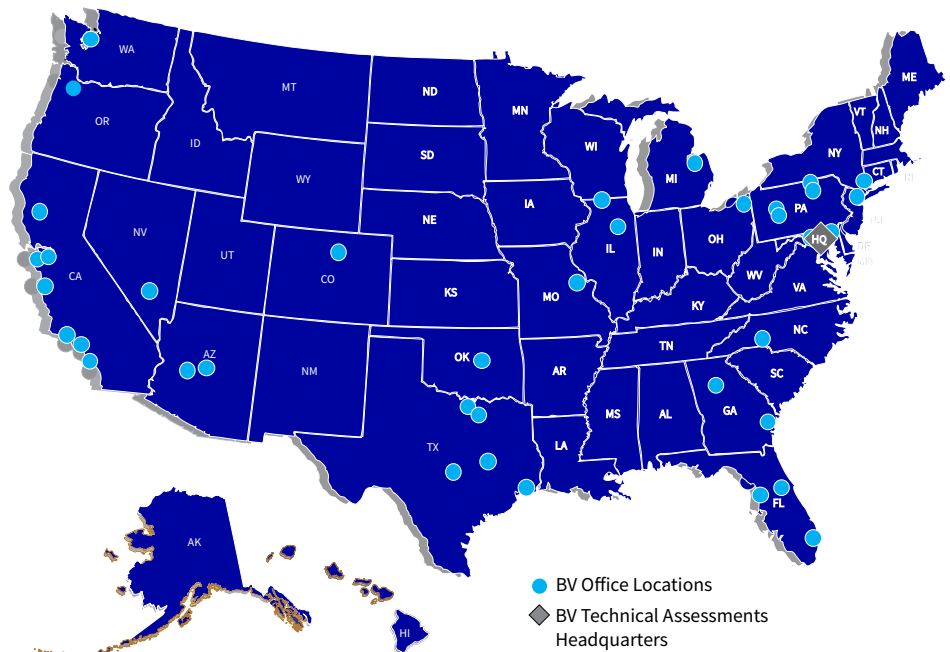


Company Information

Company:	Bureau Veritas Technical Assessments LLC
Year Founded:	1986
Headquarters:	6021 University Boulevard, Suite 200 Ellicott City, MD 21043
Project Office:	Sacramento, CA
Contact:	Erik Piller Executive Vice President
Telephone:	(800) 733-0660, ext. 729704
Email:	Erik.Piller@bureauveritas.com
Website:	bvna.com



**BUREAU
VERITAS**



2. KNOWLEDGE AND UNDERSTANDING

General Statement of Understanding

Bureau Veritas Technical Assessments LLC (BV) understands that it will provide consulting services to ensure the City of South San Francisco (“City”) complies with all aspects of the Americans with Disabilities Act (ADA), the Federal ADA Accessibility Guidelines (ADAAG), American Barriers Act (ABA), State Building Code, and local accessibility regulations with regards to its programs, services, public buildings, facilities and parks, exterior amenities, and paths of travel. The work will ultimately culminate in the production of an ADA Transition Plan, which will include a schedule of improvements necessary to meet the ADA, the State, and local accessibility requirements, associated order of magnitude cost estimates for barrier removal, a prioritized list of improvements, and a timeline for completion of needed improvements or modifications.

EXPERIENCE WITH STANDARDS AND GUIDELINES

BV has extensive experience and expertise with ADA Accessibility Standards, Public Rights-of-Way Accessibility Guidelines, and State Building Codes, which are relevant to this project. Our assessors and management staff have project experience in multiple states and locales nationwide, and apply the 2010 ADA Standards for Accessible Design, the current ADA accessibility guidelines (ADAAG), and other state and local building codes as required by laws, statutes and ordinances. When prioritizing barrier removal, we will follow the order of preference advised by the Department of Justice in Title II requirements, or as modified through agreement with the City and by public survey results. BV is experienced with the application of the program access test defined in Title II 35.150(b), and understands that not all individual barriers must be removed, but the overall program must be made accessible.

Proposed Project Approach

The scope of the work, as defined by the City, includes:

- ADA Self Evaluation
 - Physical Assessment of Facilities and Sites
 - Accessibility Transition Plan
- Program Access and Policy Review
- Public Outreach Meetings (2)
- Public Rights-of-Way (PROW) Evaluation: public sidewalks and curb ramps

The City has requested services for:

- Forty-Eight (48) public building facilities
- 104 Parks, Medians, and Parking Lots

- Public Rights of Way (PROW)
 - 577,840 linear feet of sidewalks
 - 113 traffic signals

BV will complete the following:

- Conduct comprehensive accessibility assessment and inventory of facilities identified on the Buildings/Site list.
- Ensure compliance with applicable standards, regulations, and codes for accessibility
- Perform site visits to observe, document, and photograph specific conditions and modifications of facilities and components subject to federal, state, and local access requirements.
- Assessment of the content and location of the City’s programs, services, policies, training and communication practices.
- Create public outreach to ensure public input into the transition planning process, including public meetings and public survey.
- Create criteria to prioritize facilities and/or categories of work to support a phased approach to implementation of the ADA Transition Plan.
- Establish order of magnitude (pre-planning level) estimated costs for each barrier removal necessary to make facilities accessible.
- Prepare interim and final presentations of findings and recommendations to the City.
- Deliver draft and final reports per protocol established by the City.
- Maintain the electronic database the City can use to track barrier removals as each is completed, which serves as a living Transition Plan.

APPROACH

BV will conduct a kick-off meeting with the City to define communication channels, define the scope of work, and to review the facility and program lists. Discussions will include recent and proposed capital improvements and available programs at each of the facilities. BV will note public use patterns and prioritization of the facilities and programs.

Prior to the kick-off meeting, BV will provide a pre-assessment questionnaire for each site and other documentation. Documents requested, if readily available, are:

- Prior accessibility transition plans or self-evaluations
- Site plans / floor plans
- Identification of any/all historic structures
- Description of each facility’s purpose

- As-built drawings (with dates of construction)
- Current reasonable accommodation policy
- Intersection / street / curb plans / previous sidewalk survey

The initial discussions with City staff will include the following elements:

- Roles and lines of communication between and within both the City and BV.
- Protocols for interaction between all parties throughout the project: Contact information should include the office and cell numbers for a minimum of 2+ contacts with the appropriate City staff and BV.
- Field assessment logistics: Normally, BV does not require escorts to perform the field assessments, except where escorts may be required within restricted areas. Outline areas of City's highest priority for any assessment to be completed during any training phases, likely complexity of assessment data processing, efficient workflow each day of the assessment, and City requests.
- Protocol for handling paths not clearly designated on the map, not collected due to construction, or otherwise deemed inaccessible. (PROW Survey)
- Strategies for connectivity between isolated urbanized areas. (PROW Survey)

Field schedules and facility management interviews will be conducted once the schedule is approved by the City. Once the field schedule is approved, BV will deploy trained accessibility assessors with backgrounds in Landscape Architecture, Architecture, Engineering, and Building Systems for facility assessments. All field resources assigned have been professionally trained in accessibility assessments and have performed numerous assessments.

Program Access and Policy Review

BV is experienced with the program access test defined in Title II 35.150(b), and realizes that not all amenities are required to be accessible. BV's goal is to assist the City in providing the most economically viable improvements for its users. Through consultation with staff, stakeholder surveys and our field observations, BV will provide barrier removal recommendations to improve the amenities necessary to comply with the applicable standards to provide program access.

An assessment of the City's programs will be performed. The United States Department of Justice defines "programs" as the "programs, services and facilities" of a Title II entity. The current status of the City's programs as defined by the DOJ will be evaluated through discussions with City staff and a review of documentation. The goal mandated by Title II of the ADA is to ensure that individuals with disabilities are not excluded from services, programs,

and activities because buildings are inaccessible or other assistance is not available. Steps needed to make programs accessible to disabled individuals will be detailed, such as, providing sign language interpreters to enable an individual with a disability to obtain the service, or providing benefits at an alternative accessible location in order to ensure that individuals with disabilities receive the benefits or services.

