



CITY OF SOUTH SAN FRANCISCO

**Library, Parks & Recreation and Community Theater/Council Chamber
Request for Proposal for Moving Services
(Project pf2103 – RFP #2676)**

ADDENDUM No. 1

Date of Addendum: May 2, 2023

NOTICE TO ALL THAT INTEND TO SUBMIT ON THE SUBJECT BID

This Addendum and its attachments (5), amends RFP #2676 and/or Addenda for the above titled project, as indicated below, and is hereby incorporated into the Contract Documents as part thereof.

Owner
City of South San Francisco
400 Grand Avenue
South San Francisco, CA 94080

Construction Manager
Kitchell CEM
900 Antoinette Lane
South San Francisco, CA 94080

General Clarifications

1. Section 3.01 Scope for Movers:

The Vendor shall provide professional movers for moving the existing Main Library and existing Parks & Recreation and City Council located:

- Main Library:
840 West Orange Avenue
South San Francisco, CA 94080
- Parks and Recreation Center:
33 Arroyo rive
South San Francisco, CA 94080

~~City Council:
400 Grand Avenue
South San Francisco, CA 94080~~

2. Section 3.03 Duties and Responsibilities of the Movers

3. Packing: Movers are responsible for boxing, packing, and unpacking all the items including:

a. Library:

i. Remove all the items in the collection comprised of approximately **75,000** items such as books, CDs, and DVDs off the shelves in the general order and sequence designated by library staff.

4. Moving:

~~e. City council Chamber:~~

- ~~i. Staffs' personal items from workstations and offices.
ii. Office supplies~~

3. Article VIII. COST BEAKDOWN

Revise Proposal Cost Breakdown as follows:

a. Library:	\$ <u>155,085.34</u>
b. Parks & Rec:	\$ <u>56,221.84</u>
c. City Council:	\$ <u>0</u>
d. Allowance:	\$ <u>20,000</u>
e. 250 Boxes for personal items:	\$ <u>672.98</u>

4. Section 6.01 Submittal Requirements

4. Proposal Deadline: RFP shall be transmitted in electronic format (pdf) and submitted via email to fsamsami@kitchell.com and Kathy.Ko@ssf.net

Proposals shall be submitted before 2:00 p.m. Pacific on Wednesday May 05, 2023. Proposals received after this time will not be considered.

Attachments

Attachments below are part of the Contract Documents for the Work generally described as: Community Civic Campus: Phase II LPR

1. South San Francisco Services Agreement Template (4 pages)
2. Project Labor Agreement for Community Civic Campus Project (26 pages)
3. Mandatory Site Walk Meeting Minutes (5 pages)
4. P&R Move List (3 pages)
5. Library Art Mural Info and Photos (1 page)