



**REGULAR MEETING MINUTES**  
**May 13, 2025**  
CITY OF SOUTH SAN FRANCISCO  
REGULAR MEETING  
PARKING PLACE COMMISSION

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CALL TO ORDER: The meeting was called to order at 5:07 p.m. by Chairperson Dana Abarca.

ROLL CALL:

Present: Dana Abarca, Chairperson  
Brandon Chan, Vice Chairperson  
Hermes Monzon, Commissioner

Absent: None.

City Staff: Dave Bockhaus, Secretary to the Parking Place Commission  
Diana Wang, Clerk to the Parking Place Commission  
Alex Henry, Public Works Program Manager

AGENDA REVIEW: No changes.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

1. Approval of the Meeting Minutes of the Parking Place Commission for April 8, 2025.

**Motion Vice Chair Chan / Second Commissioner Monzon** — to approve the April 8, 2025 meeting minutes as submitted. Approved by voice vote (3-0-0).

ADMINISTRATIVE ITEMS: None.

ITEMS FROM THE COMMISSION:

1. **Consideration of Parking Place Commission Roles Submission to City Council (Vice Chair Chan)**
  - Vice Chair Chan went over the considerations for reforming the Parking Place Commission.

- Commissioner Monzon thanked Vice Chair Chan for preparing this report and commented that these were all good ideas.
- City staff to formalize the report into a memo to City Council, prepared at next meeting for signatures.

ITEMS FROM THE STAFF:

- 1. Cancellation of 6/10's Parking Place Commission Meeting for the 6/4's Joint Special Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) and Traffic Safety Commission (TSC).**
  - City staff commented the June 10<sup>th</sup> Parking Place Commission meeting will be cancelled due to the joint special meeting with the Bicycle and Pedestrian Advisory Committee (BPAC) with the Traffic Safety Commission (TSC).
- 2. Parking Fund Budget Finalized**
  - Dave Bockhaus, Deputy Director of Public Works, mentioned the upcoming July meeting, including topics such as the budget, necessary approvals, and ongoing operations. He also noted that rate adjustments will be discussed and brought to the PPC for consideration in a future meeting.
- 3. Parking Lot 19 Updates**
  - Alex Henry, Public Works Program Manager updated City staff on the status of parking lot 19.

**Chair Abarca** adjourned the meeting at 5:47 p.m.

Respectfully submitted.

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Dave Bockhaus  
Traffic Safety Commission Secretary

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Dana Abarca  
Parking Place Commission Chairperson