BV will meet with the designated representatives of the City to gather information from the various departments regarding the access opportunities or problems which have arisen in the past. BV will evaluate the issues and experiences with respect to the provision of services to people with disabilities.

A program survey will address issues with respect to the delivery of accessible programs and services. A policy and program review provides a greater scope of information about structural changes required for barrier removal.

The list of public programs and methods of communication with the public has not been provided to BV as part of the City's request for a proposal. As such, BV has limited the review of said programs and communications to eighty (80) man hours. BV will work with the City to prioritize the review to those programs with the highest impact to the community.

It is possible that the program assessment will determine that providing full access to a given program, service or activity is simply not possible. In such a case, BV will work with the City to determine if providing full access to the program would be an "undue financial and administrative burden." Determinations regarding a finding of an "undue financial and administrative burden" require specific documentation as set forth in the Title II regulations.

Public Outreach

Community engagement is an essential part of creating a successful Transition Plan and Policy Procedure Guideline. BV will work with the City to seek input from Staff, the general public, and the accessible community. This input is critical for understanding how facilities are actually being used and how to increase usability. Early engagement increases community awareness, engagement after the draft Transition Plan increases buy-in from the community, especially those advocating for accessibility.

The community engagement results and the City's ADA Compliance Team's advice will be incorporated into the Transition Plan. The Transition Plan can establish phases of barrier removal, without a calendar timeframe. To the extent that a facility, program, service, or activity is not going to be fully accessible to and usable by people with

disabilities in the immediate future, we will work with the ADA Compliance Team to determine the best interim procedure or policy in order to enhance accessibility to the maximum extent possible.

BV has experience with public outreach, including public input to the transition plan. Public outreach must be conducted prior to development of the Transition Plan, in order to determine user priorities and program opinion. BV will arrange for and conduct a public outreach meeting for the community at large. BV will reach out to local disability rights and service organizations for their valuable community input.

BV's goal is to assist the City in providing the most economically viable improvements for its users. The results of the initial public outreach and the advice of the City's ADA Compliance Team will be incorporated into the Transition Plan. BV will provide barrier removal recommendations to improve the amenities necessary to comply with the applicable standards to provide facility and program access.

The ADA requires that a public entity solicit and allow for the participation of interested persons in the development of a Transition Plan. The public outreach effort for the Draft Transition Plan will include advertisements in local newspapers in the weeks leading up to a public meeting for presentation of the draft Transition Plan. It will be the responsibility of the City to post notice of the public meeting on the City's website. **An example of survey results from public sessions is included below.**

Website Accessibility Review

The ADA applies to Title III public accommodations' websites, regardless of whether there is a specific regulation or technical standard in the ADA standards.

In a 2018 letter to Congress regarding business owned websites, the Department of Justice (DOJ) noted, as it has in the past with other elements, spaces, or technologies for which there are no technical accessibility specifications, that the absence of a technical standard does not "serve as a basis for noncompliance" with the ADA's general obligation to ensure equal access to goods and services. Rather, it means that public accommodations have "flexibility" in how to facilitate that access.

Existing website standards and guidelines can help web developers create and maintain accessible websites. DOJ has often referred to the Web Content Accessibility Guidelines (WCAG 2.0), developed by the Web Accessibility Initiative (WAI), as a way of measuring the accessibility of websites.

BV will analyze and evaluate the City's website for accessible content, including use of the WAVE web accessibility evaluation tool or similar technology. Applying the current WCAG version (currently 2.1), BV will determine barriers to accessibility within the City's website and present appropriate barrier removal.

This review is limited to up to 7 templated pages and forms that are representative to your website and those general edits will need to be remedied throughout the entire site.

PUBLIC SURVEY RESULTS FOR CITY PARKS						
FEATURE	% OF RESPONDENTS WHO RATED FEATURE NO. 1	% OF RESPONDENTS WHO RATED FEATURE NO. 2	% OF RESPONDENTS WHO RATED FEATURE NO. 3	% OF RESPONDENTS WHO RATED FEATURE NO. 4	% OF RESPONDENTS WHO RATED FEATURE NO. 5	% OF RESPONDENTS WHO RATED FEATURE NO. 6
Parking Accommodations	55%	0%	22%	11%	11%	0%
Public Restrooms	22%	44%	0%	22%	11%	0%
Accessible Pavilions / Seating	11%	33%	22%	33%	0%	0%
Park Trails / Accessible Routes	11%	11%	11%	11%	33%	22%
Access to Sporting Fields - Basketball, Soccer, Softball	0%	11%	11%	11%	22%	33%
Playgrounds	0%	0%	33%	11%	22%	44%

BV will identify which City communications, mobile applications, webpages, and third-party city applications, including, but not limited to, signup forms, registration forms, and website formatting, are subject to the requirements of the ADA and develop Barrier Assessment Surveys, listing each item.

Facility and Parks Assessments

An experience accessibility field observer will visit each property to observe the general condition of the site, facility interior, facility exterior improvements, and review available documents in order to familiarize themselves with each site's specific accessibility issues. BV will conduct a walk-through visit of each facility in order to observe and identify physical accessibility deficiencies and formulate recommendations to eliminate the physical barriers.

As a part of the assessment process, BV will meet with a City representative in order to gain a clear understanding of the overall features and programs, property condition, and completion dates of additions and/or renovations, either on-site as part of the individual site assessment or at the City's offices reviewing the entire inventory. Areas to be observed include all interior and exterior features of the property, including parking lots, amenities, sidewalk/pathways, recreational assets, exterior access ramps, all interior areas accessible to the public, and employee areas.

The field observer will develop recommendations based on the walk-through visit and interviews with City representatives and BV's vast experience gained on similar properties previously evaluated. The field observer may also question others who are knowledgeable of the property's physical condition and operation, or of similar systems to gain comparative information to use in evaluation of the property.

The field observer will review documents and information provided by the City that could aid BV's knowledge of the subject property's physical improvements, extent and type of use, and/or assist in identifying material discrepancies between reported information and observed conditions.

During the walk-through, the observer will utilize a field checklist based on the 2010 ADA Standards for Accessible Design, which are the current ADA accessibility guidelines (ADAAG), as well as any more stringent accessibility standards defined by the State and local accessibility codes.

The field observer will utilize a digital level, measuring tape, door pressure gauge, light and sound meters, and digital camera or an iPad with equivalent capability to evaluate existing elements to determine if barriers are present. The observer will identify and prioritize any

existing improvements not in accordance with ADA, state, and local accessibility requirements, in the order of preference advised by the Department of Justice in Title II requirements, or as modified through agreement with the City and by public survey results, such as:

- Physical access to the property
- Access to interior public areas
- Access to common areas, including recreation facilities and other observable space
- Access to restrooms; and
- Removal of remaining barriers

The BV team will assess exterior areas and interior common areas that are defined as areas of public accommodation, as well as the employee areas defined by the City. BV will identify existing non-compliant conditions, including but not limited to, the elements specified below (if applicable):

- Space allowance/ranges
- Accessible routes, vestibules, corridors
- Protruding object
- Ground/floor surfaces
- Loading zones
- Curb ramps
- Ramps
- Stairs
- Elevators
- Platform lifts
- Windows
- Doors
- Hardware
- Work surfaces
- Entrances and exits
- Drinking fountains and water coolers
- Water closets
- Toilet stalls
- Urinals
- Lavatories and mirrors
- Bathtubs
- Shower stalls
- Toilet rooms
- Bathrooms
- Dressing/fitting rooms
- Sinks
- Storage
- Handrails, grab bars, and tub/shower seats
- Controls and operating mechanisms
- Alarms (visual, audible)
- Detectable warnings
- Signage (Braille, visual)
- Telephones
- Switches and outlets
- Seating and tables

- Assembly areas
- Parking
- Sidewalks and walkways
- Playgrounds and play areas
- Pools/aquatic facilities
- Recreational assets

If proposed solutions to the identified barriers to accessibility would place an undue administrative or financial burden on the City, BV will discuss these solutions in advance with City staff. BV will provide an order of magnitude (pre-planning level) estimate for all items of work necessary to bring each facility into compliance. All estimates will be based upon current year costs without escalation. Escalation factors can be included if preferred by the City.

PRIORITY RANKING AND CLASSIFICATION

The analysis will include all barriers to be ranked by Priority Classes. The four classes below are DOJ recommended but can be altered to meet your specifications and needs:

Priority 1: Accessible Approach and Entrances – An entity providing accommodation to the public is required to take measures to provide access to a place of public accommodation from public sidewalks, parking, or public transportation. These measures include, for example, installing an entrance ramp, correcting tripping hazards or lessening the slope of a curb ramp. At least one route of travel to each amenity or feature should be safe and accessible for everyone, including people with disabilities.

Priority 2: Elements along the Accessible Route – Barriers which occur along the path of travel shall be removed, where such a barrier is easily accomplishable. Examples include moving items within reach range, widening doors, installing accessible door hardware, and removing high-pile carpeting.

Priority 3: Restroom Facilities – Barrier removal may include widening of toilet stalls, installation of grab bars, replacement of sinks and drinking fountains.

Priority 4: Access to All Other Features and Amenities – Measures are required to provide access to other areas. This priority is for items not required for basic access in the other three higher priorities.

BV will systematically survey the sidewalk surface environment for compliance with state, local, and federal accessibility standards. BV will document changes in level, roughness, running slope, cross slope, width, and other pathway events that may pose a barrier in the pedestrian network. Objective sensor-based data along with technician observed barriers will be recorded. BV will assess curb ramps for ADA compliance, measuring necessary attributes, including but not limited to running slope, cross slope, landings, flares, and detectable warnings. Image documentation of all curb ramps will be provided. The barriers of each curb ramp or the lack of a curb ramp will be documented. BV will capture deficiency data for transit stops, signalized intersections, and unsignalized intersections, including access to pedestrian pushbuttons and the condition and presence of markings.

The PROW survey will begin in those priority areas that received the highest rank and will then extend to the other areas which are part of the rights-of-way list. This evaluation will identify and record any gaps in connectivity, potential safety hazards, obstructions, missing curb ramps, and general noncompliance with accessibility regulations, including the following:

- Assessment of the Pedestrian Right of Way (Sidewalks)
- Assessment of Curb Ramps
- Assessment of Pedestrian Crossings, Signalized Intersections, Un-signalized Intersections

Public Rights of Way Assessment Technology

The BV team will utilize proprietary technology to efficiently and accurately assess the conditions that exist in the sidewalk environment within the City's jurisdiction. An assessment coordinator utilizes a manually-propelled sensor-based device (or in some cases an autonomous robotic device) to systematically evaluate the sidewalk surface. The device automates the process of identifying important pathway measurements for ADA compliance and infrastructure management, including:

- a) level changes (tripping hazards);
- b) running slope;
- c) cross slope;
- d) WPRI roughness;
- e) width (including pinch points);
- f) images every ten feet;
- g) low clearances;
- h) presence of obstructions;
- i) presence of vegetation;
- j) presence of other manually flagged attributes; and other qualitative attributes.

Public Rights-of-Way Evaluation

Prior to initiating the public right-of-way (PROW) portions of the contract, BV (BV) will confirm the list of sidewalks, streets, and curb ramps that will be analyzed. If sidewalk locations are not known, BV will take a strategic approach using the GIS street network to ensure a complete dataset is collected.

If required, one of our technology devices is uniquely qualified to measure wheelchair pathway roughness index (WPRI) according to ASTM E3028 (standard development funded by the Access Board).

The technology utilizes lasers, inertial measurement sensors, and HD cameras to facilitate data collection of all necessary measurements. It supports sidewalk, crosswalk, and public right-of-way data collection up to five times faster than standard methods (tape measures and levels), while providing the best data. Unlike other tools and software, our technology delivers continuous data rather than individual points of only tripping hazards and obstructions on a map. This means that the City receives the most complete dataset without missing any part of the pedestrian network.

BV gathers all of the typical curb ramp, pedestrian signal, and bus stop measurements for ADA compliance, including but not limited to:

- a) running and cross slopes;
- b) lengths and widths;
- c) detectable warning surfaces;
- d) landing measurements;
- e) presence of obstructions;
- f) photos; and other configurable measurements and qualitative attributes.

Federal, state, or local curb ramp types are utilized as a guide to facilitate data collection of all necessary measurements. Our technology supports data collection up to six times faster than standard methods, providing the best data. Unlike Lidar collection methods, which can have difficulty measuring slopes the technology provides accurate slope and distance measurements comparable to the standard tape measure and digital level. Its unique rating index, which is customizable, makes it easy to prioritize improvements, delivering data-driven results, and saving time and money.

PROW Deliverable

All data is delivered in a GIS-compatible format (.gdb or .shp), making it easy to integrate into the City's GIS software enabling easy data-driven decision-making. Data may be exported in a Microsoft Excel format with GPS coordinates for easy spreadsheet analysis. Sidewalk data is delivered as connected ten foot segments to match with the collected images and on a block-face system. An accessibility score and pavement score is given to each 10-foot segment and each block-face, which allows for prioritization at both the micro (segment) and macro (block) levels. Curb ramp, transit stop, and pedestrian signal information is delivered as individual GIS point layers containing all associated

data and condition scores. The scoring methodology is configurable based on the weighted value assigned to each attribute.

ADA Training

Bureau Veritas has extensive experience providing comprehensive training on ADA laws, regulations, and compliance best practices. Our team of ADA experts has worked with numerous municipalities across the country to educate staff on the requirements of the Americans with Disabilities Act (ADA) and how to effectively implement and maintain ADA self-evaluation and transition plans.

We will work closely with the City to tailor the training curriculum to address the specific needs and responsibilities of designated staff. This will include in-depth instruction on applicable ADA laws and regulations, as well as hands-on guidance for using and maintaining the City's self-evaluation, transition plan, and associated project database and mapping tools. Our training will ensure that City staff are fully equipped to comply with all ADA requirements within the built environment and sustain ongoing accessibility efforts. We have a proven track record of delivering high-quality, interactive training that empowers public sector Citys to proactively address ADA compliance.

Transition Plan

The field assessment data and costs, programs assessment, and the public rights-of-way data and costs will be brought together in one document to form the Transition Plan. Once the assessments of the programs, buildings, facilities, and parks are complete, data will be analyzed and prioritized. The Transition Plan document will include all identified barriers to accessibility, associated costs for barrier removal, and tentative solutions.

Solutions will be discussed with City staff and presented to stakeholders, as needed. Once all facility assessments have been completed, a Draft Transition Plan will be prepared. The Transition Plan will provide a framework for full compliance with the accessibility regulations.

The Transition Plan process comprises the following components:

- Identification of physical and programmatic barriers in facilities under the City's jurisdiction.
- Determination of the barrier removal remedy and an order of magnitude estimate of the cost of the barrier removal required to eliminate the physical barrier or discriminatory practice.
- Assignment of priority level to the barrier removal.
- Formulation of the Transition Plan within the parameters of projected fiscal year budget constraints.

Within the Transition Plan, BV notes work that shall remove physical and programmatic barriers in existing facilities, and communication barriers structural in nature, where such removal is able to be carried out without much difficulty or expense. This document will outline in detail the steps required for the City to achieve accessibility compliance. Where the Transition Plan identifies work which will take longer than one year to complete, a multi-year schedule with priorities will be provided.

Results of the initial public outreach and the advice of the City’s ADA Compliance Team will be incorporated into the Transition Plan. The Transition Plan can establish phases of barrier removal, without a calendar timeframe. To the extent that a facility, program, service, or activity is not going to be fully accessible to and usable by people with disabilities in the immediate future, we will work with the ADA Compliance Team to determine the best interim procedure or policy in order to enhance accessibility to the maximum extent possible.

BV will meet with the ADA Compliance Team to present a Draft Transition Plan and gain its input and commentary on the Draft Transition Plan prior to presentation to the community.

The ADA requires that a public entity solicit and allow for the participation of interested persons in the development of a Transition Plan. The public outreach effort for the Draft Transition Plan will include advertisements in local newspapers in the weeks leading up to a public meeting for presentation of the draft Transition Plan. It will be the responsibility of the City to post notice of the public meeting on the City’s website. Following the public meeting, BV will meet with the ADA Compliance Team to review all applicable commentary and to make choices regarding the draft final plan to be presented to the City. Regular maintenance or rehabilitation projects and that accessibility projects are blended into other scheduled work, when possible.

Following the review and inclusion of public comments in the Transition Plan, BV will submit the Final Transition Plan in printed and electronic copies to the designated parties and stakeholders. The Final Transition Plan will include an executive summary, and a description of how the entire self-evaluation and transition planning process was conducted. BV will present the Final Transition Plan to the City at a scheduled meeting. Along with the Transition Plan and a summary, BV will prepare a PowerPoint presentation that will explain how the Transition Plan was formed, the choices which were made with respect to accessibility solutions, the manner in which budget decisions were made, and the benefits that the implementation of the Transition Plan will bring to the City.

Facilities Diagrams

We will produce as-needed diagrams for the ADA Transition plan of the various building interiors and exteriors that will note the location of architectural barriers. In most cases this will consist of an overlay over existing floorplans, blueprints, and CAD drawings. Our drawings will not be original as-built quality, but basic diagrams to delineate the location of barriers.

ADA Cost Estimates

The ADA AssetCALC™ cost estimating database is based on industry cost benchmarks and further customized with proprietary cost tables developed by BV, based on historical and localized actual costs. BV maintains and updates the cost estimating system with information received from the field. Through ADA project management and construction monitoring work, BV has current cost data from hundreds of in-progress construction and rehabilitation projects. This data allows BV to calculate costs based on local conditions to maintain a cost database that is up-to-date.

Typically, barrier removal planning level cost estimates are based upon the removal of the specific element, for example, a parking stall or curb ramp. In some site-specific instances, barrier removal may affect an area beyond the specific location of the barrier. Grading plans based on field surveys using land surveyor instrumentation, or architectural plans requiring wall relocation could result in significantly different material quantities and subsequent higher project costs. The database contains standardized order of magnitude cost estimates for barrier removal for use in prioritizing the work in the Transition Plan. At the implementation stage, it is anticipated a detailed specification will be prepared and bids will be generated to establish planning level costs. ADA AssetCALC™ cost estimates are pre-planning level, order of magnitude barrier removal cost estimates. Cost tables, similar to the ones detailed in the table below, will be provided for each facility/site.

Deliverables

- The deliverables are:
- Facility and Park ADA Assessments - individual facility and Park reports
 - Public Rights-of-way Assessments - individual rights-of-way reports
 - Program Access and Policy Review - Optional
 - Public Outreach Meetings (2) and Public Survey
 - Transition Plan

ADA AssetCALC Summary Cost Table

Barrier ID	Type	Barrier Priority	Detail	GPS Lat/ Long	Location Desc	Ref. #	Quantity	Cost	Unit	Total
59893	Building Entrance- Doors	1	The maneuvering clearance at the entry door is not compliant	34.603538 -118.153558	Main building entrance		1	1750	EA	1,750
59867	Bathrooms/ Bathing Rooms/ Shower Rooms- Sinage	3	The women's restroom does not have compliant signage at the door		Women's public restroom		1	110	EA	\$ 110

The facility assessment and program assessment reports are provided in electronic format and are typically represented in three formats:

- Word® document converted to an Adobe PDF, with photographic images of barriers and GPS positioning of exterior barriers.
- Excel® spreadsheet with code references, existing conditions, barrier resolution, and cost data.
- Cloud-based database ADA AssetCALC™.

BV will provide an ADA report for each facility assessment with a description of each barrier observed and recorded, and will define the location, recorded measurements, barrier description, applicable ADAAG/state/local code reference, viable corrective action, priority, and order of magnitude (pre-planning level) cost estimate of repair. Color photographs of each barrier are included with the barrier record. Barriers will be identified and presented by individual facility. Each report will include an executive summary, including a summary cost table identifying the estimated cost to correct each facility.

The Public Rights-of-Way (PROW) reports will be provided with all of the collected and derived data in a spreadsheet format compatible with Microsoft Excel and as a file geodatabase that is compatible with GIS products. The PROW data is separated into two primary data sets; the Segment Data that contains surface information, and the Feature Data.

Line data and point data can be spatially displayed via the GPS information recorded for the stations and features they contain. Segment Summary data is a table of information about each segment that is derived from the collected data. Feature data is separated into three different tables.

The first is the spatial feature summary that contains the spatial location and type information for each feature collected. The second feature is a table created for each individual feature type collected contain the specific attribute data for that feature type. The third table is the compliance table that derives the compliance of each feature based on a series of queries comparing the collected data and the minimum requirements of the Draft Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG). Both the feature data and compliance data can be joined or related to the spatial feature summary table via a unique ID that the PROW software generates.

BV will use our web-based database, ADA AssetCALC™ for the facility assessments, and for components of the Transition Plan. ADA AssetCALC™ will provide the City with the ability to generate cost tables for all facilities, or for each individual facility. Similar types of barriers can be queried within the ADA AssetCALC™ database across all facilities, with the resulting ability to improve purchasing and contracting power. Barriers can be ranked by priority for removal. Photos will be uploaded to ADA AssetCALC™ to be viewed as a photo log or individually, when reviewing a specific barrier. BV will provide a Transition Plan, which will include the program access report, presented in a Word document converted to an Adobe PDF, with the data exportable to an Excel format. BV will provide an electronic draft of the reports for review, including text, tables, digital photos, field notes, and supporting documentation. Final reports will be provided after all the City's comments have been addressed.

Data Management Solution - ADA AssetCALC™ Software

BV is providing access, at no additional charge, to ADA AssetCALC™ for a period of three (3) years. This platform streamlines the Capital Planning and ADA Transition Planning process by compiling funding requirements for barriers and creating budget models based on project priority, life cycle maintenance, and repair requirements.

The City is not required to utilize this software as we will provide hardcopy reports and we can export the data to Excel and Word formats. We have included ADA AssetCALC™ licenses for one (1) year with unlimited users.

ADA AssetCALC™ is a web-based SQL database platform that enables users to query, edit, and analyze their facility accessibility and condition data to plan immediate and short-term barrier repairs, and budget capital expenditures throughout the lifecycle of a single building or an entire portfolio. The system unites BV's experienced field data collection methods with advanced planning and reporting tools, construction cost library, location mapping features, digital photo management, and document storage.

ADA AssetCALC™ will provide the City with the ability to list, prioritize, query, and track deficiencies recorded through the Self-Assessment Process. It is easy to use, and populated with accessibility requirements pertinent to the City. BV recognizes that budgets change and the Transition Plan must be able to account for unplanned occurrences. ADA AssetCALC™ provides a process to complete work on those barriers that have been corrected over time. Reports can be queried instantaneously to reflect the barriers corrected. ADA AssetCALC™ provides the ability to track progress over time.

Prior to populating the database, BV will work with the City to establish required attributes and data points associated with each asset. This will include a discussion of the relative priority of the asset requiring barrier removal. This will include all of the City's physical assets and will be grouped in a hierarchy based on site location, asset group, and function.

BV will utilize ADA AssetCALC™ to track physical accessibility needs associated with the Implementation/Transition Plan. The database contains a capital planning and transition planning module in which accessibility construction projects may be established, including barrier removal priorities. It will provide the City with a consolidated database of capital projects related to barrier removal. Capabilities of ADA AssetCALC™ include, but are not limited to:

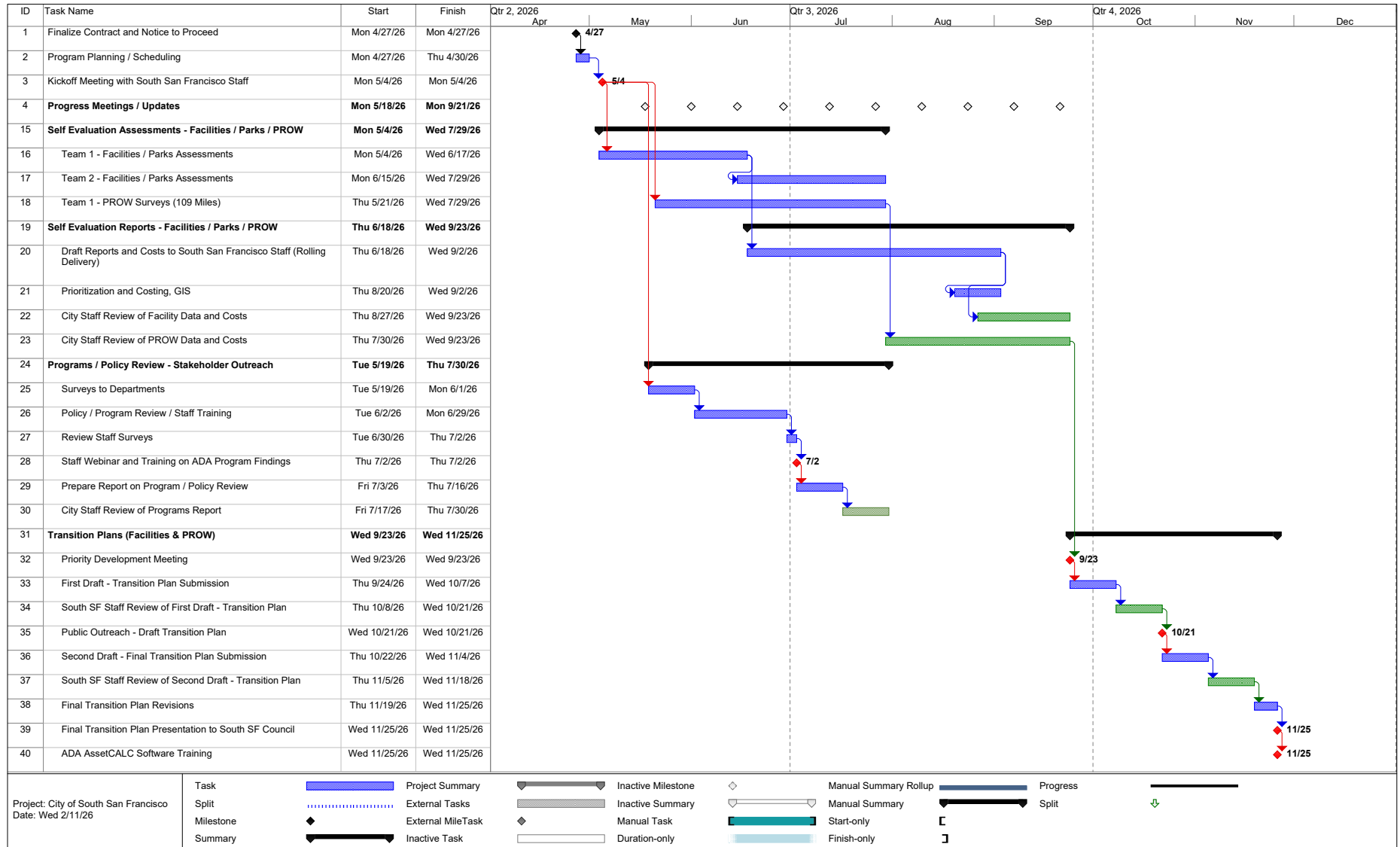
- Microsoft.net web-enabled software
- Customizable fields, groupings, and reporting
- Reports, charts and graphs to forecast capital needs for individual buildings and construction projects
- Progress reports and tracking of the corrective measure progress
- Capital budget planning tools to assign and track progress over fiscal years
- Corrective action work completed/progress complete
- Access to the observed site conditions of barriers with photographs and GPS positions of exterior barriers
- Updateable cost library makes budgets more accurate over time
- Customizable priority framework and search tools to help decision makers
- Export tools to take data to other applications, including Microsoft Excel
- Repository for storing and searching documents related to buildings and component
- ADA compliance library to plan and track accessibility improvements
- Administrative tools for managing user access

ADA AssetCALC™ reporting can include GPS coordinates for locations of each exterior barrier on a satellite map. BV, in conjunction with Google Earth imaging, provides the most recent satellite mapping. Each exterior barrier is indicated by its own GPS marker.

Additional screenshots and a live demonstration are available upon request.

Proposed Schedule

BV has the ability and resources to complete the ADA Self Evaluation and Transition Plan assessments in a timely manner. The following details our proposed timeline to complete the project. This schedule is open to negotiations between the City and BV.



3. MANAGEMENT APPROACH AND STAFFING PLAN

BV's team includes Certified Accessibility Professionals with an average of over 20 years of relevant experience. These subject matter experts coordinate logistics, conduct comprehensive assessments, analyze collected data, and develop assessment reports. BV also has an internal information technology group that supports the development of field data collection programs and client database applications.

Erik Piller | Project Executive

Mr. Piller will oversee all contractual aspects of the project and be available to meet with the City for the duration of the project on an as-needed basis. He will have primary responsibility for defining the scope of engagement, and will meet regularly with Bureau Veritas' Program Manager and Assessment Team to assure that the City's needs are being met, and that the project is adequately staffed, running smoothly, and on schedule.

Michael Cunniff | Program Manager

Mr. Cunniff will be the primary point of contact for the City throughout the duration of the project. He will work with the Assessment Team and the City to assure project success. Mr. Cunniff will be responsible for the assessment team's overall performance, delivery of the project, and will work with the City staff to develop the implementation plan based on the results.

Bryon Scott, ADAC, APAC-BE | Quality Assurance Manager

Mr. Scott will oversee the project, assuring technical, process, and content quality. He will have direct management responsibility for all technical personnel, which will allow for quick and effective implementation of quality assurance measures both at inception and throughout the duration of the project.

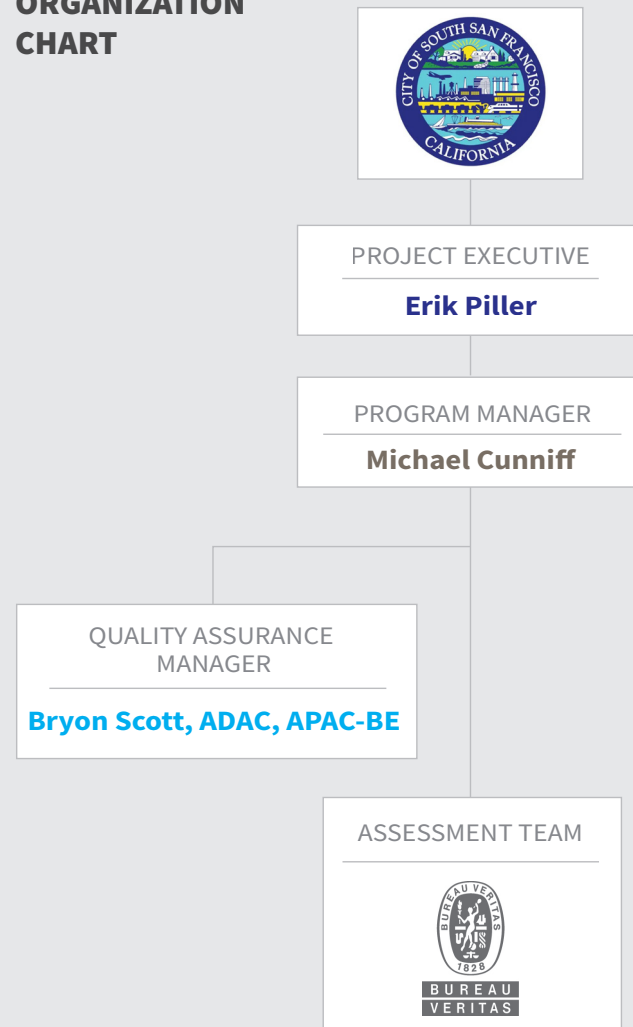
Justin Vang, CASp | Transition Plan Manager

Mr. Vang will lead BV's onsite efforts for the duration of the project. Mr. Vang will manage the Assessment Team and meet with the City on an agreed-upon basis to ensure project success.

Assessment Team

The Assessment Team is comprised of industry professionals having direct experience in conducting ADA Assessments. They will observe and describe barriers in City Facilities, Parks, and Public Rights-of-Way and formulate recommendations to remedy all observed barriers.

PROJECT ORGANIZATION CHART



Resumes

Resumes for these professionals are included on the following pages.



ERIK PILLER

PROJECT EXECUTIVE

Mr. Piller has 22 years of experience in client coordination of assessment, architectural-engineering, energy consulting, and construction phase services. He has been involved with projects of similar scope to the proposed project. As Project Executive, Mr. Piller is responsible for overseeing all contractual aspects of the project and will be available to meet with the client for the duration of the project on an as-needed basis. He will have primary responsibility for defining the scope of engagement, and will meet regularly with BV's Program Manager and Assessment Team to assure that the client's needs are being met, and that the project is adequately staffed, running smoothly, and on schedule.

PROJECT EXPERIENCE:

Merced Irrigation District, CA

ADA Assessment

Nevada Irrigation District, CA

ADA Assessment

South Lake Tahoe, CA

ADA Assessment

City of Tracy, CA

ADA Assessment and ADA Transition Plan

City of El Segundo, CA

ADA Assessment, Transition Plan, Facility Condition Assessment

City of Rancho Cucamonga, CA

ADA Assessment and Transition Plan

Hayward Area Park & Recreation District, CA

ADA Transition Plan, Facility Condition Assessment, and Energy Audit

City of Mountain View, CA

Facility Condition Assessment & ADA Transition Plan

City of Orange, CA

Facility Condition Assessment and ADA Transition Plan

Ambrose Parks District, CA

Facility Condition Assessment / ADA Transition Plan

City of Rancho Cucamonga, CA

ADA Assessment and Transition Plan

City of Napa, CA

ADA Assessment and Transition Plan, FCA,

YEARS OF EXPERIENCE: 22



Industry Experience

Government
K-12 Education
Multi-Family Housing

Higher Education
Industrial
Office

Retail
Hospitality



MICHAEL CUNNIFF

PROGRAM MANAGER

Mr. Cuniff is a Senior Program Manager with 22 years of experience. He conducts and leads teams for Facility Condition Assessments, ADA Assessments, and other related services. He supervises and trains junior ADA professionals, architects, and engineers in conducting facility assessments. As Program Manager, Mr. Cuniff is responsible for the schedule and technical content of BV's work.

PROJECT EXPERIENCE:

Merced Irrigation District, CA

ADA Assessment

Hayward Area Park & Recreation District, CA

ADA Transition Plan, Facility Condition Assessment, and Energy Audit

City of South Lake Tahoe, CA

ADA Assessment and Transition Plan

City of Alameda, CA

ADA Assessment & Facility Condition Assessment

City of West Covina, CA

ADA Assessment and Transition Plan

City of Chino, CA

ADA Assessment & Facility Condition Assessment

City of Eastvale, CA

ADA Assessment

City of Tracy, CA

ADA Assessment and Transition Plan

City of El Segundo, CA

ADA Assessment & Facility Condition Assessment

City of Pomona, CA

ADA Assessment

City of Los Angeles, CA

ADA Assessment

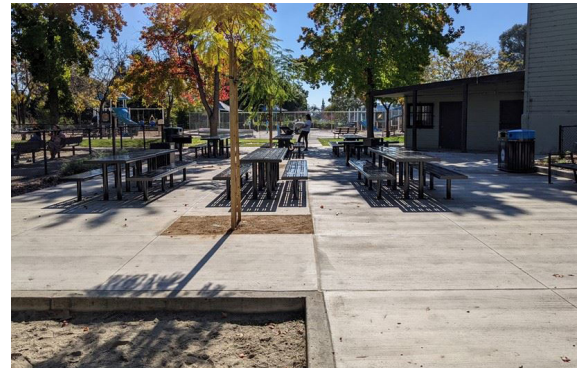
City of Palmdale, CA

ADA Assessment & Facility Condition Assessment

City of Aliso Viejo, CA

ADA Assessment and Transition Plan

YEARS OF EXPERIENCE: 22



Education

Bachelor of Science, Architectural/Building Engineering Technology, New England Institute of Technology



BRYON SCOTT, ADAC, APAC-BE

QUALITY ASSURANCE MANAGER

Mr. Scott is a Quality Assurance Manager with BV. He has 21 years of Construction Management experience and is a Certified ADA Coordinator, and uses this knowledge to identify ADA barriers, minimize litigation risk, improve customer accessibility, and enhance customer satisfaction. Mr. Scott is a regular speaker at ADA Coordinators' meetings on Title II and Title III subjects. As Quality Assurance Manager, he will assist the Program Manager by providing QA/QC review on the data collection and reports.

PROJECT EXPERIENCE:

Nevada Irrigation District, CA

ADA Assessment

City of Tracy, CA

ADA Assessment & Transition Plan

Orange County, CA

ADA Assessment & Transition Plan

City of Eastvale, CA

ADA Assessment & Transition Plan

City of El Segundo, CA

ADA Assessment & Transition Plan

City of Corona, CA

ADA Assessment & Transition Plan

City of West Covina, CA

ADA Assessment & Transition Plan

John Wayne Airport, CA

ADA Assessment & Transition Plan

County of San Bernardino CA

CASP Assessment/Review

City of Palmdale, CA

ADA Assessment & Transition Plan

City of Pomona, CA

ADA Assessment & Transition Plan

City of Industry, CA

ADA Assessment & Transition Plan

City of Aliso Viejo, CA

ADA Assessment, FCA

City of Rancho Cucamonga, CA

ADA Assessment & Transition Plan

City of Garden Grove, CA

ADA Assessment, FCA

YEARS OF EXPERIENCE: 21



Education

Bachelor of Science, Business Administration,
University of Maryland

License & Certifications

ADA Coordinator and Trainer
ADA Coordinator Training Certification
Program, University of Missouri



JUSTIN VANG, CASp

TRANSITION PLAN MANAGER

Mr. Vang is an ADA Transition Manager with over 10 years of experience in building sciences and accessibility subject matter. Mr. Vang is a Certified Access Specialist and is well-versed in conducting self-evaluations of programmatic barriers, including Title II and Title III regulations. His experience includes the implementation of transition plans and review of ADA policy and programs.

PROJECT EXPERIENCE:

City of Mountain View, CA

ADA Assessment & Transition Plan

City of Tracy, CA

ADA Assessment & Transition Plan

City of Chino, CA

ADA Assessment & Transition Plan

City of Eastvale, CA

ADA Assessment & Transition Plan

City of Rancho Cucamonga, CA

ADA Assessment & Transition Plan

City of West Covina, CA

ADA Assessment & Transition Plan

City of Maywood, CA

ADA Assessment & Transition Plan

City of Palmdale, CA

ADA Assessment & Transition Plan

City of Garden Grove, CA

ADA Assessment & Facility Assessment

City of South Lake Tahoe, CA

ADA Assessment

Colorado Parks & Wildlife, CO

ADA Assessment

City of Aspen, CO

ADA Assessment & Facility Assessment

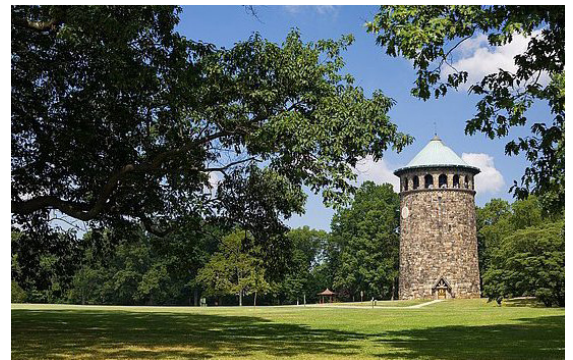
Metro Parks Tacoma, WA

ADA Assessment

City of Sherwood, OR

ADA Assessment

YEARS OF EXPERIENCE: 10



Education

Master of Science, Civil/Structural Engineering, California State University
Bachelor of Science, Civil Engineering, University of California

License & Certifications

Certified Access Specialist | CASp-845



RON JOHNSON, CASp ASSESSMENT TEAM

PROJECT EXPERIENCE:

Merced Irrigation District, CA

ADA Assessment

City of Irvine, CA

ADA Assessment

City of Morgan Hill, CA

ADA & Transition Plan

California Polytechnical, CA

ADA Assessment

Sacramento County Correctional Facilities, CA

Facility Condition Assessment, Inventory

Monrovia United School District, CA

ADA Assessment & Transition Plan

YEARS OF EXPERIENCE: 12



License & Certifications

Certified Access Specialist | CASp-344



PHILIP SMITH, CASp, ADAC ASSESSMENT TEAM

PROJECT EXPERIENCE:

Merced Irrigation District, CA

ADA Assessment

City of South Lake Tahoe, CA

ADA Assessment and Transition Plan

City of Tracy, CA

ADA Assessment and ADA Transition Plan

City of Alameda, CA

ADA Assessment and Transition Plan

City of Chino, CA

ADA Assessment

City of Turlock, CA

Plan Examiner

YEARS OF EXPERIENCE: 19



Education

Associate of Arts, Behavioral & Social Science,
Modesto Junior College

License & Certifications

Certified Access Specialist | CA | CASp-1018
Building Plans Examiner/Inspector/Code
Specialist | 8291181
ADA Coordinator | MO | 67869355-4617



GREG OCKANDER ASSESSMENT TEAM

PROJECT EXPERIENCE:

City of Irvine, CA

ADA Assessment

Kern County, CA

ADA Assessment

Tuolumne County, CA

ADA Assessment

California Polytechnic University, CA

ADA Assessment & Transition Plan

Monrovia Unified School District, CA

ADA Assessment

City of Encinitas, CA

Facility Condition Assessment, Inventory,
Barcoding

YEARS OF EXPERIENCE: 30+



Education

Bachelor of Art, Industrial Design, San Francisco
State University

License & Certifications

Certified Access Specialist | CASp-879



ABEL MACHADO, CASp ASSESSMENT TEAM

PROJECT EXPERIENCE:

City of Chino, CA

ADA Assessment

City of Industry, CA

ADA Assessment

City of West Covina, CA

ADA Assessment

City of Mountain View, CA

ADA Assessment

State of Oregon Dept of Education, OR

ADA Assessment

Colorado Parks & Wildlife, CO

ADA Assessment

YEARS OF EXPERIENCE: 20



Education

Associate of Arts, Architectural Technology,
Cerritos Community College

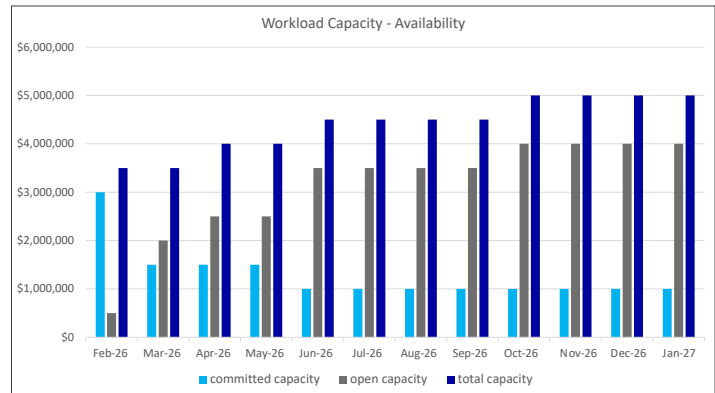
License & Certifications

Certified Access Specialist | CASp-145

Availability and Capacity

BV has maintained itself as a viable, professional assessment services corporation. BV is fully staffed to manage any size project load, including simultaneous multiple site projects. Our field staff can provide a commitment of time suitable to the needs of the proposed City program. The proposed project would be a significant one for BV, and we have the in-house resources to fully staff this project without program disruption or cost impact.

BV has 800 staff and a dedicated Asset Management team. The regional team usually has approximately three to five concurrent assessment projects engaged that range from 400,000 SF to 1,000,000 SF. For example, currently we have three School Districts, one University, and three Municipal projects concurrently in progress. BV has a very scalable staff and can provide resources from one team to over ten teams on a project.



Availability of all key personnel is included in the chart below.

Key Personnel	Project Role	Years of Exp	Certification / Registration	Availability to Project	ADA Exp
Erik Piller	Project Executive	22	-	20%	✓
Michael Cuniff	Program Manager	22	-	80%	✓
Bryon Scott	QA/QC	21	ADAC APAC-BE	30%	✓
Justin Vang	Transition Plan Manager	10	CASp	100%	✓
Ron Johnson	Assessment Team	12	CASp	100%	✓
Philip Smith	Assessment Team	19	ADAC, CASp	100%	✓
Greg Ockander	Assessment Team	30+	CASp	100%	✓
Abel Machado	Assessment Team	20	CASp	100%	✓

Ability to Perform in a Timely Manner

We pride ourselves on the scheduling, logistics, and mobilization of our staff to provide services at multiple sites across the country on a compressed schedule. With project managers nationwide, we can assemble a qualified team in the project area quickly. Our team is familiar with all codes governing this contract and is sensitive to the unique requirements of your community. A locally based project staff gives BV and the City the benefit of direct contact with our personnel performing and managing this project.

We are accustomed to completing large projects and have built-in measures as a part of our assessment and quality assurance methodology to ensure we complete programs to our client's satisfaction. We consider meetings, communication, scheduling, management, budget, and quality control crucial elements of each engagement.

BV has the capability to perform the full scope as listed in the RFP without the use of outside consultants. BV has in-house technical professionals with experience performing ADA Self-Evaluation and Transition Plan services. These professionals are also qualified to perform any add-on services that may be requested.

BV has the capability and experience to comply with set schedules. We will have a dedicated **Program Manager, Michael Cuniff** serve as the **direct point of contact** for the City during the entire project. Mr. Cuniff will manage the kick-off, coordination of the field teams during the on-site assessments, and reporting process. The City will also have access to Project Executive, Erik Piller, and Quality Assurance Manager, Bryon Scott as needed, as well as the entire Assessment Team throughout the duration of the project. BV has a proven track record in **exceeding client expectations for meeting deadlines and project schedules** and is committed to the **timeliness and efficiency of report deliveries**.

4. QUALIFICATIONS OF THE PROPOSER FIRM

ADA Plan Experience | Since 1986, BV has proven relevant experience with the codes and regulations applicable to the City's project. We have not filed bankruptcy within the last 5 years. BV's history of successful performance demonstrates a competency in the following code/regulatory areas:

- 2010 ADA Standards for Accessible Design
- ADAAG / ABA / UFAS
- 2009 ICC/ANSI A117.1
- Local Building Codes
- ADA/504 Compliance
- PROWAG
- BOCA (Certified Inspectors on staff)
- NFPA
- AHERA
- USEPA Standards
- OSHA Codes and Regulations
- ASHRAE Standards related to Indoor Air Quality and Design

Relevant California Projects | Below are projects that are similar in scope to the City's project completed by BV in California:

CLIENT	STATE	SERVICES	YEAR
UCLA	CA	ADA Assessment	Ongoing
Nevada Irrigation District	CA	ADA Assessment	Ongoing
City of West Covina	CA	ADA Transition Plan	Ongoing
City of Mountain View	CA	ADA Transition Plan	Ongoing
City of Eastvale	CA	ADA Transition Plan	Ongoing
OCTA	CA	ADA Assessment	Just awarded
City of Irvine	CA	ADA Assessment	Just Awarded
City of Oxnard	CA	ADA Assessment	Just Awarded
City of Menifee	CA	ADA Transition Plan	Just Awarded
County of Kern	CA	ADA Transition Plan	Just Awarded
City of El Segundo	CA	FCA and ADA Assessment	2019 - 2022
Town of Fairfax	CA	Facility Condition Assessment	2025
Santa Cruz Parks and Recreation	CA	Facility Condition Assessment	2025
Tuolumne County	CA	ADA Assessment	2025
City of Sausalito	CA	Facility Condition Assessment	2024
City of Maywood	CA	ADA Assessment	2024
Sonoma County Area Transit District	CA	ADA Assessment	2024
Orange County	CA	ADA Assessment	2024
Butte County	CA	Facility Condition Assessment	2024
City of Pacific Grove	CA	Facility Condition Assessment	2024
City of Thousand Oaks	CA	Consulting Services	2024
Pasadena Unified School District	CA	ADA Transition Plan	2024
City of Chino	CA	ADA Transition Plan	2024
Gavilan College	CA	Facility Condition Assessment	2023
City of Alameda	CA	ADA Transition Plan	2023
Yuba City Unified School District	CA	ADA Transition Plan	2023
City of Hermosa Beach	CA	ADA Consulting	2022
City of South Lake Tahoe	CA	ADA Transition Plan	2022
San Bernardino County	CA	ADA Transition Plan	2022
City of Rancho Cucamonga	CA	ADA Assessment	2021

CITY OF MOUNTAIN VIEW

ADA ASSESSMENT & TRANSITION PLAN



LOCATION - Mountain View, CA
SIZE - 96 Facilities and Parks, 245 Miles of Sidewalk

The City of Mountain View is located in Santa Clara County and is just over 12 square miles with a population of over 84,000. Bureau Veritas Technical Assessments LLC (BV) was awarded a contract to review the City's existing ADA Transition Plan, perform field investigations within the City's right-of-way and City facilities; evaluate City policies and programs; and prepare an ADA Transition Plan. The field survey included City facilities, parks, parking lots, and streets, sidewalks, intersections, pathways, and pedestrian signals to identify physical barriers and evaluate compliance with accessibility laws and guidelines. BV also reviewed City policies, programs, and practices to identify barriers to accessibility, including grievance procedures and emergency procedures.

YEAR: 2024

FEE: \$417,000.00

REFERENCE

Laurel James
(650) 903-6290 | Laurel.james@mountainview.gov

CITY OF ALAMEDA

ADA SELF-EVALUATION AND TRANSITION PLAN



LOCATION - Alameda, CA
SIZE - 70 Facilities, 516,019 SF

Bureau Veritas Technical Assessments LLC (BV) was awarded a contract to compile and implement a comprehensive Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan for City programs, facilities, parks, parking lots, streets, intersections and sidewalks. BV performed field investigations within the City right-of-way and of City facilities, evaluated City policies and programs, and prepared an ADA Transition Plan. The ADA Transition Plan provide the basis for prioritizing, budgeting, implementing, and monitoring barrier removal. BV reviewed and evaluated the current City policies, programs (including recreation programs), and practices in order to identify issues which may be discriminatory to people with disabilities. BV's ADA reports included cost estimates of remediation measures.

YEAR: 2022

FEE: \$365,000.00

REFERENCE

Mike Billington
(510) 747-7947 | mbillington@alamedaca.gov

CITY OF TRACY

ADA ASSESSMENT & TRANSITION PLAN



LOCATION - Tracy, CA
SIZE - 206 Acres, 71 Parks & Facilities

Bureau Veritas Technical Assessments LLC (BV) under the management of CASp consultants performed comprehensive accessibility assessment and inventory of City parks and their respective facilities. During the site visits we observed, documented, and photographed specific conditions and modifications of parks, restrooms, and components subject to federal, state, and local access requirements. The assessment was completed to the requirements outlined in the 2010 Standards for Accessible Design, and identified barriers related to mobility, ambulatory, visual, and hearing. The BV team developed a methodology for collecting all facility data addressing concerns of non-compliance, condition, and future facility and operational needs.

YEAR: 2022

FEE: \$230,900.00

REFERENCE

Kevin Jorgensen
(209) 831-6415 direct | kevin.jorgensen@cityoftracy.org

5. PROPOSED FEE

The following fees include all costs associated with travel, lodging, car rental, food, tools, equipment, and all other miscellaneous expenses applicable to the work related to this project.

BUREAU VERITAS FEE BREAKDOWN		LUMP SUM TOTAL	\$ 358,717.89
PROGRAM MANAGEMENT		\$	7,660.00
ADA TITLE II SURVEY & INDIVIDUAL REPORTS		\$	217,810.31
	FACILITY SURVEYS	\$	36,878.44
	PARK SURVEYS	\$	41,013.75
	MEDIAN/PARKING SURVEYS	\$	5,988.13
	FACILITY REPORTS	\$	46,910.00
	PARK REPORTS	\$	68,260.00
	MEDIAN/PARKING REPORTS	\$	18,760.00
TRANSITION PLAN		\$	17,600.00
PUBLIC RIGHTS-OF-WAY SURVEY / REPORTING	Per Mile Rate	\$700.00	\$ 76,607.58
PROGRAM AND POLICY REVIEW		\$	12,160.00
PUBLIC OUTREACH MEETINGS (2) AND COUNCIL MEETING		\$	6,400.00
OTHER		\$	20,480.00
	WEBSITE REVIEW (WCAG)	\$	12,460.00
	CAD DIAGRAMS	\$	8,020.00

HOURLY RATES

Team Role	Hourly Rate (\$)
Project Executive	\$190.00
Program Manager	\$140.00
Project Manager I (PE/RA)	\$120.00
Project Manager II (PE/RA)	\$130.00
Quality Control Manager	\$135.00
Technical Report Reviewer	\$115.00
Administrative	\$80.00

BV will submit a monthly invoice inclusive of all services performed during that period. The per site fee will be established per the schedule of values provided at the program kick-off, and invoiced at the billing milestones stated below. Invoices will be payable within 30 days of receipt:

Completion of onsite assessments: 50% of per site fee
 Delivery of Draft Reports: 45% of per site fee
 Delivery of Final Reports: 5% of per site fee

Upon receipt of each monthly invoice, the amount due per billing milestone is fully collectible. Please forward payments to: Accounting Department, Bureau Veritas Technical Assessments LLC, PO Box 74007289, Chicago, IL 60674-7289 or contact BV-invoicing@BVNA.com to pay via credit card or to receive wiring instructions. Please ensure that BV Proposal #179790.26P or invoice number is clearly identified on all payments and correspondence for proper credit.

Please submit all draft comments to BV within 60 days of draft delivery. Unless otherwise communicated, BV will consider all drafts approved for finalization after 60 days, and the remaining balance due will be invoiced.